

OVERVIEW & SCRUTINY COMMISSION**EXECUTIVE WORK PROGRAMME**

REFERENCE:	I049769
TITLE:	Casualty Insurance Procurement Plan
PURPOSE OF REPORT:	That the Executive Member approves the Procurement Plan (which includes confidential information) for the procurement of Casualty Insurance Services
DECISION MAKER:	Executive Member for Transformation & Finance
DECISION DATE:	2 Oct 2014
FINANCIAL IMPACT:	Dependent on the state of the insurance market.
CONSULTEES:	Service Efficiency Group
CONSULTATION METHOD:	Circulation to Service Efficiency Group

REFERENCE:	I046170
TITLE:	Bracknell Town Centre Regeneration - Update
PURPOSE OF REPORT:	To obtain endorsement and approval to the continuing approach to the Bracknell town centre regeneration.
DECISION MAKER:	Bracknell Town Centre Regeneration Committee
DECISION DATE:	3 Nov 2014
FINANCIAL IMPACT:	To be detailed in the Assistant Chief Executive's report (likely to contain exempt information).
CONSULTEES:	None.
CONSULTATION METHOD:	Not applicable.

Unrestricted

REFERENCE:	I049785
TITLE:	The Supply of Telecoms, Network Links and ISP (Internet Service Provider) Connections Procurement Plan
PURPOSE OF REPORT:	To approve the procurement plan for the supply of Telecoms, Network Links and ISP (Internet Service Provider) Connections
DECISION MAKER:	Executive Member for Culture, Corporate Services and Public Protection
DECISION DATE:	4 Nov 2014
FINANCIAL IMPACT:	Within existing budget
CONSULTEES:	Principal Group to be consulted Head of Procurement ICT Category Manager Assistant Borough Solicitor IT Procurement Project Board
CONSULTATION METHOD:	Meeting with interested parties

REFERENCE:	I048159
TITLE:	"All of Us" Equality Scheme 2013/14
PURPOSE OF REPORT:	To report on the progress against actions in the All of Us Equality Scheme 2013/14
DECISION MAKER:	Executive Member for Council Strategy and Community Cohesion
DECISION DATE:	19 Nov 2014
FINANCIAL IMPACT:	All activity was supported by existing budgets.
CONSULTEES:	The Equality Scheme itself had extensive public consultation. The development of the Action Plan involved the Council's service managers, senior managers, and Corporate Management Team. The Council's Equality Group and the Partnership Equality Group including Thames Valley Police, Bracknell Forest Voluntary Action, Royal Berkshire Fire and Rescue Service (RBFRS), Bracknell Forest Homes and Sandhurst Town Council.
CONSULTATION METHOD:	Through consultation meetings and by email.

Unrestricted

REFERENCE:	I050427
TITLE:	Improvements to Bullbrook Community Centre
PURPOSE OF REPORT:	To commit £2886.92 of S106 funds to improve the capacity of Bullbrook Community Centre
DECISION MAKER:	Executive Member for Culture, Corporate Services and Public Protection
DECISION DATE:	1 Dec 2014
FINANCIAL IMPACT:	To spend £2886.92 of S106 contributions from the Bullbrook ward
CONSULTEES:	Executive Member, Ward Councillors and Community Association
CONSULTATION METHOD:	By meetings and email

REFERENCE:	I050426
TITLE:	Building Maintenance and Repair
PURPOSE OF REPORT:	Approval of Procurement Plan for the above reactive maintenance contract.
DECISION MAKER:	Executive Member for Transformation & Finance
DECISION DATE:	2 Dec 2014
FINANCIAL IMPACT:	Within existing budgets
CONSULTEES:	Legal/Finance and Procurement Officers from the Council Interested contractors via South East Business Portal
CONSULTATION METHOD:	<p>Comments sought from Legal/Finance and Procurement.</p> <p>A workshop was also held with officers of the Council from all directorates. The outcome of the workshop were used to shape the new contract requirements.</p> <p>South East Business Portal Prior information Notice issued, after which questionnaires were sent to interested parties to gauge the level of interest. Over 60 were returned.</p>

Unrestricted

REFERENCE:	I050376
TITLE:	Annual Audit Letter
PURPOSE OF REPORT:	To approve the External Auditor's Annual Audit Letter.
DECISION MAKER:	Executive
DECISION DATE:	16 Dec 2014
FINANCIAL IMPACT:	No financial implications
CONSULTEES:	Not applicable.
CONSULTATION METHOD:	None

REFERENCE:	I047847
TITLE:	Corporate Performance Overview Report
PURPOSE OF REPORT:	To inform the Executive of the Council's performance over the second quarter of 2014-15
DECISION MAKER:	Executive
DECISION DATE:	16 Dec 2014
FINANCIAL IMPACT:	No financial implications
CONSULTEES:	N/A
CONSULTATION METHOD:	N/A

Unrestricted

REFERENCE:	I046445
TITLE:	Draft Capital Budget 2015/16
PURPOSE OF REPORT:	To approve the Council's budget proposals for consultation.
DECISION MAKER:	Executive
DECISION DATE:	16 Dec 2014
FINANCIAL IMPACT:	Council's annual budget proposals
CONSULTEES:	Targeted consultation exercises will be undertaken with business rate payers, the Schools Forum, Parish Councils and voluntary organisations. In addition, this report and all the supporting information will be publicly available to any individual or group who wish to comment on any proposal included within it. Internal consultation is via officers, members and more specifically the Overview & Scrutiny Commission and its panels.
CONSULTATION METHOD:	The Council's web site, a dedicated mailbox and a letter to all business ratepayers.

REFERENCE:	I046350
TITLE:	Draft Revenue Budget 2015/16
PURPOSE OF REPORT:	To approve the Council's budget proposals for consultation.
DECISION MAKER:	Executive
DECISION DATE:	16 Dec 2014
FINANCIAL IMPACT:	Council's annual budget proposals
CONSULTEES:	Targeted consultation exercises will be undertaken with business rate payers, the Schools Forum, Parish Councils and voluntary organisations. In addition, this report and all the supporting information will be publicly available to any individual or group who wish to comment on any proposal included within it. Internal consultation is via officers, members and more specifically the Overview & Scrutiny Commission and its panels.
CONSULTATION METHOD:	Method of Consultation: The Council's web site, a dedicated mailbox and a letter to all business ratepayers.

Unrestricted

REFERENCE:	I045470
TITLE:	Discretionary Rates Relief - New Applications
PURPOSE OF REPORT:	To consider new applications for discretionary rate relief and hardship relief.
DECISION MAKER:	Executive Member for Culture, Corporate Services and Public Protection
DECISION DATE:	31 Dec 2014
FINANCIAL IMPACT:	Within existing budget
CONSULTEES:	Not required
CONSULTATION METHOD:	Not required

REFERENCE:	I048448
TITLE:	Equality Information Publishing 2013-14
PURPOSE OF REPORT:	To approve the publication of workforce and service based equality information which the Council is required to produce annually together with an overarching report which summarises the above and includes other data relating to other aspects of the Equalities Act.
DECISION MAKER:	Executive Member for Council Strategy and Community Cohesion
DECISION DATE:	21 Jan 2015
FINANCIAL IMPACT:	Not applicable.
CONSULTEES:	Departmental Management Teams.
CONSULTATION METHOD:	Written report.

Unrestricted

REFERENCE:	I049933
TITLE:	Residents' Survey 2014
PURPOSE OF REPORT:	To provide the Executive with the results of the 2014 Residents' Survey, seek approval for the communications plan and the development of an action plan to respond to the results.
DECISION MAKER:	Executive
DECISION DATE:	27 Jan 2015
FINANCIAL IMPACT:	Within existing budgets
CONSULTEES:	Representative sample of Bracknell Forest residents
CONSULTATION METHOD:	Telephone survey

REFERENCE:	I046447
TITLE:	Capital Budget 2015/16
PURPOSE OF REPORT:	To recommend to Council the annual budget.
DECISION MAKER:	Executive
DECISION DATE:	10 Feb 2015
FINANCIAL IMPACT:	Council's annual budget
CONSULTEES:	Targeted consultation exercises will be undertaken with business rate payers, the Schools Forum, Parish Councils and voluntary organisations. In addition, this report and all the supporting information will be publicly available to any individual or group who wish to comment on any proposal included within it. Internal consultation is via officers, members and more specifically the Overview & Scrutiny Commission and its panels.
CONSULTATION METHOD:	The Council's web site, a dedicated mailbox and a letter to all business ratepayers.

Unrestricted

REFERENCE:	I049042
TITLE:	Casualty Insurance and Claims Handling Service Tender
PURPOSE OF REPORT:	Retender of the Council's casualty insurance (Employers' Liability, Public Liability, Libel and Slander, Officials' Indemnity and Professional Negligence) and claims handling agents
DECISION MAKER:	Executive
DECISION DATE:	10 Feb 2015
FINANCIAL IMPACT:	Dependent on the state of the insurance market
CONSULTEES:	Service Efficiency Group
CONSULTATION METHOD:	Meeting.

REFERENCE:	I046352
TITLE:	Revenue Budget 2015/16
PURPOSE OF REPORT:	To recommend to Council the annual budget
DECISION MAKER:	Executive
DECISION DATE:	10 Feb 2015
FINANCIAL IMPACT:	Council's annual budget
CONSULTEES:	Targeted consultation exercises will be undertaken with business rate payers, the Schools Forum, Parish Councils and voluntary organisations. In addition, this report and all the supporting information will be publicly available to any individual or group who wish to comment on any proposal included within it. Internal consultation is via officers, members and more specifically the Overview & Scrutiny Commission and its panels.
CONSULTATION METHOD:	Method of Consultation: The Council's web site, a dedicated mailbox and a letter to all business ratepayers.

Unrestricted

REFERENCE:	I045429
TITLE:	Review of Category Strategies: Food, Agency Workers & Construction
PURPOSE OF REPORT:	A review of progress on the implementation of Category Strategies for Food, Agency Staff and Capital Construction, originally approved by the Executive in Sept 2012
DECISION MAKER:	Executive Member for Transformation & Finance
DECISION DATE:	27 Feb 2015
FINANCIAL IMPACT:	Within existing budgets.
CONSULTEES:	Category Managers.
CONSULTATION METHOD:	Meetings.

REFERENCE:	I050267
TITLE:	Contract Award for the Supply of Telecoms, Network Links and ISP Connections
PURPOSE OF REPORT:	To agree the award of the contract for the Supply of Telecoms, Network Links and ISP Connections
DECISION MAKER:	Executive
DECISION DATE:	31 Mar 2015
FINANCIAL IMPACT:	Within current budgets.
CONSULTEES:	Meetings with interested parties including procurement, legal and finance officer groups.
CONSULTATION METHOD:	Meetings with interested parties

Unrestricted

REFERENCE:	I050179
TITLE:	Corporate Performance Overview Report
PURPOSE OF REPORT:	To inform the Executive of the Council's performance over the third quarter of 2014-15
DECISION MAKER:	Executive
DECISION DATE:	31 Mar 2015
FINANCIAL IMPACT:	No financial implications
CONSULTEES:	Chief Executive and Assistant Chief Executive, Officer groups
CONSULTATION METHOD:	Draft document

REFERENCE:	I045472
TITLE:	Discretionary Rates Relief - New Applications
PURPOSE OF REPORT:	To consider new applications for discretionary rate relief and hardship relief.
DECISION MAKER:	Executive Member for Culture, Corporate Services and Public Protection
DECISION DATE:	31 Mar 2015
FINANCIAL IMPACT:	Within existing budget
CONSULTEES:	Not required
CONSULTATION METHOD:	Not required