

**TO: OVERVIEW AND SCRUTINY COMMISSION  
10 MARCH 2016**

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**WORK PROGRAMME AND PANEL ACTIVITY UPDATE REPORT  
Assistant Chief Executive**

**1 PURPOSE OF REPORT**

- 1.1 This report provides an update on the Overview and Scrutiny (O&S) Work Programme for 2015-16 and Panel activity, with particular reference to Working Groups of the Overview and Scrutiny Commission.

**2 RECOMMENDATION**

**That the Overview and Scrutiny Commission:**

- 2.1 **Reviews the progress by the O&S Commission and the O&S Panels against the work programme**
- 2.2 **Notes the progress achieved to date by the Commission's Working Groups.**

**3 SUPPORTING INFORMATION**

O&S Work programme

- 3.1 The O&S Work Programme for 2015-16, incorporating each Chairman's assessment of progress, is at Appendix 1. As previously explained to the Commission, the Panels have seen the need to make some changes to the previously adopted work programme.

O&S Commission's Working Groups

- 3.2 As reported previously to the O&S Commission, the Commission's Working Groups on the Economic Strategy and the Draft Council Plan have completed their work and no further meetings are planned.

**ALTERNATIVE OPTIONS CONSIDERED/ ADVICE RECEIVED FROM STATUTORY AND OTHER OFFICERS/ EQUALITIES IMPACT ASSESSMENT/ STRATEGIC RISK MANAGEMENT ISSUES / OTHER OFFICERS/ CONSULTATION – Not applicable**

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### Monitoring Of Work Programme for Overview and Scrutiny in 2015/16

The Overview and Scrutiny (O&S) Chairmen's assessment of the progress on the work programme for O&S in 2015/16 is shown below, where the symbols represent:



Completed or on course for completion



Delayed or completion at risk



Will not be achieved in 2015/16





#### Comments by O&S Commission Chairman

OVERVIEW AND SCRUTINY COMMISSION		Status / Comment
1.	<b>Co-ordination of the work of the Overview and Scrutiny Panels</b>	
2.	<b>Routine monitoring of the performance of the Council's corporate functions</b>	
3.	<b>Exercising pre-decision scrutiny by reference to the Executive Forward Plan</b>	
4.	<b>2016/17 Budget Scrutiny</b>  To review the Council's budget proposals for the Chief Executive's Office and the Corporate Services Department for 2016/17, and plans for future years. To include a discussion with the Borough Treasurer during 2015 on the evolving budgetary position. Overview and Scrutiny Panels will also scrutinise the budget proposals in their departmental areas.	
5.	<b>Crime and Disorder Committee</b>  To include an annual meeting with representatives of the Community Safety Partnership.	
6.	<b>The Council Plan (Formerly Medium Term Objectives)</b>  To contribute to the review of the Council's Plan (formerly Medium Term Objectives) following local government elections in May 2015.	

Comments by Adult Social Care And Housing Overview And Scrutiny Panel Chairman

After the very busy budget and policy quarter just gone, there is nothing substantial for the Adult Social Care panel to discuss in this cycle so I have agreed that the March meeting will be cancelled and the June meeting brought forward to May.





This will bring the panel together to provide an opportunity to review the next QSR in a far more timely way. Rather than wait to look at the Executive Forward Plan, which by the time of the meeting will be a retrospective, details will be circulated by email and comments invited.

<b>ADULT SOCIAL CARE AND HOUSING OVERVIEW AND SCRUTINY PANEL</b>		<b>Status / Comment</b>
1.	<p><b>Monitoring the performance of the Adult Social Care, Health and Housing Department</b></p> <p>To receive an introductory briefing on the role of the Adult Social Care, Health and Housing Department.</p> <p>To include on-going review of the Quarterly Service Reports, receiving statutory plans and reports (such as the annual reports on complaints received), monitoring the action taken by the Executive to earlier reports by the Panel, and being briefed on the progress of any significant developments (such as the Care Act).</p>	
2.	<p><b>Exercising pre-decision scrutiny by reference to the Executive Forward Plan</b></p>	
3.	<p><b>2016/17 Budget Scrutiny</b></p> <p>To review the Council's Adult Social Care and Housing budget proposals for 2016/17, and plans for future years.</p>	
4.	<p><b>Homelessness Strategy</b></p> <p>To form a Working Group to make an input to the preparation of the new Homelessness strategy</p>	

Comments by Children, Young People and Learning Overview And Scrutiny Panel Chairman


The next panel meeting is on Wednesday 13 th April and the working group for Child Sexual Exploitation has a meeting on March 1st. The working group have nearly finished gathering their evidence and I am confident that the finished review will come to the April panel meeting.




It has been an extremely interesting review and shows how well we are working with partners. This gives me the opportunity to record my thanks to all the panel members and officers who have given up so much of their time working so hard for the young people in our Borough to keep them safe.

<b>CHILDREN, YOUNG PEOPLE AND LEARNING OVERVIEW AND SCRUTINY PANEL</b>		<b>Status / Comment</b>
1.	<p><b>Monitoring the performance of the Children, Young People and Learning Department</b></p> <p>To receive an introductory briefing on the role of the Children, Young People and Learning Department.</p> <p>To include on-going review of the Quarterly Service Reports, receiving statutory plans and reports (such as the annual reports of the Local Safeguarding Children Board, and on complaints received). Monitoring:</p> <ul style="list-style-type: none"> <li>• The creation of the 'Learning Village' in Binfield</li> <li>• Schools' performance, particularly secondary schools;</li> <li>• The action taken by the Executive to earlier reports by the Panel</li> </ul>	
2.	<b>Exercising pre-decision scrutiny by reference to the Executive Forward Plan</b>	
3.	<p><b>2016/17 Budget Scrutiny</b></p> <p>To review the Council's Children, Young People and Learning budget proposals for 2016/17, and plans for future years.</p>	
4.	<p><b>Child Sexual Exploitation</b></p> <p>To form a Working Group to review the Council's response to the risks of Child Sexual Exploitation, delivered in concert with Community safety partner organisations.</p>	

Comments by Environment, Culture and Communities Overview And Scrutiny Panel Chairman



The ECC panel last met on 12th January (report included in Commission Agenda for 28th January) it is next due to meet on 23rd March but the working group reviewing Planning Processes has completed it's draft report and sent it for comment to the Executive member and Director.



<b>ENVIRONMENT CULTURE AND COMMUNITIES OVERVIEW AND SCRUTINY PANEL</b>		<b>Status / Comment</b>
1.	<p><b>Monitoring the performance of the Environment, Culture and Communities Department</b></p> <p>To receive an introductory briefing on the role of the Environment, Culture and Communities Department.</p> <p>To include on-going review of the Quarterly Service Reports; the</p>	

	performance of the Department, review of any inspection reports or self-evaluations; monitoring the action taken by the Executive to earlier reports by the Panel, and monitoring significant departmental developments, particularly: <ul style="list-style-type: none"> <li>• The works at Coral Reef</li> <li>• The Local Development Framework</li> <li>• The potential extended uses of the Council's E+ Smartcard.</li> </ul>	
2.	<b>Exercising pre-decision scrutiny by reference to the Executive Forward Plan</b>	
3.	<b>2016/17 Budget Scrutiny</b>  To review the Council's Environment, Culture and Communities budget proposals for 2016/17, and plans for future years.	
4.	<b>The Council's Planning Function</b>  To form a Working Group to review the Council's Planning Function, including making an input to the draft Local Enforcement Plan.	

Comments by Health Overview And Scrutiny Panel Chairman

The Health Overview and Scrutiny Panel continue to their yearly work plan and the working group on GP Capacity has recently sent out their questionnaire to all practice managers. This will be followed up by face to face information gathering.

HEALTH OVERVIEW AND SCRUTINY PANEL		Status / Comment
1.	<p><b>Monitoring the performance of the Local NHS Organisations and the Adult Social Care, Health and Housing Department in relation to health</b></p> <p>To receive an introductory briefing on the Council's role in relation to Health.</p> <p>To include on-going review of the Quarterly Service Reports and monitoring significant developments, particularly:</p> <ul style="list-style-type: none"> <li>• The Better Care Fund</li> <li>• The Care Act</li> <li>• Improvements at Heatherwood and Wexham Park Hospitals following the acquisition by Frimley Park Hospital Trust</li> </ul> <p>Provision of sufficient GP surgeries to match long-term growth in the Borough's population (see below)</p>	
2.	<p><b>Implementing the new Approach to Health Scrutiny</b></p> <p>To deliver the new approach to health scrutiny as recommended by the Panel's Working Group on the Francis report.</p>	

<p>3.</p>	<p><b>2016/17 Budget Scrutiny</b></p> <p>To review the Council's budget proposals for public health in 2016/17, and plans for future years.</p>	
<p>4.</p>	<p><b>Responding to NHS Quality Accounts and Consultations</b></p> <p>Under Department of Health guidance, the Health O&amp;S Panel should provide comments on the annual Quality Accounts produced by the NHS Trusts nearby, and the Panel is a statutory consultee for any substantial variation in NHS services affecting the Borough.</p>	
<p>5.</p>	<p><b>GP Capacity</b></p> <p>To form a Working Group to review whether there is sufficient GP capacity to match the long-term growth in the Borough's population and other demands.</p>	