

**EXECUTIVE  
9 APRIL 2019  
5.04 - 5.15 PM**



**Present:**

Councillors Bettison OBE (Chairman), D Birch, Mrs Hayes MBE, Heydon, McCracken and Turrell

**Apologies for absence were received from:**

Councillors Dr Barnard

**67. Declarations of Interest**

There were no declarations of interest.

**68. Minutes**

**RESOLVED** that the minutes of the meeting of the Executive on 12 March 2019 together with the accompanying decision records be confirmed as a correct record and signed by the Leader.

**Executive Decisions and Decision Records**

The Executive considered the following items. The decisions are recorded in the decision sheets attached to these minutes and summarised below:

**69. Council Plan Overview Report**

**RESOLVED** that the performance of the council over the period from October - December 2018 is noted.

**70. Exclusion of Public and Press**

**RESOLVED** that pursuant to Regulation 21 of the Local Authorities (Executive Arrangements) (Access to Information) Regulations 2000, members of the public and press be excluded from the meeting for the consideration of item 6 (Item 71 in the minutes) which involves the likely disclosure of exempt information under the following category of Schedule 12A of the Local Government Act 1972:

- (3) Information relating to the financial or business affairs of any particular person (including the authority).

**71. Building Maintenance and Repair Services Procurement Plan**

**RESOLVED** that the Procurement Plan for the appointment Reactive Maintenance Contractor to provide a 24 hour Maintenance and Reactive Repair Services to the Council is approved.

**CHAIRMAN**

## Bracknell Forest Council Record of Decision

<b>Work Programme Reference</b>	<b>1082906</b>
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1. **TITLE:** Council Plan Overview Report
2. **SERVICE AREA:** Chief Executive's Office
3. **PURPOSE OF DECISION**

To inform the Executive of the performance of the council over quarter 3 of the 18/19 financial year.

4. **IS KEY DECISION** No
5. **DECISION MADE BY:** Executive
6. **DECISION:**

The performance of the council over the period from October - December 2018 is noted.

7. **REASON FOR DECISION**

To brief the Executive on the council's performance, highlighting key areas, so that appropriate action can be taken if needed.

8. **ALTERNATIVE OPTIONS CONSIDERED**

None applicable.

9. **PRINCIPAL GROUPS CONSULTED:**
10. **DOCUMENT CONSIDERED:** Report of the Chief Executive
11. **DECLARED CONFLICTS OF INTEREST:** None

<b>Date Decision Made</b>	<b>Final Day of Call-in Period</b>
9 April 2019	16 April 2019

**Bracknell Forest Council  
Record of Decision**

<b>Work Programme Reference</b>	<b>I082580</b>
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1. **TITLE:** Building Maintenance and Repair Services Procurement Plan

2. **SERVICE AREA:** Delivery

3. **PURPOSE OF DECISION**

To approve the procurement plan for the procurement of Reactive Maintenance Contractor to provide 24 hour Maintenance and Reactive Repairs Services to the Council.

4. **IS KEY DECISION** Yes

5. **DECISION MADE BY:** Executive

6. **DECISION:**

The Procurement Plan for the appointment Reactive Maintenance Contractor to provide a 24 hour Maintenance and Reactive Repair Services to the Council is approved.

7. **REASON FOR DECISION**

1. There is a requirement of the Contract Standing Orders that any contracts in excess of £181K (for supplies and services) are required to go to a formal tendering process to ensure value for money and compliance with legislation.
2. To ensure that the Council has an effective and reliable contractor in place to deal with any 'reactive' maintenance issues that may arise.
3. Failure to do so could result in costly implications for the Council and could also impact on the services we are able to offer individuals within the Borough. A large number of school sites have bought into the services provided by the Construction and Maintenance Group and therefore benefit from the reactive maintenance service arising from this award

8. **ALTERNATIVE OPTIONS CONSIDERED**

An alternative option was to appoint specialist contractors, but this was rejected in favour of the current working practice.

9. **PRINCIPAL GROUPS CONSULTED:** Director: Finance  
Borough Solicitor  
Procurement

10. **DOCUMENT CONSIDERED:** Report of the Executive Director: Delivery

11. **DECLARED CONFLICTS OF INTEREST:** None

<b>Date Decision Made</b>	<b>Final Day of Call-in Period</b>
9 April 2019	16 April 2019

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