

**From:** [REDACTED]  
**To:** [Susan Halliwell](#); [Sanjay Prashar](#); [Debs Jones PA to Chief Executive](#)  
**Subject:** Re: Code of conduct complaint  
**Date:** 18 April 2024 10:37:49

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Sorry All - upset - email sent before completed:  
Therefore to conclude - did try to contacted office number - now await allegation details.

Cllr [REDACTED] Ward

Without Prejudice

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**From:** Cllr. [REDACTED]@bracknell-forest.gov.uk>  
**Sent:** Thursday, April 18, 2024 10:17:54 AM  
**To:** Susan Halliwell <[Susan.Halliwell@bracknell-forest.gov.uk](mailto:Susan.Halliwell@bracknell-forest.gov.uk)>  
**Cc:** Sanjay Prashar <[Sanjay.Prashar@bracknell-forest.gov.uk](mailto:Sanjay.Prashar@bracknell-forest.gov.uk)>; Debs Jones PA to Chief Executive <[Debs.Jones@bracknell-forest.gov.uk](mailto:Debs.Jones@bracknell-forest.gov.uk)>  
**Subject:** Re: Code of conduct complaint

Dear Susan

This is to confirm receipt of your email, and the content therein. The content of which has caused me great distress. I await contact from Sanjay - but be assured I do not take this matter lightly. I have left message on your office n

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**From:** Susan Halliwell <[Susan.Halliwell@bracknell-forest.gov.uk](mailto:Susan.Halliwell@bracknell-forest.gov.uk)>  
**Sent:** Thursday, April 18, 2024 9:38:36 AM  
**To:** Cllr. [REDACTED]@bracknell-forest.gov.uk>  
**Cc:** Sanjay Prashar <[Sanjay.Prashar@bracknell-forest.gov.uk](mailto:Sanjay.Prashar@bracknell-forest.gov.uk)>; Debs Jones PA to Chief Executive <[Debs.Jones@bracknell-forest.gov.uk](mailto:Debs.Jones@bracknell-forest.gov.uk)>  
**Subject:** Code of conduct complaint

Dear Cllr [REDACTED]

At the end of March, just before I went on leave, an incident was escalated to me where it has been reported you used inappropriate language towards two members of staff in Time Square. Unfortunately due to the nature of the incident reported and as Head of Paid Service it is necessary for me to submit a code of conduct complaint. Out of courtesy I wanted to let you know ahead of Sanjay initiating his investigation so that this doesn't come as a surprise to you. I know Sanjay will be in touch soon, so you will be able to talk through incident with him but if you need any further information about the process please do let me know.

Regards

Sue

Susan Halliwell (she/her)  
Chief Executive

[Susan.Halliwell@bracknell-forest.gov.uk](mailto:Susan.Halliwell@bracknell-forest.gov.uk) | Tel: 01344 355601

Chief Executive's Office

Bracknell Forest Council

Time Square | Market Street | Bracknell | Berkshire | RG12 1JD

[www.bracknell-forest.gov.uk](http://www.bracknell-forest.gov.uk)

I may send emails out of core hours as it suits my working patterns. I don't expect you to read, action or respond out of your own working hours.