

EXECUTIVE
28 JANUARY 2020
5.00 - 5.37 PM



Present:

Councillors Bettison OBE (Chairman), Dr Barnard (Vice-Chairman), D Birch, Brunel-Walker, Harrison, Mrs Hayes MBE and Heydon

Also Present:

Councillor Mrs Temperton

38. Minutes

RESOLVED that the minutes of the meeting of the Executive on 17 December 2019 together with the accompanying decision records be confirmed as a correct record and signed by the Leader.

39. Declarations of Interest

There were no declarations of interest.

40. Urgent Items of Business

There were no Urgent Items of Business.

Executive Decisions and Decision Records

The Executive considered the following items. The decisions are recorded in the decision sheets attached to these minutes and summarised below:

41. School Places Plan and Capacity Strategy 2020-24

RESOLVED that the School Places Plan and School Capacity Strategy 2020-24 is approved.

42. Joint Central and Eastern Berkshire Minerals and Waste Plan - proposed submission version

RESOLVED that:

- i. the Draft Joint Central and Eastern Berkshire Minerals and Waste Local Plan – focussed consultation document is agreed.
- ii. the approach to consultation as set out in paras 5.10 - 5.13 of the Director: Place, Planning & Regeneration's report is agreed.
- iii. any minor changes to the focussed consultation (relevant to Bracknell Forest) following Executive are agreed by the Director Place Planning and Regeneration in consultation with the Executive Member for Planning and Transport.

43. **Greening Waste Collection Arrangements**

RESOLVED that:

- i. Bracknell Forest Borough's impact on Climate Change be reduced, through the introduction, from 5 October 2020, of a weekly food waste collection service
- ii. a programme of communication be launched to maximise the participation of residents and business to reuse and recycle their waste, minimising residual waste going to landfill
- iii. performance of the food waste collection service to be maximised and the refuse capacity is reduced by changing collection frequency to once every three weeks (from two weeks).

CHAIRMAN

Bracknell Forest Council Record of Decision

Work Programme Reference	1088365
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1. **TITLE:** School Places Plan and Capacity Strategy 2020-24

2. **SERVICE AREA:** People

3. **PURPOSE OF DECISION**

To approve the School Places Plan and Capacity Strategy 2019-24

4 **IS KEY DECISION** Yes

5. **DECISION MADE BY:** Executive

6. **DECISION:**

That the School Places Plan and School Capacity Strategy 2020-24 is approved.

7. **REASON FOR DECISION**

1. The Council has the statutory duty to provide sufficient school places.
2. The School Places Plan and Capacity Strategy are the essential tools employed by the Council to meet this duty.

8. **ALTERNATIVE OPTIONS CONSIDERED**

None, it is business critical to undertake pupil forecasting to ensure the Council meets its statutory duty to provide sufficient school places.

9. **PRINCIPAL GROUPS CONSULTED:** School Sufficiency Board, Schools Forum and Diocesan Authorities

10. **DOCUMENT CONSIDERED:** Report of the Executive Director: People

11. **DECLARED CONFLICTS OF INTEREST:** None

Date Decision Made	Final Day of Call-in Period
28 January 2020	5 February 2020

**Bracknell Forest Council
Record of Decision**

Work Programme Reference	1084399
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1. **TITLE:** Joint Central and Eastern Berkshire Minerals and Waste Plan - proposed submission version

2. **SERVICE AREA:** Place, Planning & Regeneration

3. **PURPOSE OF DECISION**

To seek authority to carry out further consultation on opportunities for meeting the need for sharp sand and gravel in the plan area.

4 **IS KEY DECISION** Yes

5. **DECISION MADE BY:** Executive

6. **DECISION:**

- i. the Draft Joint Central and Eastern Berkshire Minerals and Waste Local Plan – focussed consultation document is agreed.
- ii. the approach to consultation as set out in paras 5.10 - 5.13 of the Director: Place, Planning & Regeneration’s report is agreed.
- iii. any minor changes to the focussed consultation (relevant to Bracknell Forest) following Executive are agreed by the Director Place Planning and Regeneration in consultation with the Executive Member for Planning and Transport.

7. **REASON FOR DECISION**

- i. It is important that the Council has an up to date and robust planning framework to guide development which reflects current national policy and guidance. The preparation of Joint Minerals and Waste Plan will ensure that this is in place.
- ii. The joint plan must be prepared in consultation with the local community and other stakeholders. To-date several information gathering consultations have been achieved to inform the Plan, each of these form part of the preparation stage of Planmaking (Regulation 18₁):
 - In Summer 2017, an ‘Issues and Options’ consultation was undertaken to gather technical information and confirm the evidence base;
 - During Summer / Autumn 2018, a ‘Draft Plan’ consultation set out the proposed approach for the Joint Minerals and Waste Plan.
 - Due to a limited number of site options, a further ‘Call for Sites’ exercise was carried out. This resulted in an addition site (Bray Quarry Extension) being proposed. This was subject to consultation during the Summer 2019.
- iii. Following the above consultation one of the proposed allocations within Wokingham

Borough has been withdrawn following the council refusing an application for mineral extraction, and the landowner withdrawing the site from the plan process. As such a further call for sites was undertaken in the Autumn. This has identified two further sites that could be considered for minerals development. As such these sites need to be consulted upon. These sites are within Wokingham Borough and The Royal Borough of Windsor and Maidenhead,

- iv. As the plan area does not have sufficient sites to provide enough Sand and Gravel for the area up until 2036, an “Area of Search” approach will also be consulted upon. This identifies where across the plan area sand and gravel deposits exist.
- v. The final element of this consultation document is a draft policy to enable the past performance of a minerals or waste site operator, to be considered as a material consideration when determining a new minerals or waste proposal.
- vi. The preparation of the Joint Minerals and Waste Plan will support the priorities as set out in the Council Plan 2019 – 2024, in particular; ‘Economic Resilience and Protecting and Enhancing our Environment’.

8. ALTERNATIVE OPTIONS CONSIDERED

- 1. The Council could have sought to provide plan coverage for Minerals and Waste in its Local Plan, rather than preparing a separate plan, however due to the strategic nature of Minerals and Waste issues and the specialist knowledge required in this area this was ruled out at an early stage. Creating a joint plan creates economies of scale and enables the council to deal with Minerals and Waste issues strategically.
- 2. The issues covered in the focussed consultation could have been included in the submission version of the plan, however this was considered a risk to the soundness of the Plan.

9. **PRINCIPAL GROUPS CONSULTED:** Public, specific and general consultation bodies, including those involved in the minerals industry.

10. **DOCUMENT CONSIDERED:** Report of the Director: Place, Planning & Regeneration

11. **DECLARED CONFLICTS OF INTEREST:** None

Date Decision Made	Final Day of Call-in Period
28 January 2020	5 February 2020

**Bracknell Forest Council
Record of Decision**

Work Programme Reference	I088210
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1. **TITLE:** Greening Waste Collection Arrangements

2. **SERVICE AREA:** Delivery

3. **PURPOSE OF DECISION**

To look at Food Waste Collection and an indicative timeline to generate a saving

4 **IS KEY DECISION** Yes

5. **DECISION MADE BY:** Executive

6. **DECISION:**

- i. Bracknell Forest Borough's impact on Climate Change be reduced, through the introduction, from 5 October 2020, of a weekly food waste collection service
- ii. a programme of communication be launched to maximise the participation of residents and business to reuse and recycle their waste, minimising residual waste going to landfill
- iii. performance of the food waste collection service to be maximised and the refuse capacity is reduced by changing collection frequency to once every three weeks (from two weeks).

7. **REASON FOR DECISION**

1. DEFRA published their Resources and Waste Strategy in December 2018 and this was followed up with consultation on potential changes between February and May 2019. On 23 July DEFRA published an executive summary and government response to the consultations, food waste collection was addressed in this and DEFRA have said 'We will be mandating weekly separate food waste collection', their intention is to do this by 2023.
2. Food collection should enable Bracknell Forest to achieve the Government target of 50% recycling by 2020 and move towards the much higher recycling rate of 65% by 2030 that DEFRA have set as their ambition in the Resources and Waste Strategy.
3. Reducing the refuse collection frequency will improve the performance of a food waste service as well as increasing the use of the current recycling services compared to if the refuse service remained the same as currently.
4. Reducing the refuse collection frequency will pay for the food collection service and generate a saving of £219k over the life of the contract.
5. Recycling food waste would have a positive climate change impact that includes a

potential reduction of almost 4,000 tonnes of landfill waste.

8. ALTERNATIVE OPTIONS CONSIDERED

1. Keep the waste collection service the same as now; without the addition of food collections. BFC would fail to meet DEFRA's requirement for having a weekly food waste collection service by 2023 and also fail to meet the national 50% recycling target. Failure to meet the 50% target could lead to fines from DEFRA.
2. Add a weekly food collection to the existing service and make no other changes; this would cost in the region of £2.29million more than the current service over the remaining 7 years of the collection contract term.
3. Add a weekly food collection to the existing service and downsize refuse bins from 240 to 180 litres; this would come at a high capital cost of £1.4m and ongoing revenue cost and have a negative climate change impact due to the need for a bin changeover.

9. PRINCIPAL GROUPS CONSULTED: N/A

10. DOCUMENT CONSIDERED: Report of the Executive Director: Delivery

11. DECLARED CONFLICTS OF INTEREST: None

Date Decision Made	Final Day of Call-in Period
28 January 2020	5 February 2020

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