

**OVERVIEW & SCRUTINY COMMISSION****EXECUTIVE WORK PROGRAMME**

<b>REFERENCE:</b>	I048569
<b>TITLE:</b>	Contract Award for Human Resources/Payroll system
<b>PURPOSE OF REPORT:</b>	To approve the contract award for the replacement Human Resources/Payroll system.
<b>DECISION MAKER:</b>	Executive Member for Transformation & Finance
<b>DECISION DATE:</b>	14 Aug 2014
<b>FINANCIAL IMPACT:</b>	Within existing budget
<b>CONSULTEES:</b>	Human Resources/Payroll System Project Board and Project Team
<b>CONSULTATION METHOD:</b>	Meetings with interested parties Internal meetings and e-mails

<b>REFERENCE:</b>	I039026
<b>TITLE:</b>	Bracknell Town Centre Development Agreement
<b>PURPOSE OF REPORT:</b>	Variations to the existing Development Agreement to enable the regeneration of Bracknell town centre to come forward as soon as possible.
<b>DECISION MAKER:</b>	Chief Executive
<b>DECISION DATE:</b>	Not before 1 Sep 2014
<b>FINANCIAL IMPACT:</b>	Outlined in the report (exempt information)
<b>CONSULTEES:</b>	None
<b>CONSULTATION METHOD:</b>	None

Unrestricted

<b>REFERENCE:</b>	I042370
<b>TITLE:</b>	Town Centre Development Arrangements
<b>PURPOSE OF REPORT:</b>	To enter into an agreement to bring forward regeneration in Bracknell Town Centre.
<b>DECISION MAKER:</b>	Chief Executive
<b>DECISION DATE:</b>	Not before 1 Sep 2014
<b>FINANCIAL IMPACT:</b>	To be outlined in the body of the report by the Assistant Chief Executive but likely to contain commercially exempt information
<b>CONSULTEES:</b>	Executive Member for Economic Development and Regeneration and the Executive Member for the Environment
<b>CONSULTATION METHOD:</b>	With the relevant elected members

<b>REFERENCE:</b>	I046157
<b>TITLE:</b>	Bracknell Town Centre Regeneration - Update
<b>PURPOSE OF REPORT:</b>	To obtain endorsement and approval to the continuing approach to the Bracknell town centre regeneration.
<b>DECISION MAKER:</b>	Bracknell Town Centre Regeneration Committee
<b>DECISION DATE:</b>	8 Sep 2014
<b>FINANCIAL IMPACT:</b>	To be detailed in the Assistant Chief Executive's report (likely to contain exempt information).
<b>CONSULTEES:</b>	None.
<b>CONSULTATION METHOD:</b>	Not applicable.

Unrestricted

<b>REFERENCE:</b>	I046759
<b>TITLE:</b>	Business & Enterprise Work Programme
<b>PURPOSE OF REPORT:</b>	To endorse the draft Work Programme for the Business & Enterprise Team.
<b>DECISION MAKER:</b>	Executive
<b>DECISION DATE:</b>	23 Sep 2014
<b>FINANCIAL IMPACT:</b>	Proposals for a budget to support the work plan will be set out in the report.
<b>CONSULTEES:</b>	Key stakeholders involved in the Bracknell Forest economy and internal consultation across Council departments.
<b>CONSULTATION METHOD:</b>	In writing and in person

<b>REFERENCE:</b>	I048637
<b>TITLE:</b>	Community Hubs - Strategic Housing Areas
<b>PURPOSE OF REPORT:</b>	To seek endorsement for the provision of community hubs at new strategic housing sites.
<b>DECISION MAKER:</b>	Executive
<b>DECISION DATE:</b>	23 Sep 2014
<b>FINANCIAL IMPACT:</b>	The development of the Community Hubs will be funded by developers Section 106 contributions.
<b>CONSULTEES:</b>	Bracknell Forest Council Planning Officers, Corporate Management Team and Ward Councillors.
<b>CONSULTATION METHOD:</b>	Through meetings and by email

Unrestricted

<b>REFERENCE:</b>	I047846
<b>TITLE:</b>	Corporate Performance Overview Report
<b>PURPOSE OF REPORT:</b>	To inform the Executive of the Council's performance over the first quarter of 2014-15
<b>DECISION MAKER:</b>	Executive
<b>DECISION DATE:</b>	23 Sep 2014
<b>FINANCIAL IMPACT:</b>	No financial implications
<b>CONSULTEES:</b>	N/A
<b>CONSULTATION METHOD:</b>	N/A

<b>REFERENCE:</b>	I047843
<b>TITLE:</b>	ICT Strategy Annual Update
<b>PURPOSE OF REPORT:</b>	This is the final annual update for the ICT Strategy 2012-2015. This report will be the precursor to the ICT Strategy which will be reviewed in 2015.
<b>DECISION MAKER:</b>	Executive
<b>DECISION DATE:</b>	23 Sep 2014
<b>FINANCIAL IMPACT:</b>	Within existing budget.
<b>CONSULTEES:</b>	ICT Steering Group / Operations Group and the ICT Working Group.
<b>CONSULTATION METHOD:</b>	Meetings,

Unrestricted

<b>REFERENCE:</b>	I048963
<b>TITLE:</b>	Office Accommodation Strategy - Progress Report
<b>PURPOSE OF REPORT:</b>	To provide an update on phase 1 of the Council's Accommodation Strategy and seek endorsement of phase 2 of the Strategy.
<b>DECISION MAKER:</b>	Executive
<b>DECISION DATE:</b>	23 Sep 2014
<b>FINANCIAL IMPACT:</b>	The works completed to date have been within budget and Phase 2 works are expected to be met within existing budgets. The accommodation moves and adaptations are an essential part to delivering the long-term savings built into the Council's revenue budget.
<b>CONSULTEES:</b>	None.
<b>CONSULTATION METHOD:</b>	Not applicable.

<b>REFERENCE:</b>	I048540
<b>TITLE:</b>	Update on Customer Contact Strategy
<b>PURPOSE OF REPORT:</b>	Update report on Action Plan relating to the Customer Contact Strategy 2011-2014
<b>DECISION MAKER:</b>	Executive
<b>DECISION DATE:</b>	23 Sep 2014
<b>FINANCIAL IMPACT:</b>	Within existing budget.
<b>CONSULTEES:</b>	Departmental Management Teams and Corporate Management Team
<b>CONSULTATION METHOD:</b>	Internal consultation via presentations to interested parties

Unrestricted

<b>REFERENCE:</b>	I045468
<b>TITLE:</b>	Discretionary Rates Relief - New Applications
<b>PURPOSE OF REPORT:</b>	To consider new applications for discretionary rate relief and hardship relief.
<b>DECISION MAKER:</b>	Executive Member for Culture, Corporate Services and Public Protection
<b>DECISION DATE:</b>	30 Sep 2014
<b>FINANCIAL IMPACT:</b>	Within existing budget
<b>CONSULTEES:</b>	Not required
<b>CONSULTATION METHOD:</b>	Not required

<b>REFERENCE:</b>	I047943
<b>TITLE:</b>	Bracknell Forest Partnership Community Engagement Strategy 2013/16 - Annual Monitoring 2013/4
<b>PURPOSE OF REPORT:</b>	To report on the progress against actions in the Bracknell Forest Partnership Community Engagement Strategy 2013/16 during its first year of implementation, and to celebrate community engagement achievements during 2013/14
<b>DECISION MAKER:</b>	Executive Member for Council Strategy and Community Cohesion
<b>DECISION DATE:</b>	6 Oct 2014
<b>FINANCIAL IMPACT:</b>	All activity was supported by existing budgets.
<b>CONSULTEES:</b>	The Council's Community Cohesion and Engagement Partnership members.
<b>CONSULTATION METHOD:</b>	Through meetings and by email.

Unrestricted

<b>REFERENCE:</b>	I048962
<b>TITLE:</b>	LGA Equality Peer Review 2013/14 Action Plan
<b>PURPOSE OF REPORT:</b>	The Leader is asked to endorse the action plan which has been developed to implement the recommendations of the Local Government Association Equality Peer Review.
<b>DECISION MAKER:</b>	Executive Member for Council Strategy and Community Cohesion
<b>DECISION DATE:</b>	6 Oct 2014
<b>FINANCIAL IMPACT:</b>	All activity was supported by existing budgets.
<b>CONSULTEES:</b>	Equalities Sub Group
<b>CONSULTATION METHOD:</b>	Through meetings and by email.

<b>REFERENCE:</b>	I047848
<b>TITLE:</b>	Complaints against Bracknell Forest Council in 2013-14
<b>PURPOSE OF REPORT:</b>	To brief the Executive about complaints made against the Council in 2013-14.
<b>DECISION MAKER:</b>	Executive
<b>DECISION DATE:</b>	21 Oct 2014
<b>FINANCIAL IMPACT:</b>	Within existing budget.
<b>CONSULTEES:</b>	N/A
<b>CONSULTATION METHOD:</b>	N/A

Unrestricted

<b>REFERENCE:</b>	I049078
<b>TITLE:</b>	Polling District and Polling Places Review 2014
<b>PURPOSE OF REPORT:</b>	To consider the recommendations of the Electoral Review Steering Group for changes to Bracknell Forest's polling districts and polling places as part of a review carried out as required by the Electoral Registration and Administration Act 2013.
<b>DECISION MAKER:</b>	Executive
<b>DECISION DATE:</b>	21 Oct 2014
<b>FINANCIAL IMPACT:</b>	There are financial implications if additional polling districts/places are created of approximately £1,500 per polling station.
<b>CONSULTEES:</b>	All councillors, local MPs, local political parties, agents at recent elections and disabled groups were asked to comment and all electors were consulted via the website.
<b>CONSULTATION METHOD:</b>	Letters and emails to stakeholders and notices at the Council offices. All electors consulted via the website.

<b>REFERENCE:</b>	I045429
<b>TITLE:</b>	Review of Category Strategies: Food, Agency Workers & Construction
<b>PURPOSE OF REPORT:</b>	A review of progress on the implementation of Category Strategies for Food, Agency Staff and Capital Construction, originally approved by the Executive in Sept 2012
<b>DECISION MAKER:</b>	Executive Member for Transformation & Finance
<b>DECISION DATE:</b>	31 Oct 2014
<b>FINANCIAL IMPACT:</b>	Within existing budgets.
<b>CONSULTEES:</b>	Category Managers.
<b>CONSULTATION METHOD:</b>	Meetings.



Unrestricted

<b>REFERENCE:</b>	I046170
<b>TITLE:</b>	Bracknell Town Centre Regeneration - Update
<b>PURPOSE OF REPORT:</b>	To obtain endorsement and approval to the continuing approach to the Bracknell town centre regeneration.
<b>DECISION MAKER:</b>	Bracknell Town Centre Regeneration Committee
<b>DECISION DATE:</b>	3 Nov 2014
<b>FINANCIAL IMPACT:</b>	To be detailed in the Assistant Chief Executive's report (likely to contain exempt information).
<b>CONSULTEES:</b>	None.
<b>CONSULTATION METHOD:</b>	Not applicable.

<b>REFERENCE:</b>	I048159
<b>TITLE:</b>	"All of Us" Equality Scheme 2013/14
<b>PURPOSE OF REPORT:</b>	To report on the progress against actions in the "All of Us" Equality Scheme 2013/14
<b>DECISION MAKER:</b>	Executive Member for Council Strategy and Community Cohesion
<b>DECISION DATE:</b>	19 Nov 2014
<b>FINANCIAL IMPACT:</b>	All activity was supported by existing budgets.
<b>CONSULTEES:</b>	The Equality Scheme itself had extensive public consultation. The development of the Action Plan involved the Council's service managers, senior managers, and Corporate Management Team. The Council's Equality Group and the Partnership Equality Group including Thames Valley Police, Bracknell Forest Voluntary Action, Royal Berkshire Fire and Rescue Service, BFRS, Bracknell Forest Homes and Sandhurst Town Council.
<b>CONSULTATION METHOD:</b>	Through consultation meetings and by email.

Unrestricted

<b>REFERENCE:</b>	I047847
<b>TITLE:</b>	Corporate Performance Overview Report
<b>PURPOSE OF REPORT:</b>	To inform the Executive of the Council's performance over the second quarter of 2014-15
<b>DECISION MAKER:</b>	Executive
<b>DECISION DATE:</b>	16 Dec 2014
<b>FINANCIAL IMPACT:</b>	No financial implications
<b>CONSULTEES:</b>	N/A
<b>CONSULTATION METHOD:</b>	N/A

<b>REFERENCE:</b>	I046445
<b>TITLE:</b>	Draft Capital Budget 2015/16
<b>PURPOSE OF REPORT:</b>	To approve the Council's budget proposals for consultation.
<b>DECISION MAKER:</b>	Executive
<b>DECISION DATE:</b>	16 Dec 2014
<b>FINANCIAL IMPACT:</b>	Council's annual budget proposals
<b>CONSULTEES:</b>	Targeted consultation exercises will be undertaken with business rate payers, the Schools Forum, Parish Councils and voluntary organisations. In addition, this report and all the supporting information will be publicly available to any individual or group who wish to comment on any proposal included within it. Internal consultation is via officers, members and more specifically the Overview & Scrutiny Commission and its panels.
<b>CONSULTATION METHOD:</b>	The Council's web site, a dedicated mailbox and a letter to all business ratepayers.

Unrestricted

<b>REFERENCE:</b>	I046350
<b>TITLE:</b>	Draft Revenue Budget 2015/16
<b>PURPOSE OF REPORT:</b>	To approve the Council's budget proposals for consultation.
<b>DECISION MAKER:</b>	Executive
<b>DECISION DATE:</b>	16 Dec 2014
<b>FINANCIAL IMPACT:</b>	Council's annual budget proposals
<b>CONSULTEES:</b>	Targeted consultation exercises will be undertaken with business rate payers, the Schools Forum, Parish Councils and voluntary organisations. In addition, this report and all the supporting information will be publicly available to any individual or group who wish to comment on any proposal included within it. Internal consultation is via officers, members and more specifically the Overview & Scrutiny Commission and its panels.
<b>CONSULTATION METHOD:</b>	Method of Consultation: The Council's web site, a dedicated mailbox and a letter to all business ratepayers.

<b>REFERENCE:</b>	I045470
<b>TITLE:</b>	Discretionary Rates Relief - New Applications
<b>PURPOSE OF REPORT:</b>	To consider new applications for discretionary rate relief and hardship relief.
<b>DECISION MAKER:</b>	Executive Member for Culture, Corporate Services and Public Protection
<b>DECISION DATE:</b>	31 Dec 2014
<b>FINANCIAL IMPACT:</b>	Within existing budget
<b>CONSULTEES:</b>	Not required
<b>CONSULTATION METHOD:</b>	Not required

Unrestricted

<b>REFERENCE:</b>	I048448
<b>TITLE:</b>	Equality Information Publishing 2013-14
<b>PURPOSE OF REPORT:</b>	<p>To seek approval to publish the workforce and service based equality information which the Council is required to produce annually to ensure that Bracknell Forest communities are able to monitor and challenge its performance on equalities - and how it is meeting the needs of those with the Equality Act's protected characteristics.</p> <p>The Council has a legal duty to publish this information by 31 January each year. The following individual services reports are produced:</p> <ol style="list-style-type: none"> <li>1. Adult Social Care</li> <li>2. Housing Services and Benefits</li> <li>3. Community Safety</li> <li>4. Economic Development</li> <li>5. Education (including adult &amp; community learning)</li> <li>6. Children's Social Care</li> <li>7. Leisure</li> <li>8. Libraries</li> <li>9. Customer Services</li> <li>10. Workforce</li> </ol> <p>The Council also produces an overarching report which summarises the above and picks out salient points, as well as including other data which looks at how it is doing against other aspects of the Equalities Act.</p>
<b>DECISION MAKER:</b>	Executive Member for Council Strategy and Community Cohesion
<b>DECISION DATE:</b>	21 Jan 2015
<b>FINANCIAL IMPACT:</b>	Not applicable.
<b>CONSULTEES:</b>	Departmental Management Teams.
<b>CONSULTATION METHOD:</b>	Written report.

Unrestricted

<b>REFERENCE:</b>	I046447
<b>TITLE:</b>	Capital Budget 2015/16
<b>PURPOSE OF REPORT:</b>	To recommend to Council the annual budget.
<b>DECISION MAKER:</b>	Executive
<b>DECISION DATE:</b>	10 Feb 2015
<b>FINANCIAL IMPACT:</b>	Council's annual budget
<b>CONSULTEES:</b>	Targeted consultation exercises will be undertaken with business rate payers, the Schools Forum, Parish Councils and voluntary organisations. In addition, this report and all the supporting information will be publicly available to any individual or group who wish to comment on any proposal included within it. Internal consultation is via officers, members and more specifically the Overview & Scrutiny Commission and its panels.
<b>CONSULTATION METHOD:</b>	The Council's web site, a dedicated mailbox and a letter to all business ratepayers.

<b>REFERENCE:</b>	I049042
<b>TITLE:</b>	Casualty Insurance and Claims Handling Service Tender
<b>PURPOSE OF REPORT:</b>	Retender of the Council's casualty insurance (Employers' Liability, Public Liability, Libel and Slander, Officials' Indemnity and Professional Negligence) and claims handling agents
<b>DECISION MAKER:</b>	Executive
<b>DECISION DATE:</b>	10 Feb 2015
<b>FINANCIAL IMPACT:</b>	Dependent on the state of the insurance market
<b>CONSULTEES:</b>	Service Efficiency Group
<b>CONSULTATION METHOD:</b>	Meeting.

Unrestricted

<b>REFERENCE:</b>	I046352
<b>TITLE:</b>	Revenue Budget 2015/16
<b>PURPOSE OF REPORT:</b>	To recommend to Council the annual budget
<b>DECISION MAKER:</b>	Executive
<b>DECISION DATE:</b>	10 Feb 2015
<b>FINANCIAL IMPACT:</b>	Council's annual budget
<b>CONSULTEES:</b>	Targeted consultation exercises will be undertaken with business rate payers, the Schools Forum, Parish Councils and voluntary organisations. In addition, this report and all the supporting information will be publicly available to any individual or group who wish to comment on any proposal included within it. Internal consultation is via officers, members and more specifically the Overview & Scrutiny Commission and its panels.
<b>CONSULTATION METHOD:</b>	Method of Consultation: The Council's web site, a dedicated mailbox and a letter to all business ratepayers.

<b>REFERENCE:</b>	I045472
<b>TITLE:</b>	Discretionary Rates Relief - New Applications
<b>PURPOSE OF REPORT:</b>	To consider new applications for discretionary rate relief and hardship relief.
<b>DECISION MAKER:</b>	Executive Member for Culture, Corporate Services and Public Protection
<b>DECISION DATE:</b>	31 Mar 2015
<b>FINANCIAL IMPACT:</b>	Within existing budget
<b>CONSULTEES:</b>	Not required
<b>CONSULTATION METHOD:</b>	Not required