

**Bracknell Forest Council  
Record of Decision**

<b>Work Programme Reference</b>	<b>I090167</b>
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1. **TITLE:** School Meals Catering Framework

2. **SERVICE AREA:** People

3. **PURPOSE OF DECISION**

To approve the decision to award the school meals catering framework agreement to the selected tenderer

4. **IS KEY DECISION** Yes

5. **DECISION MADE BY:** Executive

6. **DECISION:**

That subject to consultation with participating schools, the contract for the framework for provision of the school meals service from August 2020 be awarded to Contractor A.

7. **REASON FOR DECISION**

The current contract for the provision of school meals expires at the end of July 2020.

Following consultation with schools, the re-procurement of this service commenced in 2019, but has been delayed by the Covid-19 outbreak and is currently running approximately six weeks behind schedule.

Whilst the tender evaluation is complete, time is required to consult schools on the tender outcome, so the award decision is subject to consultation with participating schools.

8. **ALTERNATIVE OPTIONS CONSIDERED**

Doing nothing was not an option because the current contract expired at the end of July 2020, after which there would be no provision for school meals from September 2020.

Schools could be required to make their own arrangements, however there would be insufficient time for schools to organise the re-procurement of this service for themselves, or make arrangements to bring the service in-house by employing their own staff.

9. **DOCUMENT CONSIDERED:** Report of the Executive Director: People

10. **DECLARED CONFLICTS OF INTEREST:** Councillor Brunel-Walker declared a disclosable pecuniary interest as his wife worked for one of the bidders and withdrew from the meeting.

<b>Date Decision Made</b>	<b>Final Day of Call-in Period</b>
15 June 2020	22 June 2020