

**OVERVIEW & SCRUTINY COMMISSION****CORPORATE SERVICES****EXECUTIVE WORK PROGRAMME**

<b>REFERENCE:</b>	I063461
<b>TITLE:</b>	Efficiency Plan 2016 - 2020
<b>PURPOSE OF REPORT:</b>	To approve the Council's Efficiency Plan 2016 - 2020
<b>DECISION MAKER:</b>	Executive
<b>DECISION DATE:</b>	27 Sep 2016
<b>FINANCIAL IMPACT:</b>	Revenue savings anticipated.
<b>CONSULTEES:</b>	Officers and members of the Council.
<b>CONSULTATION METHOD:</b>	Meeting(s) with interested parties

<b>REFERENCE:</b>	I058314
<b>TITLE:</b>	Discretionary Rates Relief - New Applications
<b>PURPOSE OF REPORT:</b>	To consider new applications for discretionary rate relief and hardship relief
<b>DECISION MAKER:</b>	Executive Member for Culture, Corporate Services and Public Protection
<b>DECISION DATE:</b>	30 Sep 2016
<b>FINANCIAL IMPACT:</b>	Within existing budget
<b>CONSULTEES:</b>	Not applicable
<b>CONSULTATION METHOD:</b>	Not applicable

Unrestricted

<b>REFERENCE:</b>	I063757
<b>TITLE:</b>	Minor Works - Maintenance Framework
<b>PURPOSE OF REPORT:</b>	To seek approval for the award of the small works and repairs contract.
<b>DECISION MAKER:</b>	Director of Corporate Services, Executive Member for Transformation & Finance
<b>DECISION DATE:</b>	6 Oct 2016
<b>FINANCIAL IMPACT:</b>	Within existing budgets
<b>CONSULTEES:</b>	Borough Solicitor Borough Treasurer Head of Procurement
<b>CONSULTATION METHOD:</b>	By report

<b>REFERENCE:</b>	I063145
<b>TITLE:</b>	Supply of Mobile Telephony and Equipment
<b>PURPOSE OF REPORT:</b>	To award the contract to supply Mobile Telephony and Equipment
<b>DECISION MAKER:</b>	Executive Member for Culture, Corporate Services and Public Protection
<b>DECISION DATE:</b>	18 Oct 2016
<b>FINANCIAL IMPACT:</b>	Within current budgets
<b>CONSULTEES:</b>	Head of Procurement ICT Category Manager Borough Treasurer ICT Steering Group
<b>CONSULTATION METHOD:</b>	Meeting with Interested Parties

Unrestricted

<b>REFERENCE:</b>	I061665
<b>TITLE:</b>	Bracknell Forest Partnership Community Engagement Strategy: report against actions 2015/16
<b>PURPOSE OF REPORT:</b>	To report on the progress against actions in the Bracknell Forest Partnership Community Engagement Strategy 2013/16 during its third year of implementation, and to celebrate community engagement achievements during 2015/16.
<b>DECISION MAKER:</b>	Executive Member for Council Strategy and Community Cohesion
<b>DECISION DATE:</b>	18 Oct 2016
<b>FINANCIAL IMPACT:</b>	All activity was supported by existing budgets.
<b>CONSULTEES:</b>	The Council's Community Cohesion and Engagement Partnership members.
<b>CONSULTATION METHOD:</b>	Through meetings and by email

<b>REFERENCE:</b>	I062649
<b>TITLE:</b>	"All of Us" Equality Scheme: report on progress against actions 2015/16
<b>PURPOSE OF REPORT:</b>	To report on the progress against actions in the "All of Us" Equality Scheme 2012-16 during its fourth year of implementation, and to celebrate equality scheme achievements during 2015/16.
<b>DECISION MAKER:</b>	Executive Member for Council Strategy and Community Cohesion
<b>DECISION DATE:</b>	1 Nov 2016
<b>FINANCIAL IMPACT:</b>	All activity was supported by existing budgets.
<b>CONSULTEES:</b>	The Equality Scheme itself had extensive public consultation. The Action Plan consultation has involved the Council's service managers, senior managers, CMT and the Council's Equality Group.
<b>CONSULTATION METHOD:</b>	Through consultation meetings and by email.

Unrestricted

<b>REFERENCE:</b>	I057529
<b>TITLE:</b>	Customer Contact Strategy 2016 - 2019
<b>PURPOSE OF REPORT:</b>	To outline the direction for customer contact for the coming three years. There will be an action plan to accompany the strategy, which will be updated annually.
<b>DECISION MAKER:</b>	Executive
<b>DECISION DATE:</b>	15 Nov 2016
<b>FINANCIAL IMPACT:</b>	The financial impact of each work package in the action plan will be assessed as it arises, and may be subject to capital bids.
<b>CONSULTEES:</b>	Internally - DMTs, Customer Contact Strategy Group, All Staff, Elected Members Externally - Partners, public
<b>CONSULTATION METHOD:</b>	Internally - surveys, meetings and workshops Externally - on-line questionnaire / survey

<b>REFERENCE:</b>	I056283
<b>TITLE:</b>	ICT Digital 2016-2019
<b>PURPOSE OF REPORT:</b>	To outline technology/ICT direction for the next three years. The action plan will be updated on an annual basis.
<b>DECISION MAKER:</b>	Executive
<b>DECISION DATE:</b>	15 Nov 2016
<b>FINANCIAL IMPACT:</b>	Detailed in each work stream associated with the strategy and subject to capital bids.
<b>CONSULTEES:</b>	Operations Group, ICT Steering Group, Members ICT Working Group, DMT, CMT
<b>CONSULTATION METHOD:</b>	Via meetings and workshops

Unrestricted

<b>REFERENCE:</b>	I060713
<b>TITLE:</b>	Capital Budget 2017/18
<b>PURPOSE OF REPORT:</b>	To approve the Council's budget proposals for consultation.
<b>DECISION MAKER:</b>	Executive
<b>DECISION DATE:</b>	13 Dec 2016
<b>FINANCIAL IMPACT:</b>	Council's annual budget proposals
<b>CONSULTEES:</b>	N/A
<b>CONSULTATION METHOD:</b>	<p>Targeted consultation exercises will be undertaken with business rate payers, the Schools Forum, Parish Councils and voluntary organisations. In addition, this report and all the supporting information will be publicly available to any individual or group who wish to comment on any proposal included within it. Internal consultation is via officers, members and more specifically the Overview &amp; Scrutiny Commission and its panels.</p> <p>Method of Consultation: The Council's web site, a dedicated mailbox and a letter to all business ratepayers.</p>

Unrestricted

<b>REFERENCE:</b>	I060098
<b>TITLE:</b>	Revenue Budget 2017/18
<b>PURPOSE OF REPORT:</b>	To approve the Council's budget proposals for consultation.
<b>DECISION MAKER:</b>	Executive
<b>DECISION DATE:</b>	13 Dec 2016
<b>FINANCIAL IMPACT:</b>	Council's annual budget proposals.
<b>CONSULTEES:</b>	Business rate payers, the Schools Forum, Parish Councils and voluntary organisations.
<b>CONSULTATION METHOD:</b>	<p>Targeted consultation exercises will be undertaken with business rate payers, the Schools Forum, Parish Councils and voluntary organisations. In addition, this report and all the supporting information will be publicly available to any individual or group who wish to comment on any proposal included within it. Internal consultation is via officers, members and more specifically the Overview &amp; Scrutiny Commission and its panels.</p> <p>Method of Consultation: The Council's website, a dedicated mailbox and a letter to all business ratepayers.</p>

<b>REFERENCE:</b>	I063293
<b>TITLE:</b>	Award of Contract for Specialist Printing Services for Electoral Services
<b>PURPOSE OF REPORT:</b>	To award the contract for Specialist Printing Services for Electoral Services following a tendering exercise.
<b>DECISION MAKER:</b>	Director of Corporate Services, Executive Member for Culture, Corporate Services and Public Protection
<b>DECISION DATE:</b>	20 Dec 2016
<b>FINANCIAL IMPACT:</b>	To be determined following receipt of the tenders.
<b>CONSULTEES:</b>	Not applicable.
<b>CONSULTATION METHOD:</b>	None.

Unrestricted

<b>REFERENCE:</b>	I058315
<b>TITLE:</b>	Discretionary Rates Relief - New Applications
<b>PURPOSE OF REPORT:</b>	To consider new applications for discretionary rate relief and hardship relief
<b>DECISION MAKER:</b>	Executive Member for Culture, Corporate Services and Public Protection
<b>DECISION DATE:</b>	30 Dec 2016
<b>FINANCIAL IMPACT:</b>	Within existing budgets
<b>CONSULTEES:</b>	Not applicable
<b>CONSULTATION METHOD:</b>	Not applicable

<b>REFERENCE:</b>	I063090
<b>TITLE:</b>	Equality Information Publishing 2015-16
<b>PURPOSE OF REPORT:</b>	To approve the publication of workforce and service based equality information which the Council is required to produce annually together with an overarching report which summarises the above and includes other data relating to other aspects of the Equalities Act.
<b>DECISION MAKER:</b>	Executive Member for Council Strategy and Community Cohesion
<b>DECISION DATE:</b>	23 Jan 2017
<b>FINANCIAL IMPACT:</b>	Not applicable - from existing budgets.
<b>CONSULTEES:</b>	Council Equality Sub Group Departmental Management Teams
<b>CONSULTATION METHOD:</b>	Through meetings and email.

Unrestricted

<b>REFERENCE:</b>	I060714
<b>TITLE:</b>	Capital Budget 2016/17
<b>PURPOSE OF REPORT:</b>	To recommend to Council the annual budget.
<b>DECISION MAKER:</b>	Executive
<b>DECISION DATE:</b>	14 Feb 2017
<b>FINANCIAL IMPACT:</b>	Council's annual budget
<b>CONSULTEES:</b>	N/A
<b>CONSULTATION METHOD:</b>	<p>Targeted consultation exercises will be undertaken with business rate payers, the Schools Forum, Parish Councils and voluntary organisations. In addition, this report and all the supporting information will be publicly available to any individual or group who wish to comment on any proposal included within it. Internal consultation is via officers, members and more specifically the Overview &amp; Scrutiny Commission and its panels.</p> <p>Method of Consultation: The Council's web site, a dedicated mailbox and a letter to all business ratepayers.</p>

<b>REFERENCE:</b>	I060126
<b>TITLE:</b>	Revenue Budget 2017/18
<b>PURPOSE OF REPORT:</b>	To recommend to Council the annual budget.
<b>DECISION MAKER:</b>	Executive
<b>DECISION DATE:</b>	14 Feb 2017
<b>FINANCIAL IMPACT:</b>	Council's annual budget
<b>CONSULTEES:</b>	As above
<b>CONSULTATION METHOD:</b>	<p>Targeted consultation exercises will be undertaken with business rate payers, the Schools Forum, Parish Councils and voluntary organisations. in addition, this report and all the supporting information will be publicly available to any individual or group who wish to comment on any proposal included within it. Internal consultation is via officers, members and more specifically the Overview &amp; Scrutiny Commission and its panels.</p> <p>Method of Consultation: The Council's web site, a dedicated mailbox and a letter to all business rate payers</p>



Unrestricted

<b>REFERENCE:</b>	I060125
<b>TITLE:</b>	Financial Reporting Process (Budget Book 2017/18)
<b>PURPOSE OF REPORT:</b>	To approve the Council's "Cash" Budget Book for 2017/18.
<b>DECISION MAKER:</b>	Executive Member for Transformation & Finance
<b>DECISION DATE:</b>	31 Mar 2017
<b>FINANCIAL IMPACT:</b>	None at this time.
<b>CONSULTEES:</b>	N/A
<b>CONSULTATION METHOD:</b>	None