

**JOINT WASTE DISPOSAL BOARD**  
**3 MARCH 2022**  
**(9.30 - 11.00 am)**

Present: Bracknell Forest Borough Council  
Councillor Mrs Dorothy Hayes MBE  
Councillor John Harrison

Reading Borough Council  
Councillor Adele Barnett-Ward  
Councillor Tony Page

Wokingham District Council  
Councillor Gregor Murray

Officers            Oliver Burt, re3 Strategic Waste Manager  
                      Monika Bulmer, re3 Marketing & Communications Officer  
                      Sarah Innes, re3 Performance Officer  
                      Jayne Rowley, re3 Finance Officer  
                      Kevin Gibbs, Bracknell Forest Council  
                      Damian James, Bracknell Forest Council  
                      Andy Edwards, Reading Borough Council  
                      Richard Bisset, Wokingham Borough Council

Apologies for absence were received from:

Councillor Parry Batth, Wokingham Borough Council

**56.    Declarations of Interest**

There were no declarations of interest.

**57.    Minutes of the Meeting of the Joint Waste Disposal Board**

The minutes of the meeting of the Joint Waste Disposal Board held on the 2 December 2022, be approved as a correct record.

**58.    Urgent Items of Business**

There were no urgent items of business.

**59.    JWDB Progress Report March 2022**

The Board received a report on progress in the delivery of the re3 Joint Waste PFI Contract.

The report covered:

- re3 and Council Performance Statistics
- HWRC Trade Waste Service
- Data protection
- User Satisfaction
- Communications
- Reuse of Bicycles

Sarah Innes reported the performance statistics for all three Council the provisional

recycling rates for April 2021 – February 2022 were:

BFC – 56.4%

RBC – 51.4%

WBC – 54.2%

This was a decrease for all 3 councils on 0.3-0.4% compared to the figures within the report, quarter 4 was always the lowest performing quarter, however did not change the conclusions within the report which expected all Councils to be above 50% by the end of the year.

The limit of 100 registered businesses had been reached for trade waste, there were a handful of traders who visited on a regular basis, the majority of traders were inactive or infrequent users and therefore a user survey had been undertaken, there had been 15 respondents so far. Of those, 2 users said they had not visited in 2021, 4 users said that they had visited in 2021 quarterly. There had been comments from traders regarding the booking system which would be looked at. So far it had been concluded that Trade Users use the system infrequently therefore a trial was proposed that would allow traders to visit on a one off basis, all the documentation checks would still need to take place.

There were 30 users who had registered but had not used the scheme in the past year, who would be written too as there was currently a waiting list.

In 2018 a Data Protection policy had been written setting out guidelines for officers sharing personal data within the re3 partnership. This was an easy-to-read document which set out the principles to follow. This document had been reviewed and recirculated with staff.

A couple of years ago, there was a start up campaign in Wokingham called My Journey who had a single figure number of bikes to help people get around who needed it. Some bikes had also been sold via the pop-up shop and through Sue Ryder. There Officers would review the reuse of bikes and the terms under which they can be made available for other reuse interests as it was important to ensure that appropriate care is exercised in the case of bike reuse and handled appropriately. My journey still was in operation in Wokingham and fell under Councillor Bathth portfolio. Members in Bracknell Forest were looking at a Bicycle reuse scheme and would bring any proposals to the Board for consideration.

As a result of the Boards comments and questions, the following points were made:

- There was an issue in Reading with HMO landlords who needed to dispose of waste once tenants had moved out. They were unable to use Smallmead as they were not residents, the new scheme for Trade Waste would be open to them as long as their usage fit in with the site rules. Generic information to local business had been sent out, but it had specifically targeted landlords, but this could be looked at.
- The booking system used data held by the journey system and was only accessible by Sarah and the contractor.

**RESOLVED** that

- i. Members noted the contents of this report.

- ii. Members instruct Officers to develop and implement a trial, in which single deposits of trade waste can be accommodated at the re3 recycling centres, as described from 5.10 of the report.

60. **Exclusion of Public and Press**

**RESOLVED** that pursuant to Regulation 21 of the Local Authorities (Executive Arrangements) (Access to Information) Regulations 2000 and having regard to the public interest, members of the public and press be excluded from the meeting for the consideration of item 7 & 8 which involves the likely disclosure of exempt information under the following category of Schedule 12A of the Local Government Act 1972:

(3) Information relating to the financial or business affairs of any particular person.

61. **Contract Review Report**

The Board received the Contract Review Report which provided a strategic review of re3 shared waste PFI Contract for the re3 Joint Waste Disposal Board.

**RESOLVED** that

- i. Members note the contents of the re3 Contract Review.
- ii. That Members indicate their preference for how officers should approach preparing for decisions on future changes.

62. **Financial Report**

The Board received the Finance Report which briefed the re3 Joint Waste Disposal Board on the Partnership's current financial position and confirmed the second draft budget.

**RESOLVED** that

- i. Members note the Partnership's financial position for the year to date.
- ii. Members note the contents of this report.

63. **Date of the Next Board Meeting**

The next meeting would be held at 9.30am on 8 June 2022.

**CHAIRMAN**