

## Appendix B – Peer Review Action Plan

	When	Lead:
<b>Recommendation 1: Plan for the next five to ten years</b>		
1. Develop Council Plan 2023 – 2027	May – October 2023	Chief Executive/ Policy and Performance Lead
<b>Recommendation 2: Future Officer Leadership</b>		
1. Review options for future leadership	January 2022 - Completed	Chief Executive/Members
2. Appoint Advisory Committee plus Recruitment Consultants	March 2022	Assistant Director: HR & OD
3. Advertise Chief Executive Officer Role	March 2022	Assistant Director: HR & OD
4. Council Appointment	May 2022	Assistant Directors: HR & OD and Democratic & Registrations Services
<b>Recommendation 3: Future Working Vision</b>		
1. Ways of working policy agreed	Completed – <a href="#">Employment Committee Papers</a>	Assistant Director: HR & OD
2. Further relaxation of Covid working arrangements	April onwards	Corporate Management Team
<b>Recommendation 4: Living with Covid</b>		
1. Continue to review the latest Covid data, such as vaccination rates, hospital admissions and impacts on workforce	Ongoing	Deputy Director of Public Health
2. Undertake a new Covid Community Impact Assessment to reflect on the current position two years after the start of the pandemic	April/May 2022	Assistant Director: Chief Executive's Office
<b>Recommendation 5: Meet the needs of Vulnerable Residents and Communities and continue to build on the approach with the Voluntary and Community Sector</b>		
1. Continue to strengthen the partnership working with the Community and Voluntary Sector working with Involve and the Ark for promoting the neighbourliness and increased volunteering since the pandemic	Ongoing	Assistant Director: Chief Executive's Office

2. Complete the financial hardship needs analysis identifying cohorts vulnerable to financial hardship and work with the VCS to develop and action plan	April 2022	Assistant Director: Chief Executive's Office
3. Review approach to making reasonable adjustments for people with disabilities	July 2022/ Ongoing	Head of Community Engagement and Equalities
4. Review strategy for working with the VCS to support strengths based approach and connecting people to community assets	September 2022	Head of Community Engagement and Equalities
5. Distribute funding to the VCS through the Bracknell Forest Community Lottery	Ongoing	Assistant Director: Chief Executive's Office
<b>Recommendation 6: Review the Council's customer focus</b>		
1. Continue to conduct residents' surveys to understand the needs of the community and the council's success in providing support	Annually	Head of Community Engagement and Equalities
2. Reopen Time Square and promote the use of the space to community groups and partners for meetings, activities and as an office base	April (subject to Covid data)	Executive Director: Place, Planning & Regeneration
<b>Recommendation 7: Renewal Plans are informed by risk assessments given the uncertainty of Covid recovery and Brexit</b>		
1. To conduct a further business survey in 2022	Autumn 2022	Executive Director: Place, Planning & Regeneration
2. Continue to review strategic risk assessments, considering the latest information	Ongoing	Executive Director: Place, Planning & Regeneration
3. Future large scale town centre events planned for Easter 2022 and Summer 2022	April / August / September	Executive Director: Place, Planning & Regeneration
<b>Recommendation 8: Governance – Extended Delegations</b>		
1. Council to review the delegation arrangements ahead of 31 March when the current plans expire, to assess the risk and needs	March 2022	Borough Solicitor/ Assistant Director: Democratic & Registration Services