

## Status Report to Overview and Scrutiny (O&S) Commission - June 2019

### Adult Social Care, Health and Housing (ASCHH) O&S Panel

#### Situation - Where are we now?

Following the local Borough elections in May 2019, Councillor Malcolm Tullett was elected Chairman of the ASCHH Panel, with Councillor Isabel Mattick elected as Vice Chairman. Both the Chairman and Vice Chairman have a clear view of the key areas that affect residents in the Borough, particularly those that are high priority areas for scrutiny. The Chairman's view is that public engagement with the scrutiny process needs to be increased and that a more strategic and longer-term approach to scrutiny and work programme planning should be taken, which covers the entire term of the current administration, for the activities of the Panel.

#### Objectives - Where do we want to be?

To:

- Develop a work programme, by the end of September 2019, that covers the current period of administration from 2019 to 2023. Each activity that contributes to the work programme will have measurable outcomes and impact measures.
- Increase public engagement and involvement in the scrutiny process during the current administration.
- Focus the efforts of the work programme on delivering the Council Plan, prior to the end of the current administration in 2023.
- Focus on the key 'topic' areas of change in the Borough that will impact on residents' lives and scrutinise those key areas.
- Review the work programme on a regular basis and adjust the programme as required.
- Improve the efficiency of overview, which will enable the panel to focus its efforts on actual scrutiny at meetings, by conducting as much overview as possible in advance of these meetings using email, briefing documents and other channels, such as Democracy Snapshot and the forthcoming QSR dashboard.
- Plan meeting dates that fit and respond to the business need of the Panel, rather than fitting the business needs of the Panel into the (pre-set) meeting dates.

#### Strategy - Broadly, how do we think we will get there?

By developing a work programme along the two highest priority key topic lines, the Panel will focus their efforts to make the biggest difference over the period of this administration from 2019 to 2023. What ever the panel do, their efforts must contribute towards the delivery of the Council Plan.

Within the two key topic areas identified, longer and shorter-term projects will be undertaken, in accordance with (S.M.A.R.T.E.R.) objectives to deliver Specific, Measurable, Achievable, Realistic and Timed objectives, that are also Evaluated and Readjusted as and where necessary, that are designed to improve the lives of the residents of the Borough.

The two key lines for scrutiny are:

- The Integrated Care System (ICS)
- The Bracknell Forest Housing Strategy Development

#### Tactics - What are we doing?

##### Information gathering

- Councillor Tullett and Councillor Mattick have already met with the Director and Assistant Directors within ASCHH to understand their current focus and work priorities, which will inform and contribute to the Panel's work programme.

### **Panel meeting and agenda setting**

The next Panel meeting of ASCH&H O&S Panel is scheduled for 16 July 2019.

Following an agenda setting meeting on 11 June 2019, it was agreed that, following the routine business of the Panel, the Panel will take the form of a 'workshop' where Members will be invited to contribute to two key topics, which will form the main thrust of the work programme:

#### **Key Topic 1. Bracknell Forest Housing Strategy Development**

Councillor Dale Birch, Executive Member for ASCHH and Sarah Gee, Assistant Director: Early help & Communities will attend the panel meeting to provide Members with a concise overview (i.e. a two-page infographic briefing paper and short supporting statement) of housing in Bracknell Forest.

Following this, there will be two key questions that will be posed to the Panel for answer.

1. What is their (individual) vision for housing in Bracknell Forest?
2. What are the key challenges for housing in Bracknell Forest?

#### **Key Topic 2. Integrated Care System (ICS) and the development of Primary Care Networks (PCNs)**

At the time of writing this report (19 June), an internal meeting with the Executive Member for ASCHH and key officers, to decide what the key questions for the ICS workstream and PCN development will be, has also been planned and agreed for 20 June.

Like Key Topic 1, above, it will be a discussion with the Executive Member for ASCHH and Officers, to discuss the ICS / PCN and how the ASCHH O&S Panel can contribute to scrutinising its development and discuss in particular:

- Where are we now, what is the baseline?
- Where can the Panel add value?
- What overview is required?

The objective of both meetings is to develop 2 to 5 key questions, for the Executive Member and Officers to answer, when they present to the Panel meeting 'workshop' on 16 July, for the Panel Members to develop a work programme that contributes to this work stream.

In addition to the key two topics on which the work programme will focus, the ASCHH O&S Panel is also, currently:

- Arranging for liaison with Bracknell Citizens Advice Bureau (CAB), to establish current overlaps of issues raised at CAB and services provided by Bracknell Forest Council. A meeting has already been arranged between Councillor Tullett, Tina Stevenson (Chief Executive Officer) and Geoff Smith (Chair of Trustees), which is due to take place on 26 June.
- Responding to an issue from residents, concerning the collection of sharps for disposal (clinical waste) within the Borough and Councillor Mattick is working in collaboration with the Clinical Commissioning Group (CCG) and the Assistant Director: Contract Services, to understand and address the resident's concerns and a meeting is due to take place on 21 June.
- Awaiting information from Berkshire / Bracknell Public Health, as requested by Councillor Tullett, in relation to their response to a current Listeria outbreak in Wexham Park hospital, together with observations from Bracknell Health Watch, prior to reporting back to the Panel for overview and potential scrutiny.