

**BRACKNELL FOREST BOROUGH COUNCIL**  
**LIST OF FORTHCOMING KEY DECISIONS (10 FEBRUARY 2022)**

This document lists all key decisions due to be taken in the coming months in accordance with the Local Authorities (Executive Arrangements) (Access to Information) (England) Regulations 2012. A key decision in Bracknell Forest is one that involves income or expenditure of over £400k or affects more than one electoral ward. An updated list will be published on Friday each week.

The decision makers referred to throughout this document are as follows:

**Executive:**

Councillor Paul Bettison, The Leader and Executive Member for Council Strategy and Community Cohesion (Chairman)  
Councillor Gareth Barnard, Executive Member for Children, Young People & Learning (Vice-Chairman)  
Councillor Dale Birch, Deputy Leader & Executive Member for Adult Social Care & Health  
Councillor Marc Brunel-Walker, Executive Member for Economic Development & Regeneration  
Councillor Dorothy Hayes, Executive Member for the Environment  
Councillor Peter Heydon, Executive Member for Transformation & Finance  
Councillor John Harrison, Executive Member for Culture, Delivery & Public Protection  
Councillor Chris Turrell, Executive Member for Planning & Transport

**Bracknell Town Centre Regeneration Committee:**

Councillor Marc Brunel-Walker, Executive Member for Economic Development & Regeneration (Chairman)  
Councillor Paul Bettison, The Leader and Executive Member for Council Strategy and Community Cohesion  
Councillor Gareth Barnard, Executive Member for Children, Young People & Learning  
Councillor John Harrison, Executive Member for Culture, Delivery & Public Protection  
Councillor Chris Turrell, Executive Member for Planning & Transport

**Executive Committee: Commercial Property:**

Councillor Peter Heydon, Executive Member for Transformation & Finance (Chairman)  
Councillor Paul Bettison, The Leader and Executive Member for Council Strategy and Community Cohesion (Vice-Chairman)  
Councillor Dale Birch, Deputy Leader & Executive Member for Adult Social Care & Health  
Councillor Marc Brunel-Walker, Executive Member for Economic Development & Regeneration

Each individual executive member may also make decisions as too may the following officers:

Timothy Wheadon, Chief Executive  
Kevin Gibbs, Executive Director: Delivery  
Andrew Hunter, Director: Place, Planning & Regeneration  
Stuart McKellar, Director of Finance  
Grainne Siggins, Executive Director: People

All can be contacted at Time Square, Market Street, Bracknell, RG12 1JD

For any query regarding this document, please contact Derek Morgan in Democratic Services on (01344) 352044 or [derek.morgan@bracknell-forest.gov.uk](mailto:derek.morgan@bracknell-forest.gov.uk).

## LIST OF KEY DECISIONS

Reference	Title	Decision Maker and Date of Decision
I104432	Temporary Accommodation Placement Policy to Meet Housing Need	Executive Member for Adult Services, Health and Housing 6 Jan 2022
I103731	Budget Proposals for the 2022-23 Schools and Early Years Block	Executive Member for Council Strategy and Community Cohesion 18 Jan 2022
I104582	Short Breaks Services Procurement Plan	Executive Member for Children, Young People & Learning 8 Feb 2022
I104030	Publication of the decision statement and the submission of the Warfield Neighbourhood Plan to a referendum	Executive Member for Planning & Transport 15 Feb 2022
I104019	Annual Equality Reporting 2020-21	Executive Member for Council Strategy and Community Cohesion 24 Feb 2022
I104995	School Admission Arrangements 2023-24	Executive Member for Children, Young People & Learning 28 Feb 2022
I104580	Bus Operator Enhanced Partnership	Executive 15 Mar 2022
I097668	Coopers Hill - Settled Site Development Plan	Executive 15 Mar 2022
I104644	Domestic Abuse Refuge and Outreach Services 2022 - Strategic Procurement Plan	Executive 15 Mar 2022
I104588	Highway Infrastructure Asset Management Plan	Executive 15 Mar 2022
I104578	Highways and Transport Capital Programme 2022/23	Executive 15 Mar 2022
I100788	Options for Replacement of existing Multi-storey Car Park Payment Machines	Executive 15 Mar 2022
I105144	Procurement Plan for Environmental Monitoring	Executive 15 Mar 2022
I105267	Section 75 Agreement (NHS Act 2006) between Bracknell Forest Council and Frimley Clinical Commissioning Group– Updated Arrangements for 2021/22 and beyond	Executive 15 Mar 2022
I105235	Bracknell Town Centre Regeneration Committee Update Report	Bracknell Town Centre Regeneration Committee 21 Mar 2022
I103732	Budget Proposals for the 2022-23 High Needs Block Element of the Schools Budget	Executive Member for Children, Young People & Learning 22 Mar 2022
I102036	Corporate Cleaning Contract Award	Executive Director: Resources, Executive Member for Transformation & Finance 31 Mar 2022
I105326	Anaerobic Digestion facility in the Borough	Executive 26 Apr 2022
I103275	Consultation on the Results of the Health and Wellbeing Strategy	Executive 26 Apr 2022
I104141	Overview and Scrutiny Review of Mental Health	Executive 26 Apr 2022
I103733	School Places Plan and Capacity	Executive 26 Apr 2022

	Strategy	
I104585	Award Decision for Short Breaks Play and Leisure Scheme 2022	Executive Member for Adult Services, Health and Housing 23 May 2022
I104440	Heating, Ventilation and Cooling Service Contract	Executive 24 May 2022
I090586	Overview and Scrutiny Review - Healthy Eating, Activity and Exercise	Executive 21 Jun 2022
I105207	Overview and Scrutiny Review of Integrated Enforcement	Executive 19 Jul 2022
I105415	Revenue Expenditure Outturn 2021/22	Executive 19 Jul 2022
I102678	Review of the Contaminated Land Strategies	Executive 19 Jul 2022
I105206	Overview and Scrutiny Review of Special Educational Needs & Disabilities	Executive 20 Sep 2022

**BRACKNELL FOREST COUNCIL**

**LOCAL AUTHORITIES (EXECUTIVE ARRANGEMENTS) (ACCESS TO INFORMATION)  
(ENGLAND) REGULATIONS 2012**

**NOTICE OF KEY DECISION**

Notice is hereby given that the following key decision is to be made:

**TITLE:** Temporary Accommodation Placement Policy to Meet Housing Need

**SERVICE AREA:** People

**DECISION MAKER:** Executive Member for Adult Services, Health and Housing

**DATE OF DECISION:** 6 Jan 2022

**PURPOSE OF DECISION:**

This report seeks approval to implement a policy relating to the allocation of temporary accommodation for homeless households. The purpose of this policy is to provide detailed guidance for the fair allocation of suitable temporary accommodation within and outside of Bracknell Forest borough boundaries.

**ISSUE REFERENCE:** I104432

**FIRST PUBLISHED:** 9 December 2021

A report on this issue is being prepared by or on behalf of the Executive Director: People. A copy of the report and any other documents will be available for inspection at Time Square, Market Street, Bracknell, RG12 1JD.

Further information can be obtained from Sarah Gee, Assistant Director: Early Help and Communities, Time Square, Market Street, Bracknell, RG12 1JD, Tel: 01344 351447, [sarah.gee@bracknell-forest.gov.uk](mailto:sarah.gee@bracknell-forest.gov.uk).

**NB:** The report together with any other documents being considered (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken in Democratic Services, Time Square, Market Street, Bracknell, RG12 1JD or on the Council's web site. Copies may be requested from Democratic Services but a fee will be payable.

**BRACKNELL FOREST COUNCIL**

**LOCAL AUTHORITIES (EXECUTIVE ARRANGEMENTS) (ACCESS TO INFORMATION)  
(ENGLAND) REGULATIONS 2012**

**NOTICE OF KEY DECISION**

Notice is hereby given that the following key decision is to be made:

**TITLE:** Budget Proposals for the 2022-23 Schools and Early Years Block

**SERVICE AREA:** People

**DECISION MAKER:** Executive Member for Council Strategy and Community Cohesion

**DATE OF DECISION:** 18 Jan 2022

**PURPOSE OF DECISION:**

To seek agreement to setting the 2022-23 Schools and Early Years Block Budgets and other associated financial matters.

**ISSUE REFERENCE:** I103731

**FIRST PUBLISHED:** 5 November 2021

A report on this issue is being prepared by or on behalf of the Executive Director: People. A copy of the report and any other documents will be available for inspection at Time Square, Market Street, Bracknell, RG12 1JD.

Further information can be obtained from Paul Clark, Finance Business Partner, Finance, Time Square, Market Street, Bracknell, RG12 1JD, Tel: 01344 354054, paul.clark@bracknell-forest.gov.uk.

**NB:** The report together with any other documents being considered (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken in Democratic Services, Time Square, Market Street, Bracknell, RG12 1JD or on the Council's web site. Copies may be requested from Democratic Services but a fee will be payable.

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**NOTICE OF KEY DECISION**

Notice is hereby given that the following key decision is to be made:

**TITLE:** Short Breaks Services Procurement Plan

**SERVICE AREA:** People

**DECISION MAKER:** Executive Member for Children, Young People & Learning

**DATE OF DECISION:** 8 Feb 2022

**PURPOSE OF DECISION:**

To seek approval for the Strategic Procurement Plan for Short Breaks Play and Leisure Scheme. Bracknell Forest Council's current contract for Short Breaks Play and Leisure Scheme expires on the 31st of August 2022. The new contract duration will be an initial 2 years (1st September 2022 – 31st August 2024) with an option to extend for a further 3 years (1st of September 2022 – 31st of August 2027)

**ISSUE REFERENCE:** I104582

**FIRST PUBLISHED:** 22 December 2021

A report on this issue is being prepared by or on behalf of the Executive Director: People. A copy of the report and any other documents will be available for inspection at Time Square, Market Street, Bracknell, RG12 1JD.

Further information can be obtained from Thom Wilson, Assistant Director: Commissioning, Time Square, Market Street, Bracknell, RG12 1JD, Tel: 01344 354142, [thom.wilson@bracknell-forest.gov.uk](mailto:thom.wilson@bracknell-forest.gov.uk).

**NB:** The report together with any other documents being considered (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken in Democratic Services, Time Square, Market Street, Bracknell, RG12 1JD or on the Council's web site. Copies may be requested from Democratic Services but a fee will be payable.

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**NOTICE OF KEY DECISION**

Notice is hereby given that the following key decision is to be made:

**TITLE:** Publication of the decision statement and the submission of the Warfield Neighbourhood Plan to a referendum

**SERVICE AREA:** Place, Planning & Regeneration

**DECISION MAKER:** Executive Member for Planning & Transport

**DATE OF DECISION:** 15 Feb 2022

**PURPOSE OF DECISION:**

To agree the publication of the decision statement and the submission of the Warfield Neighbourhood Plan to a referendum.

**ISSUE REFERENCE:** I104030

**FIRST PUBLISHED:** 18 November 2021

A report on this issue is being prepared by or on behalf of the Executive Director: Place, Planning & Regeneration. A copy of the report and any other documents will be available for inspection at Time Square, Market Street, Bracknell, RG12 1JD.

Further information can be obtained from Matt Lunn, Senior Planning Officer, Planning, Transport & Countryside, Time Square, Market Street, Bracknell, RG12 1JD, Tel: 01344 351608, matt.lunn@bracknell-forest.gov.uk.

**NB:** The report together with any other documents being considered (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken in Democratic Services, Time Square, Market Street, Bracknell, RG12 1JD or on the Council's web site. Copies may be requested from Democratic Services but a fee will be payable.

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**NOTICE OF KEY DECISION**

Notice is hereby given that the following key decision is to be made:

**TITLE:** Annual Equality Reporting 2020-21

**SERVICE AREA:** Chief Executive's Office

**DECISION MAKER:** Executive Member for Council Strategy and Community Cohesion

**DATE OF DECISION:** 24 Feb 2022

**PURPOSE OF DECISION:**

Annual Equality reports - Service Areas  
Annual Workforce Monitoring report

**ISSUE REFERENCE:** I104019

**FIRST PUBLISHED:** 18 November 2021

A report on this issue is being prepared by or on behalf of the Assistant Director: Chief Executive's Officer. A copy of the report and any other documents will be available for inspection at Time Square, Market Street, Bracknell, RG12 1JD.

Further information can be obtained from Samantha Wood, Community Engagement and Equalities Officer, Time Square, Market Street, Bracknell, RG12 1JD, Tel: 01344 353315, [samantha.wood@bracknell-forest.gov.uk](mailto:samantha.wood@bracknell-forest.gov.uk).

**NB:** The report together with any other documents being considered (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken in Democratic Services, Time Square, Market Street, Bracknell, RG12 1JD or on the Council's web site. Copies may be requested from Democratic Services but a fee will be payable.



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**NOTICE OF KEY DECISION**

Notice is hereby given that the following key decision is to be made:

**TITLE:** School Admission Arrangements 2023-24

**SERVICE AREA:** People

**DECISION MAKER:** Executive Member for Children, Young People & Learning

**DATE OF DECISION:** 28 Feb 2022

**PURPOSE OF DECISION:**

To agree the admission arrangements for the 2023/24 academic year for community and voluntary controlled primary and secondary schools .

**ISSUE REFERENCE:** I104995

**FIRST PUBLISHED:** 18 January 2022

A report on this issue is being prepared by or on behalf of the Executive Director: People. A copy of the report and any other documents will be available for inspection at Time Square, Market Street, Bracknell, RG12 1JD.

Further information can be obtained from Cheryl Eyre, Assistant Director, Education & Learning, , , [cheryl.eyre@bracknell-forest.gov.uk](mailto:cheryl.eyre@bracknell-forest.gov.uk).

**NB:** The report together with any other documents being considered (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken in Democratic Services, Time Square, Market Street, Bracknell, RG12 1JD or on the Council's web site. Copies may be requested from Democratic Services but a fee will be payable.

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**NOTICE OF KEY DECISION**

Notice is hereby given that the following key decision is to be made:

**TITLE:** Bus Operator Enhanced Partnership

**SERVICE AREA:** Place, Planning & Regeneration

**DECISION MAKER:** Executive

**DATE OF DECISION:** 15 Mar 2022

**PURPOSE OF DECISION:**

To give approval to enter into Enhanced Partnerships with local bus service operators in line with the National Bus Strategy for England.

**ISSUE REFERENCE:** I104580

**FIRST PUBLISHED:** 22 December 2021

A report on this issue is being prepared by or on behalf of the Executive Director: Place, Planning & Regeneration. A copy of the report and any other documents will be available for inspection at Time Square, Market Street, Bracknell, RG12 1JD.

Further information can be obtained from Neil Mathews, Head of Highways & Transport, Time Square, Market Way, Bracknell, RG12 1JD, Tel: 01344 351163, [neil.mathews@bracknell-forest.gov.uk](mailto:neil.mathews@bracknell-forest.gov.uk).

**NB:** The report together with any other documents being considered (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken in Democratic Services, Time Square, Market Street, Bracknell, RG12 1JD or on the Council's web site. Copies may be requested from Democratic Services but a fee will be payable.

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**NOTICE OF KEY DECISION**

Notice is hereby given that the following key decision is to be made:

**TITLE:** Coopers Hill - Settled Site Development Plan

**SERVICE AREA:** Resources

**DECISION MAKER:** Executive

**DATE OF DECISION:** 15 Mar 2022

**PURPOSE OF DECISION:**

To agree recommendations included in Coopers Hill settled development plan

**ISSUE REFERENCE:** I097668

**FIRST PUBLISHED:** 5 January 2021

A report on this issue is being prepared by or on behalf of the Executive Director: Resources. A copy of the report and any other documents will be available for inspection at Time Square, Market Street, Bracknell, RG12 1JD.

Further information can be obtained from Sarah Holman, Transformation Project Manager, Transformation Team, Time Square, Market Street, Bracknell, RG12 1JD, Tel: 01344 354197, sarah.holman@bracknell-forest.gov.uk.

This item may be considered in private. The reason is that it could involve the disclosure of exempt information under the following category of Schedule 12A of the Local Government Act 1972:

involves the likely disclosure of exempt information under the following category of Schedule 12A of the Local Government Act 1972:

(3) Information relating to the financial or business affairs of any particular person (including the authority holding that information).

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**NOTICE OF KEY DECISION**

Notice is hereby given that the following key decision is to be made:

**TITLE:** Domestic Abuse Refuge and Outreach Services 2022 - Strategic Procurement Plan

**SERVICE AREA:** People

**DECISION MAKER:** Executive

**DATE OF DECISION:** 15 Mar 2022

**PURPOSE OF DECISION:**

To seek approval of the Strategic Procurement Plan for Domestic Abuse Refuge and Outreach Services. Bracknell Forest Council's current contract for Domestic Abuse Refuge and Outreach Services expires on the 31st August 2022. The new contract duration will be for 5 years (1st September 2022 – 31st August 2027) with an optional extension for 2 years (1st September 2027 – 31st August 2029).

**ISSUE REFERENCE:** I104644

**FIRST PUBLISHED:** 6 January 2022

A report on this issue is being prepared by or on behalf of the Executive Director: People. A copy of the report and any other documents will be available for inspection at Time Square, Market Street, Bracknell, RG12 1JD.

Further information can be obtained from Sarah Gee, Assistant Director: Early Help and Communities, Time Square, Market Street, Bracknell, RG12 1JD, Tel: 01344 351447, [sarah.gee@bracknell-forest.gov.uk](mailto:sarah.gee@bracknell-forest.gov.uk).

**NB:** The report together with any other documents being considered (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken in Democratic Services, Time Square, Market Street, Bracknell, RG12 1JD or on the Council's web site. Copies may be requested from Democratic Services but a fee will be payable.

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**NOTICE OF KEY DECISION**

Notice is hereby given that the following key decision is to be made:

**TITLE:** Highway Infrastructure Asset Management Plan

**SERVICE AREA:** Place, Planning & Regeneration

**DECISION MAKER:** Executive

**DATE OF DECISION:** 15 Mar 2022

**PURPOSE OF DECISION:**

To approve the revised HIAMP and its implementation.

**ISSUE REFERENCE:** I104588

**FIRST PUBLISHED:** 22 December 2021

A report on this issue is being prepared by or on behalf of the Executive Director: Place, Planning & Regeneration. A copy of the report and any other documents will be available for inspection at Time Square, Market Street, Bracknell, RG12 1JD.

Further information can be obtained from Neil Mathews, Head of Highways & Transport, Time Square, Market Way, Bracknell, RG12 1JD, Tel: 01344 351163, [neil.mathews@bracknell-forest.gov.uk](mailto:neil.mathews@bracknell-forest.gov.uk).

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**NOTICE OF KEY DECISION**

Notice is hereby given that the following key decision is to be made:

**TITLE:** Highways and Transport Capital Programme 2022/23

**SERVICE AREA:** Place, Planning & Regeneration

**DECISION MAKER:** Executive

**DATE OF DECISION:** 15 Mar 2022

**PURPOSE OF DECISION:**

To approve the Highways and Transport Capital Programme for 2022/23

**ISSUE REFERENCE:** I104578

**FIRST PUBLISHED:** 22 December 2021

A report on this issue is being prepared by or on behalf of the Executive Director: Place, Planning & Regeneration. A copy of the report and any other documents will be available for inspection at Time Square, Market Street, Bracknell, RG12 1JD.

Further information can be obtained from Neil Mathews, Head of Highways & Transport, Time Square, Market Way, Bracknell, RG12 1JD, Tel: 01344 351163, [neil.mathews@bracknell-forest.gov.uk](mailto:neil.mathews@bracknell-forest.gov.uk).

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**NOTICE OF KEY DECISION**

Notice is hereby given that the following key decision is to be made:

**TITLE:** Options for Replacement of existing Multi-storey Car Park Payment Machines

**SERVICE AREA:** Delivery

**DECISION MAKER:** Executive

**DATE OF DECISION:** 15 Mar 2022

**PURPOSE OF DECISION:**

To outline the proposal to replace the existing pay on foot (on exit) parking equipment in the three town centre multi storey car parks with pay by plate (on arrival) infrastructure.

**ISSUE REFERENCE:** I100788

**FIRST PUBLISHED:** 9 June 2021

A report on this issue is being prepared by or on behalf of the Executive Director: Delivery. A copy of the report and any other documents will be available for inspection at Time Square, Market Street, Bracknell, RG12 1JD.

Further information can be obtained from Damian James, Assistant Director: Contract Services, Delivery, Time Square, Market Street, Bracknell, RG12 1JD, Tel: 01344 355157, damian.james@bracknell-forest.gov.uk.

This item may be considered in private. The reason is that it could involve the disclosure of exempt information under the following category of Schedule 12A of the Local Government Act 1972:

Paragraph 3 - Information relating to the financial or business affairs of both parties (including the authority holding that information)

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**NOTICE OF KEY DECISION**

Notice is hereby given that the following key decision is to be made:

**TITLE:** Procurement Plan for Environmental Monitoring

**SERVICE AREA:** Delivery

**DECISION MAKER:** Executive

**DATE OF DECISION:** 15 Mar 2022

**PURPOSE OF DECISION:**

That the Procurement plan for the Environmental Monitoring Contract tender is approved. The current contract has been in place since 2011 and following an extension granted in 2016 the contract must now be re-tendered.

**ISSUE REFERENCE:** I105144

**FIRST PUBLISHED:** 31 January 2022

A report on this issue is being prepared by or on behalf of the Executive Director: Delivery. A copy of the report and any other documents will be available for inspection at Time Square, Market Street, Bracknell, RG12 1JD.

Further information can be obtained from Damian James, Assistant Director: Contract Services, Delivery, Time Square, Market Street, Bracknell, RG12 1JD, Tel: 01344 355157, [damian.james@bracknell-forest.gov.uk](mailto:damian.james@bracknell-forest.gov.uk).

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**LOCAL AUTHORITIES (EXECUTIVE ARRANGEMENTS) (ACCESS TO INFORMATION)  
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**NOTICE OF KEY DECISION**

Notice is hereby given that the following key decision is to be made:

**TITLE:** Section 75 Agreement (NHS Act 2006) between Bracknell Forest Council and Frimley Clinical Commissioning Group– Updated Arrangements for 2021/22 and beyond

**SERVICE AREA:** People

**DECISION MAKER:** Executive

**DATE OF DECISION:** 15 Mar 2022

**PURPOSE OF DECISION:**

To seek approval to extend the Section 75 Arrangements for 2021/22 by up to 12 months while a new Section 75 agreement is being developed.

**ISSUE REFERENCE:** I105267

**FIRST PUBLISHED:** 2 February 2022

A report on this issue is being prepared by or on behalf of the Executive Director: People. A copy of the report and any other documents will be available for inspection at Time Square, Market Street, Bracknell, RG12 1JD.

Further information can be obtained from Amy Jones, , , Amy.Jones@bracknell-forest.gov.uk.

This item may be considered in private. The reason is that it could involve the disclosure of exempt information under the following category of Schedule 12A of the Local Government Act 1972:

Paragraph 3 - Information relating to the financial or business affairs of any particular person (including the authority holding that information)

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**NOTICE OF KEY DECISION**

Notice is hereby given that the following key decision is to be made:

**TITLE:** Bracknell Town Centre Regeneration Committee Update Report

**SERVICE AREA:** Place, Planning & Regeneration

**DECISION MAKER:** Bracknell Town Centre Regeneration Committee

**DATE OF DECISION:** 21 Mar 2022

**PURPOSE OF DECISION:**

To update the Committee on the regeneration of Bracknell Town Centre.

**ISSUE REFERENCE:** I105235

**FIRST PUBLISHED:** 2 February 2022

A report on this issue is being prepared by or on behalf of the Executive Director: Place, Planning & Regeneration. A copy of the report and any other documents will be available for inspection at Time Square, Market Street, Bracknell, RG12 1JD.

Further information can be obtained from Chris Mansfield, Town Centre Co-ordinator, Place, Planning & Regeneration, Time Square, Market Street, Bracknell, RG12 1JD, Tel: 01344 351614, [chris.mansfield@bracknell-forest.gov.uk](mailto:chris.mansfield@bracknell-forest.gov.uk).

**NB:** The report together with any other documents being considered (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken in Democratic Services, Time Square, Market Street, Bracknell, RG12 1JD or on the Council's web site. Copies may be requested from Democratic Services but a fee will be payable.

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**LOCAL AUTHORITIES (EXECUTIVE ARRANGEMENTS) (ACCESS TO INFORMATION)  
(ENGLAND) REGULATIONS 2012**

**NOTICE OF KEY DECISION**

Notice is hereby given that the following key decision is to be made:

**TITLE:** Budget Proposals for the 2022-23 High Needs Block Element of the Schools Budget

**SERVICE AREA:** People

**DECISION MAKER:** Executive Member for Children, Young People & Learning

**DATE OF DECISION:** 22 Mar 2022

**PURPOSE OF DECISION:**

To seek agreement to setting the 2022-23 High Needs Block element of the Schools Budget and other associated financial matters.

**ISSUE REFERENCE:** I103732

**FIRST PUBLISHED:** 5 November 2021

A report on this issue is being prepared by or on behalf of the Executive Director: People. A copy of the report and any other documents will be available for inspection at Time Square, Market Street, Bracknell, RG12 1JD.

Further information can be obtained from Paul Clark, Finance Business Partner, Finance, Time Square, Market Street, Bracknell, RG12 1JD, Tel: 01344 354054, paul.clark@bracknell-forest.gov.uk.

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**NOTICE OF KEY DECISION**

Notice is hereby given that the following key decision is to be made:

**TITLE:** Corporate Cleaning Contract Award

**SERVICE AREA:** Resources

**DECISION MAKER:** Executive Director: Resources, Executive Member for Transformation & Finance

**DATE OF DECISION:** 31 Mar 2022

**PURPOSE OF DECISION:**

To approve the award of new contract for the Corporate Cleaning.

**ISSUE REFERENCE:** I102036

**FIRST PUBLISHED:** 20 August 2021

A report on this issue is being prepared by or on behalf of the Executive Director: Resources. A copy of the report and any other documents will be available for inspection at Time Square, Market Street, Bracknell, RG12 1JD.

Further information can be obtained from Kevin Ayers, Principal Procurement Officer, , , kevin.ayers@bracknell-forest.gov.uk.

**NB:** The report together with any other documents being considered (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken in Democratic Services, Time Square, Market Street, Bracknell, RG12 1JD or on the Council's web site. Copies may be requested from Democratic Services but a fee will be payable.

**BRACKNELL FOREST COUNCIL**

**LOCAL AUTHORITIES (EXECUTIVE ARRANGEMENTS) (ACCESS TO INFORMATION)  
(ENGLAND) REGULATIONS 2012**

**NOTICE OF KEY DECISION**

Notice is hereby given that the following key decision is to be made:

**TITLE:** Anaerobic Digestion facility in the Borough

**SERVICE AREA:** Delivery

**DECISION MAKER:** Executive

**DATE OF DECISION:** 26 Apr 2022

**PURPOSE OF DECISION:**

To review options for an Anaerobic Digestion facility in the Borough

**ISSUE REFERENCE:** I105326

**FIRST PUBLISHED:** 4 February 2022

A report on this issue is being prepared by or on behalf of the Executive Director: Delivery. A copy of the report and any other documents will be available for inspection at Time Square, Market Street, Bracknell, RG12 1JD.

Further information can be obtained from Damian James, Assistant Director: Contract Services, Delivery, Time Square, Market Street, Bracknell, RG12 1JD, Tel: 01344 355157, [damian.james@bracknell-forest.gov.uk](mailto:damian.james@bracknell-forest.gov.uk).

**NB:** The report together with any other documents being considered (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken in Democratic Services, Time Square, Market Street, Bracknell, RG12 1JD or on the Council's web site. Copies may be requested from Democratic Services but a fee will be payable.

## **BRACKNELL FOREST COUNCIL**

### **LOCAL AUTHORITIES (EXECUTIVE ARRANGEMENTS) (ACCESS TO INFORMATION) (ENGLAND) REGULATIONS 2012**

#### **NOTICE OF KEY DECISION**

Notice is hereby given that the following key decision is to be made:

**TITLE:** Consultation on the Results of the Health and Wellbeing Strategy

**SERVICE AREA:** Place, Planning & Regeneration

**DECISION MAKER:** Executive

**DATE OF DECISION:** 26 Apr 2022

#### **PURPOSE OF DECISION:**

Developing and publishing a local Joint Health and Wellbeing strategy (JHWS) is a statutory duty of the Health and Wellbeing Board (HWB) a formal committee of local partners.

The JHWS is a mechanism through which the HWB delivers its key role in improving the health and wellbeing of the local population.

Health and wellbeing boards must involve the local Healthwatch organisation and the local community, and this should be continuous throughout the JHWS process.

The JHWS demonstrates how the local council and the NHS deliver their statutory duty in improving the health and wellbeing of the local population and reducing health inequalities.

This is not about taking action on everything at once, but about setting a small number of key strategic priorities for action, that will make a real impact on people's lives

**ISSUE REFERENCE:** I103275

**FIRST PUBLISHED:** 18 October 2021

A report on this issue is being prepared by or on behalf of the Executive Director: Place, Planning & Regeneration. A copy of the report and any other documents will be available for inspection at Time Square, Market Street, Bracknell, RG12 1JD.

Further information can be obtained from Heema Shukla, Public Health, , ,  
heema.shukla@bracknell-forest.gov.uk.

**NB:** The report together with any other documents being considered (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken in Democratic Services, Time Square, Market Street, Bracknell, RG12 1JD or on the Council's web site. Copies may be requested from Democratic Services but a fee will be payable.

**BRACKNELL FOREST COUNCIL**

**LOCAL AUTHORITIES (EXECUTIVE ARRANGEMENTS) (ACCESS TO INFORMATION)  
(ENGLAND) REGULATIONS 2012**

**NOTICE OF KEY DECISION**

Notice is hereby given that the following key decision is to be made:

**TITLE:** Overview and Scrutiny Review of Mental Health

**SERVICE AREA:** Delivery

**DECISION MAKER:** Executive

**DATE OF DECISION:** 26 Apr 2022

**PURPOSE OF DECISION:**

To consider the recommendations of the review into mental health. The review seeks to understand how clients access primary care and community sector providers and address any barriers to accessing these services.

**ISSUE REFERENCE:** I104141

**FIRST PUBLISHED:** 26 November 2021

A report on this issue is being prepared by or on behalf of the Executive Director: Delivery. A copy of the report and any other documents will be available for inspection at Time Square, Market Street, Bracknell, RG12 1JD.

Further information can be obtained from Kevin Gibbs, Executive Director: Delivery, , , kevin.gibbs@bracknell-forest.gov.uk.

**NB:** The report together with any other documents being considered (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken in Democratic Services, Time Square, Market Street, Bracknell, RG12 1JD or on the Council's web site. Copies may be requested from Democratic Services but a fee will be payable.

**BRACKNELL FOREST COUNCIL**

**LOCAL AUTHORITIES (EXECUTIVE ARRANGEMENTS) (ACCESS TO INFORMATION)  
(ENGLAND) REGULATIONS 2012**

**NOTICE OF KEY DECISION**

Notice is hereby given that the following key decision is to be made:

**TITLE:** School Places Plan and Capacity Strategy

**SERVICE AREA:** People

**DECISION MAKER:** Executive

**DATE OF DECISION:** 26 Apr 2022

**PURPOSE OF DECISION:**

To approve the School Places Plan and Capacity Strategy 2022-26. These were last approved by the Executive in February 2021 and have now been updated to cover the five-year period from 2022 to 2026.

**ISSUE REFERENCE:** I103733

**FIRST PUBLISHED:** 5 November 2021

A report on this issue is being prepared by or on behalf of the Executive Director: People. A copy of the report and any other documents will be available for inspection at Time Square, Market Street, Bracknell, RG12 1JD.

Further information can be obtained from Chris Taylor, Head of Education Capital and Property, Time Square, Market Street, Bracknell, RG12 1JD, Tel: 01344 354062, [chris.taylor@bracknell-forest.gov.uk](mailto:chris.taylor@bracknell-forest.gov.uk).

**NB:** The report together with any other documents being considered (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken in Democratic Services, Time Square, Market Street, Bracknell, RG12 1JD or on the Council's web site. Copies may be requested from Democratic Services but a fee will be payable.



**BRACKNELL FOREST COUNCIL**

**LOCAL AUTHORITIES (EXECUTIVE ARRANGEMENTS) (ACCESS TO INFORMATION)  
(ENGLAND) REGULATIONS 2012**

**NOTICE OF KEY DECISION**

Notice is hereby given that the following key decision is to be made:

**TITLE:** Award Decision for Short Breaks Play and Leisure Scheme 2022

**SERVICE AREA:** People

**DECISION MAKER:** Executive Member for Adult Services, Health and Housing

**DATE OF DECISION:** 23 May 2022

**PURPOSE OF DECISION:**

To approve the Short Breaks Play and Leisure Scheme award decision.

**ISSUE REFERENCE:** I104585

**FIRST PUBLISHED:** 22 December 2021

A report on this issue is being prepared by or on behalf of the Executive Director: People. A copy of the report and any other documents will be available for inspection at Time Square, Market Street, Bracknell, RG12 1JD.

Further information can be obtained from Thom Wilson, Assistant Director: Commissioning, Time Square, Market Street, Bracknell, RG12 1JD, Tel: 01344 354142, [thom.wilson@bracknell-forest.gov.uk](mailto:thom.wilson@bracknell-forest.gov.uk).

**NB:** The report together with any other documents being considered (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken in Democratic Services, Time Square, Market Street, Bracknell, RG12 1JD or on the Council's web site. Copies may be requested from Democratic Services but a fee will be payable.

**BRACKNELL FOREST COUNCIL**

**LOCAL AUTHORITIES (EXECUTIVE ARRANGEMENTS) (ACCESS TO INFORMATION)  
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**NOTICE OF KEY DECISION**

Notice is hereby given that the following key decision is to be made:

**TITLE:** Heating, Ventilation and Cooling Service Contract

**SERVICE AREA:** Delivery

**DECISION MAKER:** Executive

**DATE OF DECISION:** 24 May 2022

**PURPOSE OF DECISION:**

Service contract to maintain the Council's heating, ventilation and cooling plant

**ISSUE REFERENCE:** I104440

**FIRST PUBLISHED:** 14 December 2021

A report on this issue is being prepared by or on behalf of the Executive Director: Delivery. A copy of the report and any other documents will be available for inspection at Time Square, Market Street, Bracknell, RG12 1JD.

Further information can be obtained from Hash Patel, Services and Energy Manager, Kamay Toor, Assistant Director: Property, Time Square, Market Street, Bracknell, RG12 1JD, Property, Time Square, Market Street, Bracknell, RG12 1JD, Tel: 01344 355195, Tel: 01344 355183, hash.patel@bracknell-forest.gov.uk, kamay.toor@bracknell-forest.gov.uk.

This item may be considered in private. The reason is that it could involve the disclosure of exempt information under the following category of Schedule 12A of the Local Government Act 1972:

Paragraph 3 - Information relating to the financial or business affairs of any particular person (including the authority holding that information)

**NB:** The report together with any other documents being considered (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken in Democratic Services, Time Square, Market Street, Bracknell, RG12 1JD or on the Council's web site. Copies may be requested from Democratic Services but a fee will be payable.

**BRACKNELL FOREST COUNCIL**

**LOCAL AUTHORITIES (EXECUTIVE ARRANGEMENTS) (ACCESS TO INFORMATION)  
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**NOTICE OF KEY DECISION**

Notice is hereby given that the following key decision is to be made:

**TITLE:** Overview and Scrutiny Review - Healthy Eating, Activity and Exercise

**SERVICE AREA:** Delivery

**DECISION MAKER:** Executive

**DATE OF DECISION:** 21 Jun 2022

**PURPOSE OF DECISION:**

To present the Executive with the findings of the Wellbeing and Finance Panel's review into Healthy Eating, Activity and Exercise and ask them to consider their recommendations.

**ISSUE REFERENCE:** I090586

**FIRST PUBLISHED:** 13 March 2020

A report on this issue is being prepared by or on behalf of the Executive Director: Delivery. A copy of the report and any other documents will be available for inspection at Time Square, Market Street, Bracknell, RG12 1JD.

Further information can be obtained from Kirsty Hunt, Governance & Scrutiny Manager, Democratic Services, Time Square, Market Street, Bracknell, RG12 1JD, Tel: 01344 353108, [kirsty.hunt@bracknell-forest.gov.uk](mailto:kirsty.hunt@bracknell-forest.gov.uk).

**NB:** The report together with any other documents being considered (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken in Democratic Services, Time Square, Market Street, Bracknell, RG12 1JD or on the Council's web site. Copies may be requested from Democratic Services but a fee will be payable.

**BRACKNELL FOREST COUNCIL**

**LOCAL AUTHORITIES (EXECUTIVE ARRANGEMENTS) (ACCESS TO INFORMATION)  
(ENGLAND) REGULATIONS 2012**

**NOTICE OF KEY DECISION**

Notice is hereby given that the following key decision is to be made:

**TITLE:** Overview and Scrutiny Review of Integrated Enforcement

**SERVICE AREA:** Delivery

**DECISION MAKER:** Executive

**DATE OF DECISION:** 19 Jul 2022

**PURPOSE OF DECISION:**

To consider the recommendations from the review into Integrated Enforcement. The review will explore alternative service delivery models for enforcement which can consistently and effectively improve enforcement services in Bracknell Forest, but also be flexible enough to respond to emerging concerns.

**ISSUE REFERENCE:** I105207

**FIRST PUBLISHED:** 2 February 2022

A report on this issue is being prepared by or on behalf of the Executive Director: Delivery. A copy of the report and any other documents will be available for inspection at Time Square, Market Street, Bracknell, RG12 1JD.

Further information can be obtained from Joey Gurney, Governance and Scrutiny Officer, , , joey.gurney@bracknell-forest.gov.uk.

**NB:** The report together with any other documents being considered (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken in Democratic Services, Time Square, Market Street, Bracknell, RG12 1JD or on the Council's web site. Copies may be requested from Democratic Services but a fee will be payable.

**BRACKNELL FOREST COUNCIL**

**LOCAL AUTHORITIES (EXECUTIVE ARRANGEMENTS) (ACCESS TO INFORMATION)  
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**NOTICE OF KEY DECISION**

Notice is hereby given that the following key decision is to be made:

**TITLE:** Revenue Expenditure Outturn 2021/22

**SERVICE AREA:** Resources

**DECISION MAKER:** Executive

**DATE OF DECISION:** 19 Jul 2022

**PURPOSE OF DECISION:**

To note the outturn position for the year and approve earmarked reserves.

**ISSUE REFERENCE:** I105415

**FIRST PUBLISHED:**

A report on this issue is being prepared by or on behalf of the Executive Director: Resources. A copy of the report and any other documents will be available for inspection at Time Square, Market Street, Bracknell, RG12 1JD.

Further information can be obtained from Arthur Parker, Chief Accountant, Finance, Time Square, Market Street, Bracknell, RG12 1JD, Tel: 01344 352158, [arthur.parker@bracknell-forest.gov.uk](mailto:arthur.parker@bracknell-forest.gov.uk).

**NB:** The report together with any other documents being considered (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken in Democratic Services, Time Square, Market Street, Bracknell, RG12 1JD or on the Council's web site. Copies may be requested from Democratic Services but a fee will be payable.

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**LOCAL AUTHORITIES (EXECUTIVE ARRANGEMENTS) (ACCESS TO INFORMATION)  
(ENGLAND) REGULATIONS 2012**

**NOTICE OF KEY DECISION**

Notice is hereby given that the following key decision is to be made:

**TITLE:** Review of the Contaminated Land Strategies

**SERVICE AREA:** Delivery

**DECISION MAKER:** Executive

**DATE OF DECISION:** 19 Jul 2022

**PURPOSE OF DECISION:**

To consider and where appropriate update the Contaminated Land Strategies for Bracknell Forest Council, West Berkshire Council and Wokingham Borough Council

**ISSUE REFERENCE:** I102678

**FIRST PUBLISHED:** 24 September 2021

A report on this issue is being prepared by or on behalf of the Executive Director: Delivery. A copy of the report and any other documents will be available for inspection at Time Square, Market Street, Bracknell, RG12 1JD.

Further information can be obtained from Damian James, Assistant Director: Contract Services, Delivery, Time Square, Market Street, Bracknell, RG12 1JD, Tel: 01344 355157, [damian.james@bracknell-forest.gov.uk](mailto:damian.james@bracknell-forest.gov.uk).

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**LOCAL AUTHORITIES (EXECUTIVE ARRANGEMENTS) (ACCESS TO INFORMATION)  
(ENGLAND) REGULATIONS 2012**

**NOTICE OF KEY DECISION**

Notice is hereby given that the following key decision is to be made:

**TITLE:** Overview and Scrutiny Review of Special Educational Needs & Disabilities

**SERVICE AREA:** Delivery

**DECISION MAKER:** Executive

**DATE OF DECISION:** 20 Sep 2022

**PURPOSE OF DECISION:**

To consider the recommendations of the review into Special Educational Needs and Disabilities. The review seeks to understand the response by the Council and their partners to the outcome of the SEND Ofsted inspection.

**ISSUE REFERENCE:** I105206

**FIRST PUBLISHED:** 31 January 2022

A report on this issue is being prepared by or on behalf of the Executive Director: People. A copy of the report and any other documents will be available for inspection at Time Square, Market Street, Bracknell, RG12 1JD.

Further information can be obtained from Louise Connelly, Governance & Scrutiny Officer, Democratic & Registration Services, Time Square, Market Street, Bracknell, RG12 1JD, , [louise.connelly@bracknell-forest.gov.uk](mailto:louise.connelly@bracknell-forest.gov.uk).

**NB:** The report together with any other documents being considered (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken in Democratic Services, Time Square, Market Street, Bracknell, RG12 1JD or on the Council's web site. Copies may be requested from Democratic Services but a fee will be payable.

