

**TO: OVERVIEW AND SCRUTINY COMMISSION
17 NOVEMBER 2016**

**WORK PROGRAMME AND PANEL ACTIVITY UPDATE REPORT
Assistant Chief Executive**

1 PURPOSE OF REPORT

- 1.1 This report provides an update on the Overview and Scrutiny (O&S) Work Programme for 2016-17 and Panel activity.

2 RECOMMENDATION

That the Overview and Scrutiny Commission:

- 2.1 **Reviews the progress by the O&S Commission and the O&S Panels against the work programme.**

3 SUPPORTING INFORMATION

O&S Work programme

- 3.1 The O&S Work Programme for 2016-17, incorporating each Chairman's assessment of progress (where provided), is at Appendix 1.

O&S Commission's Working Groups

- 3.2 The work outside formal meetings of the Commission has been connected with reviewing the projects making up the Council's Transformation Programme.

ALTERNATIVE OPTIONS CONSIDERED/ ADVICE RECEIVED FROM STATUTORY AND OTHER OFFICERS/ EQUALITIES IMPACT ASSESSMENT/ STRATEGIC RISK MANAGEMENT ISSUES / OTHER OFFICERS/ CONSULTATION – Not applicable

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Monitoring Of Work Programme for Overview and Scrutiny in 2016/17

The Overview and Scrutiny (O&S) Chairmen's assessment of the progress on the work programme for O&S in 2016/17 is shown below, where the symbols represent:



Completed or on course for completion




Delayed or completion at risk



Will not be achieved in 2016/17

Comments by O&S Commission Chairman

OVERVIEW AND SCRUTINY COMMISSION		Status / Comment
1	Co-ordination of the work of the Overview and Scrutiny Panels	
2	<p>Routine monitoring of the performance of the Council's corporate functions</p> <p>To include: the Council Plan Overview Reports; the Quarterly Service Reports of the Chief Executive's Office and the Corporate Services Department; and on-going monitoring of departmental performance and expenditure.</p> <p>To receive periodic briefings on the implementation of key strategies, particularly the Local Economic Framework and Strategy.</p>	
3	Exercising pre-decision scrutiny by reference to the Executive Forward Plan	
4	<p>Transformation Programme</p> <p>To ensure a consistent O&S input to the Council's Transformation programme. Core Groups led by the O&S Commission will provide input to Transformation projects of a corporate nature:</p> <ul style="list-style-type: none"> • Council-wide support services. • Citizen and customer contact. • Income generation. 	
5	<p>2017/18 Budget Scrutiny</p> <p>To review the Council's budget proposals for the Chief Executive's Office and the Corporate Services Department for 2017/18, and plans for future years. To include a discussion with the Borough Treasurer during 2016 on the evolving budgetary position. Overview and Scrutiny Panels will also scrutinise the budget proposals in their departmental areas.</p>	






6	<p>Crime and Disorder Committee</p> <p>To carry out the role of statutory 'Crime and Disorder Committee', to include an annual meeting with representatives of the Community Safety Partnership.</p>	
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Comments by Adult Social Care And Housing Overview And Scrutiny Panel Chairman

ADULT SOCIAL CARE AND HOUSING OVERVIEW AND SCRUTINY PANEL		Status / Comment
1	<p>Monitoring the performance of the Adult Social Care, Health and Housing Department</p> <p>To include on-going review of the Quarterly Service Reports, receiving statutory plans and reports (such as the annual reports on complaints received), and being briefed on the progress of any significant developments (such as the Care Act).</p>	
2	<p>Exercising pre-decision scrutiny by reference to the Executive Forward Plan</p> <p>To selectively contribute to the formulation of new policies in advance of their consideration by the Executive.</p>	
3	<p>2017/18 Budget Scrutiny</p> <p>To review the Council's Adult Social Care and Housing budget proposals for 2017/18, and plans for future years.</p>	
4	<p>Housing Supply: Older People's Accommodation</p> <p>A review of an aspect of Housing Supply, possibly the implementation of the Older People's Accommodation Strategy (with the Clement House development as a possible case study).</p>	






Comments by Children, Young People and Learning Overview and Scrutiny Panel Chairman

Since the last Commission meeting there hasn't been a panel meeting so no new actions to report except we are going to scope the new review which will be about Early Intervention and early years.

CHILDREN, YOUNG PEOPLE AND LEARNING OVERVIEW AND SCRUTINY PANEL		Status / Comment
1	<p>Monitoring the performance of the Children, Young People and Learning Department</p> <p>To include on-going review of the Quarterly Service Reports, receiving statutory plans and reports (such as the annual reports of the Local Safeguarding Children Board, and on complaints received). Monitoring:</p> <ul style="list-style-type: none"> • The creation of the 'Learning Village' in Binfield • Schools' performance and educational attainment, particularly secondary schools; • The action taken by the Executive to earlier reports by the Panel 	
2	<p>Exercising pre-decision scrutiny by reference to the Executive Forward Plan</p> <p>To selectively contribute to the formulation of new policies in advance of their consideration by the Executive.</p>	
3	<p>2017/18 Budget Scrutiny</p> <p>To review the Council's Children, Young People and Learning budget proposals for 2017/18, and plans for future years.</p>	
4.	<p>Child Sexual Exploitation</p> <p>To complete the review of the Council's response to the risks of Child Sexual Exploitation, delivered in concert with community safety partner organisations. This might lead to further, focussed scrutiny of some aspects of CSE.</p>	
5.	<p>Transformation Programme</p> <p>To provide an input at key stages of the Transformation project on Early Intervention and Prevention.</p>	


Comments by Environment, Culture and Communities Overview and Scrutiny Panel Chairman



The Panel have established a working Group to look at Houses In Multiple Occupation with the first meeting having taken place 31st October. A Coral Reef update has been added to the Panel's Agenda as a standing item.

ENVIRONMENT CULTURE AND COMMUNITIES OVERVIEW AND SCRUTINY PANEL		Status / Comment
1	<p>Monitoring the performance of the Environment, Culture and Communities Department</p> <p>To include on-going review of the Quarterly Service Reports; the performance of the Department, review of any inspection reports or self-evaluations, and monitoring significant departmental developments, particularly the Local Development Framework.</p>	
2	<p>Exercising pre-decision scrutiny by reference to the Executive Forward Plan</p> <p>To selectively contribute to the formulation of new policies in advance of their consideration by the Executive.</p>	
3	<p>2017/18 Budget Scrutiny</p> <p>To review the Council's Environment, Culture and Communities budget proposals for 2017/18, and plans for future years.</p>	
4.	<p>Transformation Programme</p> <p>To provide an input at key stages of the Transformation projects on:</p> <ul style="list-style-type: none"> • The Leisure Review. • The Libraries Review. • The Arts Review 	
5.	<p>Houses in Multiple Occupation</p> <p>A review of the Council's involvement with Houses in Multiple Occupation (HMO).</p>	

Comments by Health Overview and Scrutiny Panel Chairman

The Panel's report on GP Capacity has had a very positive response. The Panel will soon be considering which topic to review next.

HEALTH OVERVIEW AND SCRUTINY PANEL		Status / Comment
1	<p>Monitoring the performance of the Local NHS Organisations and the Adult Social Care, Health and Housing Department in relation to health</p> <p>To include on-going review of the Quarterly Service Reports and monitoring significant developments, particularly:</p> <ul style="list-style-type: none"> • The Better Care Fund 	

	<ul style="list-style-type: none"> • The Care Act • Measures to promote self care and healthy living 	
2	<p>2017/18 Budget Scrutiny</p> <p>To review the Council’s budget proposals for public health in 2017/18, and plans for future years.</p>	
3	<p>Responding to NHS Quality Accounts and Consultations</p> <p>The government’s statutory guidance states that the annual “Quality Accounts” submitted by providers of NHS services should contain observations of O&S committees. Also, the Panel is a statutory consultee for any substantial variation in NHS services affecting the Borough.</p>	
4	<p>GP Capacity</p> <p>To complete the Working Group reviewing whether there is sufficient GP capacity to match the long-term growth in the Borough’s population and other demands.</p>	