

To: **Overview & Scrutiny Commission**
12 January 2023

Primary Parent Governor Representative Appointment
Executive Director: Delivery – Democratic & Registration Services

1 Purpose of Report

- 1.1 This report asks the Commission to formally appoint a Primary Parent Governor Representative to sit on the Education, Skills & Growth Overview & Scrutiny Panel.

2 Recommendation

- 2.1 That Victoria Hill is appointed to the role of Primary Parent Governor Representative on the Education, Skills & Growth Overview & Scrutiny Panel, for a four-year term of office until 30 November 2026.**

3 Reasons for Recommendations

- 3.1 Council is responsible for appointing parent governor representatives to the Overview & Scrutiny Commission as required by provisions within the Local Government Act 2000. The Overview & Scrutiny Commission is responsible for appointing parent governor representatives to the Education, Skills & Growth Overview & Scrutiny Panel.

4 Alternative Options Considered

- 4.1 No alternative options were considered.

5 Supporting Information

- 5.1 Local authorities operating executive arrangements must appoint at least two and not more than five parent governor representatives to each overview & scrutiny (O&S) committee and sub-committee whose functions relate wholly or partly to any education functions. The Education, Skills & Growth O&S Panel has responsibility for these functions and the O&S Commission shares some of that responsibility. The same representative is appointed to the Commission and the Education, Skills & Growth Overview & Scrutiny Panel.
- 5.2 Parent governor representatives are nominated and elected by fellow parent governors and have voting rights relating to any education matter considered by the O&S Commission or the Education, Skills & Growth O&S Panel. The Council has previously agreed to appoint one primary and one secondary parent governor representative. Their role is to:
- act as an apolitical voice for parents in the area; representing to the local authority the main education issues which concern parents or pupils of schools maintained by the authority
 - liaise with other parent governors at their own authority

- attend and contribute to the meetings of the committees to which they are appointed
- establish good relations with other members and officers
- feedback to parents the authority's discussions of, and decisions on, education
- abide by the Council rules on committee procedure
- act with due propriety according to standards laid down for conduct in local government

5.3 An allowance of £310 per annum is payable plus expenses.

5.4 When vacancies arise, the Parent Governor Representative (England) Regulations 2001 and the supplementary guidance set out the process to be followed to fill the vacancies. The former primary and secondary parent governor representatives resigned. In line with the Regulations all parent governors in the borough were invited to make nominations to fill the vacancies, and the opportunity to participate in local decision making was promoted through the council's web pages, the governor newsletter and Governor Services briefings. No nominations were received by the closing date therefore the process was repeated in September 2022. One nomination was received for the primary parent governor representative role which meant there was no need for a ballot.

5.5 At the Council meeting on 30 November Victoria Hill was appointed to the O&S Commission as the Primary Parent Governor Representative for a four-year term or until Victoria is no longer eligible to be the representative. Council also resolved to ask the Commission to formally appoint Victoria to the Education, Skills & Growth O&S Panel, for the same term of office, as set out in 2.1 of the report.

5.6 The vacancy for the secondary parent governor representative will be readvertised on a regular basis until an appointment can be made.

6 Consultation and Other Considerations

Legal Advice

6.1 Legal considerations are set out in the body of the report.

Financial Advice

6.2 The financial implications are contained within the report. The costs detailed will be contained within existing budgets.

Equalities Impact Assessment

6.3 Not relevant to this report.

Strategic Risk Management Issues

6.4 Not relevant to this report.

Climate Change Implications

6.5 The recommendations in Section 2 above are not expected to have a significant impact on emissions of CO₂.

Health & Wellbeing Considerations

6.6 Not relevant to this report.

Background Papers

None

Contact for further information

Ann Moore, Assistant Director: Democratic & Registration Services

01344 352260

ann.moore@bracknell-forest.gov.uk