

**TO: COUNCIL**  
**17 JULY 2019**

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**MEMBER DEVELOPMENT ANNUAL REPORT 2018/19**  
**Executive Director of Delivery –Democratic and Registration Services**

**1 PURPOSE OF REPORT**

- 1.1 The attached Annual Report appraises all Members of the work and progress on Member Development during the year 2018-19. The report informs Members of activities and their outcomes. The Member Development Strategy has been reviewed by the Member Development Charter Steering Group.

**2 RECOMMENDATIONS**

- 2.1 **That the Member Development Annual Report 2018 - 19 be noted.**

**3 REASONS FOR RECOMMENDATIONS**

- 3.1 As part of the Member Development Strategy the Council committed to considering annual reports on the Member Learning and Development progress.
- 3.2 Bracknell Forest Council acknowledges the importance of learning and development for all those who work to deliver good public services and have therefore developed the strategy to support and guide the continuous improvement of Member Learning and Development. The Strategy is reviewed on an annual basis by the Member Development Charter Steering Group to ensure that it remains fit for purpose and focuses on recognising Members' role in ensuring the delivery of the Council's priorities for the benefit of Bracknell Forest residents.

**4 ALTERNATIVE OPTIONS CONSIDERED**

- 4.1 None.

**5 SUPPORTING INFORMATION**

- 5.1 Following the successful Charter Plus reassessment the Member Development Charter Steering Group has been focused upon preparations for the 2019 induction programme.
- 5.2 The Strategy was adopted by the Council in April 2016 and reflects the new narrative of the Council Plan and supports the Council's priorities. The Steering Group has undertaken its annual review mindful that this will need to be revised following the development of the new Council Plan. The Strategy is appended to the Member Development Annual report as Annex B.

**6 ADVICE RECEIVED FROM STATUTORY AND OTHER OFFICERS**

Borough Solicitor

6.1 There are no specific legal implications arising from this report.

Borough Treasurer

6.2 The costs associated with the Member Development work detailed in the Annual Report 2018/19 have been contained within the 2018/19 budgets for approved conferences (£9,980) and Member training (£7,020).

Equalities Impact Assessment

6.3 The Member Development Strategy and the Charter framework have an inclusive approach embedded within them. Training in Equalities issues is also a component of the Member Development Programme.

Strategic Risk Management Issues

6.4 Councillors have a pivotal role in taking forward the Council's objectives, therefore effective Member development is essential to ensure that councillors enhance their knowledge, capabilities, networks and experiences and learn new skills. Without it there is a risk that the Council will not be as well placed to deliver its objectives.

## **7 CONSULTATION**

Principal Groups Consulted

7.1 Member Development Charter Steering Group.

Method of Consultation

7.2 Meetings and emails.

Representations Received

7.3 All representations have been incorporated within the final documents.

Background Papers

None

Contact for further information

Ann Moore, Head of Democratic and Registration Services – 01344 352260

[ann.moore@bracknell-forest.gov.uk](mailto:ann.moore@bracknell-forest.gov.uk)