

**JOINT WASTE DISPOSAL BOARD**  
**8 OCTOBER 2020**  
**(9.32 - 10.23 am)**

Present: Bracknell Forest Borough Council  
Councillor Mrs Dorothy Hayes MBE

Reading Borough Council  
Councillor Adele Barnett-Ward  
Councillor Tony Page

Wokingham District Council  
Councillor Parry Batth  
Councillor Gregor Murray

Officers

Grace Bradbrook, re3  
Monika Bulmer, re3  
Oliver Burt, re3  
Andy Edwards, Reading Borough Council  
Kevin Gibbs, Bracknell Forest Council  
Damian James, Bracknell Forest Council  
Gareth Jones, Bracknell Forest Council  
Clare Lawrence, Wokingham Borough Council  
Claire Pike, Bracknell Forest Council

**11. Declarations of Interest**

There were no declarations of interest.

**12. Urgent Items of Business**

There were no urgent items of business.

**13. Minutes of the Meeting of the Joint Waste Disposal Board**

**RESOLVED** that the minutes of the meeting of the Joint Waste Disposal Board held on the 9 July 2020, be approved as a correct record and signed by the Chairman.

A number of the items arising from the last meeting were covered in the agenda papers.

Oliver Burt, re3 Project Director provided the following update:

- There was no further update on the Heathrow site. There had been a legal ruling earlier in the year, stating that plans for a new runway were unlawful due to the climate change undertakings of the government. Heathrow themselves were appealing the ruling, and officers would be keeping a close eye on developments.

**14. Progress Report**

The Board considered a report on progress in the delivery of the re3 Joint Waste PFI

Contract. The report covered:

- Waste Flows (since commencement of virus Lockdown)
- Ongoing Operation of re3 HWRCs as Covid-19 Measures Evolve
- re3 Waste Statistics
- Trade Trial
- Chargeable Wastes at HWRC
- WRAP Contamination Project
- Communications

The report gave an operational and policy briefing covering the period since the last Board meeting in July and explored the increase in waste received by the re3 councils since the UK lockdown and a section on the booking system which was currently implement for residents in order to gain access to the HMRCs. The report included a proposal to adopt a new system for the booking system which would allow for cancellations of bookings for residents (and consequent rebooking of that slot by other residents) and to allow the councils to have a better understanding of the proportion of visitors per Borough.

The report also covered the current recycling rates and included descriptions of how re3 officers were currently trying to improve the quality of collected recycling via secured funding and support from WRAP.

There was also a communications section within the report, which updated members on activity undertaken including the completion of a second information video of food waste processes which was very informative and helpful for residents.

Members commented that the booking system had been well received across the three Councils, and were pleased that the cancellation facility would be introduced as a number of the 'no shows' were people that had been unable to cancel, which had been the main frustration with the system.

The new system would allow residents to cancel almost in real time.

The process of switching to the new system should be straight forward, and this process was starting now. It would use information from the existing system. The process should take between 3 and 4 weeks, and there would be a testing stage and it was possible that board members may be asked to help test the new system to provide reassurance.

There would be postcode look up system included in the new system, to be able to accurately work out the breakdown of who was visiting each site. It had been important to take only a certain amount of data from residents through the booking system, but enough to be assured that only re3 residents were gaining access to the sites.

Winter hour changes had been pre planned in the system, once the new system in place there were plans to try an increase booking numbers again.

It was also commented that there had been an increase in glass recycling numbers over the lockdown period.

The Chair reminded the Board that they would be looking at the waste charges at the next meeting in January.

**RESOLVED** that

- i. Members noted the contents of this report.
- ii. Members endorsed the proposal to change the booking system, as described at 5.17 of the report, in order to improve utilisation of bookings and enable patronage (by council) data to be assessed.
- iii. Members agreed, subject to review at each re3 Board meeting, to provisionally retain a booking system, for access to the two re3 Household Waste Recycling Centres, until the end of March 2021, as described at 5.20 of the report.
- iv. Members agreed to make the trade waste services at the recycling centres permanent, as described at 5.36 of the report.
- v. Members agree to review the Chargeable Waste price at the next Board Meeting on 21st January 2021, in preparation for any amendments to the prices from 1st April 2021, as described at 5.39 of the report.
- vi. It was proposed that any re3 Board consideration of glass recycling is timed to coincide with future, Government consultations on relevant sections of the forthcoming Environment Bill, as proposed at 6.21 of the report.

15. **Exclusion of Public and Press**

**RESOLVED** that pursuant to Regulation 21 of the Local Authorities (Executive Arrangements) (Access to Information) Regulations 2000 and having regard to the public interest, members of the public and press be excluded from the meeting for the consideration of items 8 and 9 which involves the likely disclosure of exempt information under the following category of Schedule 12A of the Local Government Act 1972:

(3) Information relating to the financial or business affairs of any particular person.

16. **Annual Financial Statement**

The Board received a report briefing them on the Partnership's current financial Position for the 2020 Annual General Meeting of the Joint Waste Disposal Board.

The report also sought to conclude the management of finances in the 2019/20 year, detailed the emerging position in the current year and presented the first draft of the budget for 2021/22 which was currently under review by accountants at each authority in the partnership.

Wokingham had encountered a delay in the new recycling bags, which had been ordered. It was expected that they would arrive in the middle of December at the latest.

Reading were undertaking their food waste trial and had chosen to include some of the more challenging areas in the Borough in the trial. The trial in these areas were being monitored very closely.

Bracknell Forest were rolling out their food waste collection service in March and highlighted the importance of sharing learnings across the partnership. Especially in

regards to the introduction of food waste collections in flats and other more complicated settings.

**RESOLVED** that

- i. Members note the contents of this report.
- ii. Members endorsed the recommendation at 6.7, in the report, for a range of sources to be used, to calculate the percentage usage of the Household Waste Recycling Centres for the allocation of costs in financial year 2021/22.

**17. re3 Emerging Strategy Report**

The Board received a report to briefing them on the achievements of the re3 partnership and partnership approaches to strategic challenges.

This report was one in a series to the re3 Board on the subject of strategic direction and would take a backwards and forward look at the partnership.

The Board discussed a workshop with Local Partnerships and were welcome to the idea as within every partnership it was good to stock take and review how the partnership was going. It was discussed that each authority should have an internal discussion first prior to a workshop and that the Leaders of each council should also be invited to join the workshop. It was suggested that the workshop be arranged for early next year.

**RESOLVED** that

- i. Members note the contents of this report and the achievements of the three councils in partnership.
- ii. Members indicated that they would be interested in the proposal of support from Local Partnerships as described at 6.10

**18. Date of the Next Board Meeting**

The Group was reminded that its next meeting would be held at 9.30am on 21 January 2021.

**CHAIRMAN**