

To: EXECUTIVE
15 MARCH

**Procurement Plan for Environmental Monitoring
Executive Director of Delivery**

1 Purpose of Report

1.1 To approve the procurement plan for the environmental monitoring contract

2 Recommendations

2.1 That the Executive approve this Strategic Procurement Plan for Environmental Monitoring services

2.2 That the Executive delegate authority for the contract award decision to the Executive Director, Delivery and Executive Member for the Environment

2.3 That the Executive subsequently delegate authority for enacting the permitted contract extension to the Executive Director, Delivery.

3 Reasons for Recommendation

3.1 There is a requirement of the Contract Standing Orders that any contracts above £181K are required to go to a formal tendering process to ensure value for money and compliance with legislation.

3.2 The current contract has been in place since 2011 and following an extension granted in 2016 the contract must now be retendered.

3.3 This procurement plan was previously agreed by the Executive Member for the Environment on the 29th April 2020 but the contract was further extended due to the impact of the pandemic. As this was some time ago the plan has been updated and is being resubmitted.

4 Alternative Options Considered

4.1 There are no alternative options available as there no further extensions available with the current contract.

5 Supporting Information

5.1 Contained within the procurement plan.

6 Consultation and Other Considerations

Legal Advice

6.1 Comments are contained within the procurement plan

Financial Advice

6.2 Comments are contained within the procurement plan

Other Consultation Responses

6.3 The Public Protection partnership support the Council with the environmental monitoring contract and as such their comments are included within the procurement plan.

Equalities Impact Assessment

6.4 Attached as Appendix B

Strategic Risk Management Issues

6.5 The efficient management of the three disused landfill sites within the Borough is essential in relation to public safety hence the increase of the default cost/quality criteria to 50/50. One of the sites (London Road) is managed under an Environment Agency permit and as such is heavily regulated.

Background Papers

Procurement plan

Contact for further information

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