

**TO: OVERVIEW AND SCRUTINY COMMISSION
30 JANUARY 2014**

**2014/15 OVERVIEW AND SCRUTINY COMMISSION WORK PROGRAMME
Assistant Chief Executive**

1 PURPOSE OF REPORT

- 1.1 This report invites members to propose items for inclusion in the Overview and Scrutiny Commission's work programme for 2014/15.

2 RECOMMENDATION

- 2.1 **That the Overview and Scrutiny Commission proposes items for inclusion in the Commission's work programme for 2014/15.**

3 SUPPORTING INFORMATION

- 3.1 To assist Members' consideration of possible items for inclusion in the Commission's work programme for 2014/15, the previously completed reviews are listed on the following page, also the work programme for the current year.
- 3.2 The Overview and Scrutiny Panels have also been invited to consider, at their meetings in January 2014, items for their future work programmes. The complete draft programme will form part of the annual report of O&S for 2013-14, which will be put forward for Member approval, and consultation with the Corporate Management Team and the Executive, in due course.

ALTERNATIVE OPTIONS CONSIDERED/ ADVICE RECEIVED FROM STATUTORY AND OTHER OFFICERS/ EQUALITIES IMPACT ASSESSMENT/ STRATEGIC RISK MANAGEMENT ISSUES / OTHER OFFICERS/ CONSULTATION – Not applicable

Contact for further information

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Previously Completed Overview and Scrutiny Commission Reviews

Date Completed	Title
May 2004	Review of Community & Voluntary Sector Grants
April 2005	Review of Members' Information Needs
December 2007	Review of the Council's Medium Term Objectives
September 2008	Scrutiny of Local Area Agreement
January 2010	Medium Term Objectives 2010/11
October 2010	Review of Partnership Scrutiny
June 2011	Office Accommodation Strategy
June 2011	Plans for Sustaining Economic Prosperity
September 2011	Performance Management Framework
September 2011	Review of the Council's Medium Term Objectives
October 2011	Plans for Neighbourhood Engagement
October 2011	Regulation of Investigatory Powers
February 2012	Information and Communications Technology Strategy
July 2012	Communications Strategy
January 2013	Preparations for the Community Infrastructure Levy
September 2013	Delegated Authorities

2013-14 Overview and Scrutiny Commission Work Programme

Co-ordination of the work of the Overview and Scrutiny Panels
Routine monitoring of the performance of the Council's corporate functions
To include: the Corporate Performance Overview Reports; the Quarterly Service Reports of the Chief Executive's Office and the Corporate Services Department; on-going monitoring of departmental performance and expenditure; progressing the regeneration of Bracknell Town Centre; and the application of Regulation of Investigatory Powers functions.
To receive briefings on: the Commercial Property portfolio; the work of the Economic and Skills Development Partnership; progress in implementing the Economic Development Strategy; and the implementation of the customer contact channel strategy.

<p>To receive briefings on the implementation of strategies where the Commission made an input to their formulation, including the Communications Strategy.</p>
<p>Exercising pre-decision scrutiny by reference to the Executive Forward Plan</p> <p>To selectively contribute to the formulation of new policies in advance of their consideration by the Executive.</p>
<p>2014/15 Budget Scrutiny</p> <p>To review the Council's budget proposals for the Chief Executive's Office and the Corporate Services Department for 2014/15, and plans for future years. To include a discussion with the Borough Treasurer during 2013 on the evolving budgetary position. Overview and Scrutiny Panels will also scrutinise the budget proposals in their departmental areas.</p>
<p>Crime and Disorder Committee</p> <p>To carry out the role of statutory 'Crime and Disorder Committee', to include an annual meeting with representatives of the Community Safety Partnership, and relationship building with the Police and Crime Commissioner. Particular attention will be given to measures to tackle domestic violence and anti-social behaviour.</p>
<p>Other Policy Development</p> <p>a) To keep a watching brief on the introduction of the Community Infrastructure Levy. b) To form a Working Group to review the impact of <u>Re-Localisation of Business Rates</u>, and the connection with economic development initiatives.</p>
<p>Delegated Authorities</p> <p>To complete the Working Group reviewing the scheme of delegation and the extent of powers delegated to officers.</p>

<p>FUTURE PROPOSED REVIEWS (Unlikely to be resourced until 2014/15 or later)</p>	
1.	<p>Economic Development</p> <p>To review the implementation and outcomes of the Local Economic Development Strategy</p>
2.	<p>Procurement</p> <p>To review the Council's procurement procedures.</p>