

From: [Sanjay Prashar](#)
To: [Cllr. \[REDACTED\]](#)
Subject: [OFFICIAL-SENSITIVE] Code of Conduct complaint
Date: 19 April 2024 16:36:00
Attachments: [Councillor complaints PDF.pdf](#)
[arrangements-for-dealing-with-councillor-code-of-conduct-complaints.pdf](#)

Dear Councillor [REDACTED]

I am writing to notify you that I have received the attached complaint from the Chief Executive, alleging that you have breached the Councillor Code of Conduct.

In accordance with the Authority's arrangements for dealing with Code of Conduct Complaints against Councillors I will review the complaint and, if necessary, after consultation with the Independent Person, take one of the following three steps:

- i. Take no action
- ii. Seek to resolve the complaint informally
- iii. Refer the Complaint for investigation

Before I do so I would like to invite you to submit any observations you wish to make in response to the substantive grounds of complaint. I will ask my PA to contact you early next week with a view to scheduling a Teams meeting

For your convenience I have included a link to the Council Code of Conduct below and attached a copy of the current arrangements for dealing with complaints.

<https://democratic.bracknell-forest.gov.uk/documents/s187635/4.13CodeofConductforMembersandCo-optedMembers.pdf>

Thank you for your co-operation.

Yours sincerely
Sanjay Prashar