

**BRACKNELL FOREST BOROUGH COUNCIL**  
**LIST OF FORTHCOMING KEY DECISIONS (23 DECEMBER 2021)**

This document lists all key decisions due to be taken in the coming months in accordance with the Local Authorities (Executive Arrangements) (Access to Information) (England) Regulations 2012. A key decision in Bracknell Forest is one that involves income or expenditure of over £400k or affects more than one electoral ward. An updated list will be published on Friday each week.

The decision makers referred to throughout this document are as follows:

**Executive:**

Councillor Paul Bettison, The Leader and Executive Member for Council Strategy and Community Cohesion (Chairman)

Councillor Gareth Barnard, Executive Member for Children, Young People & Learning (Vice-Chairman)

Councillor Dale Birch, Deputy Leader & Executive Member for Adult Social Care & Health

Councillor Marc Brunel-Walker, Executive Member for Economic Development & Regeneration

Councillor Dorothy Hayes, Executive Member for the Environment

Councillor Peter Heydon, Executive Member for Transformation & Finance

Councillor John Harrison, Executive Member for Culture, Delivery & Public Protection

Councillor Chris Turrell, Executive Member for Planning & Transport

**Bracknell Town Centre Regeneration Committee:**

Councillor Marc Brunel-Walker, Executive Member for Economic Development & Regeneration (Chairman)

Councillor Paul Bettison, The Leader and Executive Member for Council Strategy and Community Cohesion

Councillor Gareth Barnard, Executive Member for Children, Young People & Learning

Councillor John Harrison, Executive Member for Culture, Delivery & Public Protection

Councillor Chris Turrell, Executive Member for Planning & Transport

**Executive Committee: Commercial Property:**

Councillor Peter Heydon, Executive Member for Transformation & Finance (Chairman)

Councillor Paul Bettison, The Leader and Executive Member for Council Strategy and Community Cohesion (Vice-Chairman)

Councillor Dale Birch, Deputy Leader & Executive Member for Adult Social Care & Health

Councillor Marc Brunel-Walker, Executive Member for Economic Development & Regeneration

Each individual executive member may also make decisions as too may the following officers:

Timothy Wheadon, Chief Executive

Kevin Gibbs, Executive Director: Delivery

Andrew Hunter, Director: Place, Planning & Regeneration

Stuart McKellar, Director of Finance

Grainne Siggins, Executive Director: People

All can be contacted at Time Square, Market Street, Bracknell, RG12 1JD

For any query regarding this document, please contact Derek Morgan in Democratic Services on (01344) 352044 or [derek.morgan@bracknell-forest.gov.uk](mailto:derek.morgan@bracknell-forest.gov.uk).

## LIST OF KEY DECISIONS

Reference	Title	Decision Maker and Date of Decision
I100629	Education Case Management System SaaS Solution Procurement	Executive Director: Delivery, Executive Member for Culture, Delivery and Public Protection 6 Oct 2021
I102812	Education Case Management System SaaS Contract Award	Executive Member for Culture, Delivery and Public Protection 2 Nov 2021
I102923	Amendment to Education Transport Policy For Bracknell Forest Children Aged 5-16	Executive Member for Children, Young People & Learning 4 Nov 2021
I102928	Assignment of Intellectual Property Rights Relating to Smart Connect Software	Executive Director: Delivery 12 Nov 2021
I103729	Home Care Framework Tender	Executive Member for Adult Services, Health and Housing 10 Dec 2021
I104432	Temporary Accommodation Placement Policy to Meet Housing Need	Executive Member for Adult Services, Health and Housing 6 Jan 2022
I104030	Publication of the decision statement and the submission of the Warfield Neighbourhood Plan to a referendum	Executive Member for Planning & Transport 13 Jan 2022
I103731	Budget Proposals for the 2022-23 Schools and Early Years Block	Executive Member for Council Strategy and Community Cohesion 18 Jan 2022
I104019	Annual Equality Reporting 2020-21	Executive Member for Council Strategy and Community Cohesion 25 Jan 2022
I104543	Bridgewell Supported Living	Executive 25 Jan 2022
I103730	Homelessness and Rough Sleeping Strategy	Executive 25 Jan 2022
I104456	Temporary Accommodation Housing Compliance, Void and Reactive Maintenance Contract	Executive 25 Jan 2022
I102107	Capital Programme 2022/23	Executive 8 Feb 2022
I101362	Revenue Budget 2022/23	Executive 8 Feb 2022
I102919	Review of Joint Venture Initial Business Plan 2020-2023	Executive 8 Feb 2022
I104582	Short Breaks Services Procurement Plan	Executive 8 Feb 2022
I102678	Review of the Contaminated Land Strategies	Executive 8 Feb 2022
I104436	The Central and Eastern Berkshire Joint Minerals and Waste Plan (Submission version) – consultation on Main Modifications	Executive 8 Feb 2022
I104157	Verge Maintenance to Reduce the Impact of Climate Change and Enhance the Borough's Natural Biodiversity	Executive 8 Feb 2022
I104580	Bus Operator Enhanced Partnership	Executive 15 Mar 2022
I103275	Consultation on the Results of the Health and Wellbeing Strategy	Executive 15 Mar 2022
I097668	Coopers Hill - Settled Site	Executive 15 Mar 2022

	Development Plan	
I104440	Heating, Ventilation and Cooling Service Contract	Executive 15 Mar 2022
I104588	Highway Infrastructure Asset Management Plan	Executive 15 Mar 2022
I104578	Highways and Transport Capital Programme 2022/23	Executive 15 Mar 2022
I100788	Options for Replacement of existing Multi-storey Car Park Payment Machines	Executive 15 Mar 2022
I103732	Budget Proposals for the 2022-23 High Needs Block Element of the Schools Budget	Executive Member for Children, Young People & Learning 22 Mar 2022
I102036	Corporate Cleaning Contract Award	Executive Director: Resources, Executive Member for Transformation & Finance 31 Mar 2022
I104141	Overview and Scrutiny Review of Mental Health	Executive 26 Apr 2022
I104585	Award Decision for Short Breaks Play and Leisure Scheme 2022	Executive Member for Adult Services, Health and Housing 23 May 2022
I090586	Overview and Scrutiny Review - Healthy Eating, Activity and Exercise	Executive 21 Jun 2022
I101361	Revenue Budget 2022/23	Executive Member for Transformation & Finance 14 Dec 2021
		Executive

**BRACKNELL FOREST COUNCIL**

**LOCAL AUTHORITIES (EXECUTIVE ARRANGEMENTS) (ACCESS TO INFORMATION)  
(ENGLAND) REGULATIONS 2012**

**NOTICE OF KEY DECISION**

Notice is hereby given that the following key decision is to be made:

**TITLE:** Education Case Management System SaaS Solution Procurement

**SERVICE AREA:** Delivery

**DECISION MAKER:** Executive Director: Delivery, Executive Member for Culture, Delivery and Public Protection

**DATE OF DECISION:** 6 Oct 2021

**PURPOSE OF DECISION:**

To move to a SaaS provision of existing case management solution via a procurement.

**ISSUE REFERENCE:** I100629

**FIRST PUBLISHED:** 3 June 2021

A report on this issue is being prepared by or on behalf of the Executive Director: Delivery. A copy of the report and any other documents will be available for inspection at Time Square, Market Street, Bracknell, RG12 1JD.

Further information can be obtained from Elise Battison, ICT Business Partner, Bobby Mulheir, Assistant Director: Customer Experience, Digital & IT, Customer Experience, Time Square, Market Street, Bracknell, RG12 1JD, Tel: 01344 352096, elise.battison@bracknell-forest.gov.uk, bobby.mulheir@bracknell-forest.gov.uk.

This item may be considered in private. The reason is that it could involve the disclosure of exempt information under the following category of Schedule 12A of the Local Government Act 1972:

Paragraph 3 - Information relating to financial or business matters.

**NB:** The report together with any other documents being considered (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken in Democratic Services, Time Square, Market Street, Bracknell, RG12 1JD or on the Council's web site. Copies may be requested from Democratic Services but a fee will be payable.

**BRACKNELL FOREST COUNCIL**

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**NOTICE OF KEY DECISION**

Notice is hereby given that the following key decision is to be made:

**TITLE:** Education Case Management System SaaS Contract Award

**SERVICE AREA:** Delivery

**DECISION MAKER:** Executive Member for Culture, Delivery and Public Protection

**DATE OF DECISION:** 2 Nov 2021

**PURPOSE OF DECISION:**

To award the contract for the provision of the SaaS Education Case Management system

**ISSUE REFERENCE:** I102812

**FIRST PUBLISHED:** 5 October 2021

A report on this issue is being prepared by or on behalf of the Executive Director: Delivery. A copy of the report and any other documents will be available for inspection at Time Square, Market Street, Bracknell, RG12 1JD.

Further information can be obtained from Elise Battison, ICT Business Partner, , ,  
elise.battison@bracknell-forest.gov.uk.

**NB:** The report together with any other documents being considered (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken in Democratic Services, Time Square, Market Street, Bracknell, RG12 1JD or on the Council's web site. Copies may be requested from Democratic Services but a fee will be payable.

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**NOTICE OF KEY DECISION**

Notice is hereby given that the following key decision is to be made:

**TITLE:** Amendment to Education Transport Policy For Bracknell Forest Children Aged 5-16

**SERVICE AREA:** People

**DECISION MAKER:** Executive Member for Children, Young People & Learning

**DATE OF DECISION:** 4 Nov 2021

**PURPOSE OF DECISION:**

Formal approval of Education Travel Policy for children aged 5-16, for the academic year 2022/23.

**ISSUE REFERENCE:** I102923

**FIRST PUBLISHED:** 7 October 2021

A report on this issue is being prepared by or on behalf of the Executive Director: People. A copy of the report and any other documents will be available for inspection at Time Square, Market Street, Bracknell, RG12 1JD.

Further information can be obtained from Matt Howlett, Transport & Support Manager, Property Services, Corporate Services, The Commercial Centre, Bracknell, Tel: 01344 355157, [matt.howlett@bracknell-forest.gov.uk](mailto:matt.howlett@bracknell-forest.gov.uk).

**NB:** The report together with any other documents being considered (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken in Democratic Services, Time Square, Market Street, Bracknell, RG12 1JD or on the Council's web site. Copies may be requested from Democratic Services but a fee will be payable.

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**NOTICE OF KEY DECISION**

Notice is hereby given that the following key decision is to be made:

**TITLE:** Assignment of Intellectual Property Rights Relating to Smart Connect Software

**SERVICE AREA:** Delivery

**DECISION MAKER:** Executive Director: Delivery

**DATE OF DECISION:** 12 Nov 2021

**PURPOSE OF DECISION:**

Entering into a contract with Smart Citizen, the developers of the Smart Connect software, to transfer ownership of the intellectual property rights. The rights currently belonging to the Council, which represent a small component of the software, will be transferred to Smart Citizen in exchange for an ongoing share of their profits.

**ISSUE REFERENCE:** I102928

**FIRST PUBLISHED:** 8 October 2021

A report on this issue is being prepared by or on behalf of the Executive Director: Delivery. A copy of the report and any other documents will be available for inspection at Time Square, Market Street, Bracknell, RG12 1JD.

Further information can be obtained from Bobby Mulheir, Assistant Director: Customer Experience, Digital & IT, Customer Experience, Time Square, Market Street, Bracknell, RG12 1JD, Tel: 01344 352096, [bobby.mulheir@bracknell-forest.gov.uk](mailto:bobby.mulheir@bracknell-forest.gov.uk).

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**NOTICE OF KEY DECISION**

Notice is hereby given that the following key decision is to be made:

**TITLE:** Home Care Framework Tender

**SERVICE AREA:** People

**DECISION MAKER:** Executive Member for Adult Services, Health and Housing

**DATE OF DECISION:** 10 Dec 2021

**PURPOSE OF DECISION:**

To approve contract award decision for the Home Care Framework.

**ISSUE REFERENCE:** I103729

**FIRST PUBLISHED:** 5 November 2021

A report on this issue is being prepared by or on behalf of the Executive Director: People. A copy of the report and any other documents will be available for inspection at Time Square, Market Street, Bracknell, RG12 1JD.

Further information can be obtained from Thom Wilson, Assistant Director: Commissioning, Time Square, Market Street, Bracknell, RG12 1JD, Tel: 01344 354142, [thom.wilson@bracknell-forest.gov.uk](mailto:thom.wilson@bracknell-forest.gov.uk).

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**NOTICE OF KEY DECISION**

Notice is hereby given that the following key decision is to be made:

**TITLE:** Temporary Accommodation Placement Policy to Meet Housing Need

**SERVICE AREA:** People

**DECISION MAKER:** Executive Member for Adult Services, Health and Housing

**DATE OF DECISION:** 6 Jan 2022

**PURPOSE OF DECISION:**

This report seeks approval to implement a policy relating to the allocation of temporary accommodation for homeless households. The purpose of this policy is to provide detailed guidance for the fair allocation of suitable temporary accommodation within and outside of Bracknell Forest borough boundaries.

**ISSUE REFERENCE:** I104432

**FIRST PUBLISHED:** 9 December 2021

A report on this issue is being prepared by or on behalf of the Executive Director: People. A copy of the report and any other documents will be available for inspection at Time Square, Market Street, Bracknell, RG12 1JD.

Further information can be obtained from Sarah Gee, Assistant Director: Early Help and Communities, Time Square, Market Street, Bracknell, RG12 1JD, Tel: 01344 351447, [sarah.gee@bracknell-forest.gov.uk](mailto:sarah.gee@bracknell-forest.gov.uk).

**NB:** The report together with any other documents being considered (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken in Democratic Services, Time Square, Market Street, Bracknell, RG12 1JD or on the Council's web site. Copies may be requested from Democratic Services but a fee will be payable.

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**NOTICE OF KEY DECISION**

Notice is hereby given that the following key decision is to be made:

**TITLE:** Publication of the decision statement and the submission of the Warfield Neighbourhood Plan to a referendum

**SERVICE AREA:** Place, Planning & Regeneration

**DECISION MAKER:** Executive Member for Planning & Transport

**DATE OF DECISION:** 13 Jan 2022

**PURPOSE OF DECISION:**

To agree the publication of the decision statement and the submission of the Warfield Neighbourhood Plan to a referendum.

**ISSUE REFERENCE:** I104030

**FIRST PUBLISHED:** 18 November 2021

A report on this issue is being prepared by or on behalf of the Executive Director: Place, Planning & Regeneration. A copy of the report and any other documents will be available for inspection at Time Square, Market Street, Bracknell, RG12 1JD.

Further information can be obtained from Matt Lunn, Senior Planning Officer, Planning, Transport & Countryside, Time Square, Market Street, Bracknell, RG12 1JD, Tel: 01344 351608, matt.lunn@bracknell-forest.gov.uk.

**NB:** The report together with any other documents being considered (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken in Democratic Services, Time Square, Market Street, Bracknell, RG12 1JD or on the Council's web site. Copies may be requested from Democratic Services but a fee will be payable.

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**NOTICE OF KEY DECISION**

Notice is hereby given that the following key decision is to be made:

**TITLE:** Budget Proposals for the 2022-23 Schools and Early Years Block

**SERVICE AREA:** People

**DECISION MAKER:** Executive Member for Council Strategy and Community Cohesion

**DATE OF DECISION:** 18 Jan 2022

**PURPOSE OF DECISION:**

To seek agreement to setting the 2022-23 Schools and Early Years Block Budgets and other associated financial matters.

**ISSUE REFERENCE:** I103731

**FIRST PUBLISHED:** 5 November 2021

A report on this issue is being prepared by or on behalf of the Executive Director: People. A copy of the report and any other documents will be available for inspection at Time Square, Market Street, Bracknell, RG12 1JD.

Further information can be obtained from Paul Clark, Finance Business Partner, Finance, Time Square, Market Street, Bracknell, RG12 1JD, Tel: 01344 354054, paul.clark@bracknell-forest.gov.uk.

**NB:** The report together with any other documents being considered (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken in Democratic Services, Time Square, Market Street, Bracknell, RG12 1JD or on the Council's web site. Copies may be requested from Democratic Services but a fee will be payable.

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**NOTICE OF KEY DECISION**

Notice is hereby given that the following key decision is to be made:

**TITLE:** Annual Equality Reporting 2020-21

**SERVICE AREA:** Chief Executive's Office

**DECISION MAKER:** Executive Member for Council Strategy and Community Cohesion

**DATE OF DECISION:** 25 Jan 2022

**PURPOSE OF DECISION:**

Annual Equality reports - Service Areas  
Annual Workforce Monitoring report

**ISSUE REFERENCE:** I104019

**FIRST PUBLISHED:** 18 November 2021

A report on this issue is being prepared by or on behalf of the Assistant Director: Chief Executive's Officer. A copy of the report and any other documents will be available for inspection at Time Square, Market Street, Bracknell, RG12 1JD.

Further information can be obtained from Samantha Wood, Community Engagement and Equalities Officer, Time Square, Market Street, Bracknell, RG12 1JD, Tel: 01344 353315, [samantha.wood@bracknell-forest.gov.uk](mailto:samantha.wood@bracknell-forest.gov.uk).

**NB:** The report together with any other documents being considered (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken in Democratic Services, Time Square, Market Street, Bracknell, RG12 1JD or on the Council's web site. Copies may be requested from Democratic Services but a fee will be payable.

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**NOTICE OF KEY DECISION**

Notice is hereby given that the following key decision is to be made:

**TITLE:** Bridgewell Supported Living

**SERVICE AREA:** People

**DECISION MAKER:** Executive

**DATE OF DECISION:** 25 Jan 2022

**PURPOSE OF DECISION:**

To set out the invest-to-save business case for a 20-bedroom new supported living accommodation at the Bridgewell site. Supported Living enables people with a learning disability and/or autism to live independently, whether in shared accommodation or in their own home. By investing in good quality home styled accommodation, the Council will continue to demonstrate its commitment to ensuring that people are supported to be independent, resilient, physically and emotionally healthy.

**ISSUE REFERENCE:** I104543

**FIRST PUBLISHED:** 20 December 2021

A report on this issue is being prepared by or on behalf of the Executive Director: People. A copy of the report and any other documents will be available for inspection at Time Square, Market Street, Bracknell, RG12 1JD.

Further information can be obtained from Rajesh Sinha, Blue Mountain Programme Manager, Time Square, Market Street, Bracknell, RG12 1JD, Tel: 01344 354090, [rajesh.sinha@bracknell-forest.gov.uk](mailto:rajesh.sinha@bracknell-forest.gov.uk).

**NB:** The report together with any other documents being considered (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken in Democratic Services, Time Square, Market Street, Bracknell, RG12 1JD or on the Council's web site. Copies may be requested from Democratic Services but a fee will be payable.

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**NOTICE OF KEY DECISION**

Notice is hereby given that the following key decision is to be made:

**TITLE:** Homelessness and Rough Sleeping Strategy

**SERVICE AREA:** People

**DECISION MAKER:** Executive

**DATE OF DECISION:** 25 Jan 2022

**PURPOSE OF DECISION:**

To seek approval for an updated Homelessness and Rough Sleeping Strategy, which sets out how the council will work with partners to prevent and manage homelessness and eliminate rough sleeping.

**ISSUE REFERENCE:** I103730

**FIRST PUBLISHED:** 5 November 2021

A report on this issue is being prepared by or on behalf of the Executive Director: People. A copy of the report and any other documents will be available for inspection at Time Square, Market Street, Bracknell, RG12 1JD.

Further information can be obtained from Sarah Gee, Assistant Director: Early Help and Communities, Time Square, Market Street, Bracknell, RG12 1JD, Tel: 01344 351447, [sarah.gee@bracknell-forest.gov.uk](mailto:sarah.gee@bracknell-forest.gov.uk).

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**NOTICE OF KEY DECISION**

Notice is hereby given that the following key decision is to be made:

**TITLE:** Temporary Accommodation Housing Compliance, Void and Reactive Maintenance Contract

**SERVICE AREA:** People

**DECISION MAKER:** Executive

**DATE OF DECISION:** 25 Jan 2022

**PURPOSE OF DECISION:**

To seek approval of the procurement plan for the procurement of a reactive maintenance contractor to provide a 24-hour service for the temporary accommodation housing, compliance, void and reactive maintenance contract.

**ISSUE REFERENCE:** I104456

**FIRST PUBLISHED:** 13 December 2021

A report on this issue is being prepared by or on behalf of the Executive Director: People. A copy of the report and any other documents will be available for inspection at Time Square, Market Street, Bracknell, RG12 1JD.

Further information can be obtained from Sarah Gee, Assistant Director: Early Help and Communities, Time Square, Market Street, Bracknell, RG12 1JD, Tel: 01344 351447, [sarah.gee@bracknell-forest.gov.uk](mailto:sarah.gee@bracknell-forest.gov.uk).

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**NOTICE OF KEY DECISION**

Notice is hereby given that the following key decision is to be made:

**TITLE:** Capital Programme 2022/23

**SERVICE AREA:** Resources

**DECISION MAKER:** Executive

**DATE OF DECISION:** 8 Feb 2022

**PURPOSE OF DECISION:**

To recommend to Council the annual budget.

**ISSUE REFERENCE:** I102107

**FIRST PUBLISHED:** 24 August 2021

A report on this issue is being prepared by or on behalf of the Executive Director: Resources. A copy of the report and any other documents will be available for inspection at Time Square, Market Street, Bracknell, RG12 1JD.

Further information can be obtained from Calvin Orr, Head of Finance & Business Services, Finance, Time Square, Market Street, Bracknell, RG12 1JD, Tel: 01344 352125, calvin.orr@bracknell-forest.gov.uk.

**NB:** The report together with any other documents being considered (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken in Democratic Services, Time Square, Market Street, Bracknell, RG12 1JD or on the Council's web site. Copies may be requested from Democratic Services but a fee will be payable.



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**NOTICE OF KEY DECISION**

Notice is hereby given that the following key decision is to be made:

**TITLE:** Revenue Budget 2022/23

**SERVICE AREA:** Resources

**DECISION MAKER:** Executive

**DATE OF DECISION:** 8 Feb 2022

**PURPOSE OF DECISION:**

To recommend to Council the annual budget

**ISSUE REFERENCE:** I101362

**FIRST PUBLISHED:** 9 July 2021

A report on this issue is being prepared by or on behalf of the Executive Director: Resources. A copy of the report and any other documents will be available for inspection at Time Square, Market Street, Bracknell, RG12 1JD.

Further information can be obtained from Stuart McKellar, Executive Director: Resources, Arthur Parker, Chief Accountant, Time Square, Market Street, Bracknell, RG12 1JD, Finance, Time Square, Market Street, Bracknell, RG12 1JD, Tel: 01344 352205, Tel: 01344 352158, [stuart.mckellar@bracknell-forest.gov.uk](mailto:stuart.mckellar@bracknell-forest.gov.uk), [arthur.parker@bracknell-forest.gov.uk](mailto:arthur.parker@bracknell-forest.gov.uk).

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**NOTICE OF KEY DECISION**

Notice is hereby given that the following key decision is to be made:

**TITLE:** Review of Joint Venture Initial Business Plan 2020-2023

**SERVICE AREA:** Resources

**DECISION MAKER:** Executive

**DATE OF DECISION:** 8 Feb 2022

**PURPOSE OF DECISION:**

To review progress made by Bracknell Forest Cambium Partnership and to agree and changes to the business plan for 2022-2023.

**ISSUE REFERENCE:** I102919

**FIRST PUBLISHED:** 7 October 2021

A report on this issue is being prepared by or on behalf of the Executive Director: Delivery. A copy of the report and any other documents will be available for inspection at Time Square, Market Street, Bracknell, RG12 1JD.

Further information can be obtained from Sarah Holman, Transformation Project Manager, Transformation Team, Time Square, Market Street, Bracknell, RG12 1JD, Tel: 01344 354197, sarah.holman@bracknell-forest.gov.uk.

This item may be considered in private. The reason is that it could involve the disclosure of exempt information under the following category of Schedule 12A of the Local Government Act 1972:

Paragraph 3 - Information relating to the financial or business affairs of any particular person (including the authority holding that information): Exempt annex, report and review will be public.

**NB:** The report together with any other documents being considered (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken in Democratic Services, Time Square, Market Street, Bracknell, RG12 1JD or on the Council's web site. Copies may be requested from Democratic Services but a fee will be payable.

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**NOTICE OF KEY DECISION**

Notice is hereby given that the following key decision is to be made:

**TITLE:** Short Breaks Services Procurement Plan

**SERVICE AREA:** People

**DECISION MAKER:** Executive

**DATE OF DECISION:** 8 Feb 2022

**PURPOSE OF DECISION:**

To seek approval for the Strategic Procurement Plan for Short Breaks Play and Leisure Scheme. Bracknell Forest Council's current contract for Short Breaks Play and Leisure Scheme expires on the 31st of August 2022. The new contract duration will be an initial 2 years (1st September 2022 – 31st August 2024) with an option to extend for a further 3 years (1st of September 2022 – 31st of August 2027)

**ISSUE REFERENCE:** I104582

**FIRST PUBLISHED:** 22 December 2021

A report on this issue is being prepared by or on behalf of the Executive Director: People. A copy of the report and any other documents will be available for inspection at Time Square, Market Street, Bracknell, RG12 1JD.

Further information can be obtained from Thom Wilson, Assistant Director: Commissioning, Time Square, Market Street, Bracknell, RG12 1JD, Tel: 01344 354142, [thom.wilson@bracknell-forest.gov.uk](mailto:thom.wilson@bracknell-forest.gov.uk).

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**BRACKNELL FOREST COUNCIL**

**LOCAL AUTHORITIES (EXECUTIVE ARRANGEMENTS) (ACCESS TO INFORMATION)  
(ENGLAND) REGULATIONS 2012**

**NOTICE OF KEY DECISION**

Notice is hereby given that the following key decision is to be made:

**TITLE:** Review of the Contaminated Land Strategies

**SERVICE AREA:** Delivery

**DECISION MAKER:** Executive

**DATE OF DECISION:** 8 Feb 2022

**PURPOSE OF DECISION:**

To consider and where appropriate update the Contaminated Land Strategies for Bracknell Forest Council, West Berkshire Council and Wokingham Borough Council

**ISSUE REFERENCE:** I102678

**FIRST PUBLISHED:** 24 September 2021

A report on this issue is being prepared by or on behalf of the Executive Director: Delivery. A copy of the report and any other documents will be available for inspection at Time Square, Market Street, Bracknell, RG12 1JD.

Further information can be obtained from Damian James, Assistant Director: Contract Services, Delivery, Time Square, Market Street, Bracknell, RG12 1JD, Tel: 01344 355157, [damian.james@bracknell-forest.gov.uk](mailto:damian.james@bracknell-forest.gov.uk).

**NB:** The report together with any other documents being considered (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken in Democratic Services, Time Square, Market Street, Bracknell, RG12 1JD or on the Council's web site. Copies may be requested from Democratic Services but a fee will be payable.

**BRACKNELL FOREST COUNCIL**

**LOCAL AUTHORITIES (EXECUTIVE ARRANGEMENTS) (ACCESS TO INFORMATION)  
(ENGLAND) REGULATIONS 2012**

**NOTICE OF KEY DECISION**

Notice is hereby given that the following key decision is to be made:

**TITLE:** The Central and Eastern Berkshire Joint Minerals and Waste Plan (Submission version) – consultation on Main Modifications

**SERVICE AREA:** Place, Planning & Regeneration

**DECISION MAKER:** Executive

**DATE OF DECISION:** 8 Feb 2022

**PURPOSE OF DECISION:**

To seek approval to consult on Main Modifications to the Central and Eastern Berkshire Joint Minerals and Waste Plan (Submission version) and associated documents for a statutory period of at least six weeks.

**ISSUE REFERENCE:** I104436

**FIRST PUBLISHED:** 9 December 2021

A report on this issue is being prepared by or on behalf of the Executive Director: Place, Planning & Regeneration. A copy of the report and any other documents will be available for inspection at Time Square, Market Street, Bracknell, RG12 1JD.

Further information can be obtained from Andrew Hunter, Executive Director: Place, Planning & Regeneration, Time Square, Market Street, Bracknell, RG12 1JD, Tel: 01344 351907, [andrew.hunter@bracknell-forest.gov.uk](mailto:andrew.hunter@bracknell-forest.gov.uk).

**NB:** The report together with any other documents being considered (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken in Democratic Services, Time Square, Market Street, Bracknell, RG12 1JD or on the Council's web site. Copies may be requested from Democratic Services but a fee will be payable.

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**NOTICE OF KEY DECISION**

Notice is hereby given that the following key decision is to be made:

**TITLE:** Verge Maintenance to Reduce the Impact of Climate Change and Enhance the Borough's Natural Biodiversity

**SERVICE AREA:** Delivery

**DECISION MAKER:** Executive

**DATE OF DECISION:** 8 Feb 2022

**PURPOSE OF DECISION:**

To outline how changes to grass verge maintenance could reduce the impact of climate change and further increase biodiversity across Bracknell Forest whilst improving the health of trees growing on verges.

**ISSUE REFERENCE:** I104157

**FIRST PUBLISHED:** 26 November 2021

A report on this issue is being prepared by or on behalf of the Executive Director: Delivery. A copy of the report and any other documents will be available for inspection at Time Square, Market Street, Bracknell, RG12 1JD.

Further information can be obtained from Damian James, Assistant Director: Contract Services, Delivery, Time Square, Market Street, Bracknell, RG12 1JD, Tel: 01344 355157, [damian.james@bracknell-forest.gov.uk](mailto:damian.james@bracknell-forest.gov.uk).

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**BRACKNELL FOREST COUNCIL**

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(ENGLAND) REGULATIONS 2012**

**NOTICE OF KEY DECISION**

Notice is hereby given that the following key decision is to be made:

**TITLE:** Bus Operator Enhanced Partnership

**SERVICE AREA:** Place, Planning & Regeneration

**DECISION MAKER:** Executive

**DATE OF DECISION:** 15 Mar 2022

**PURPOSE OF DECISION:**

To give approval to enter into Enhanced Partnerships with local bus service operators in line with the National Bus Strategy for England.

**ISSUE REFERENCE:** I104580

**FIRST PUBLISHED:** 22 December 2021

A report on this issue is being prepared by or on behalf of the Executive Director: Place, Planning & Regeneration. A copy of the report and any other documents will be available for inspection at Time Square, Market Street, Bracknell, RG12 1JD.

Further information can be obtained from Neil Mathews, Head of Highways & Transport, Time Square, Market Way, Bracknell, RG12 1JD, Tel: 01344 351163, [neil.mathews@bracknell-forest.gov.uk](mailto:neil.mathews@bracknell-forest.gov.uk).

**NB:** The report together with any other documents being considered (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken in Democratic Services, Time Square, Market Street, Bracknell, RG12 1JD or on the Council's web site. Copies may be requested from Democratic Services but a fee will be payable.

## **BRACKNELL FOREST COUNCIL**

### **LOCAL AUTHORITIES (EXECUTIVE ARRANGEMENTS) (ACCESS TO INFORMATION) (ENGLAND) REGULATIONS 2012**

#### **NOTICE OF KEY DECISION**

Notice is hereby given that the following key decision is to be made:

**TITLE:** Consultation on the Results of the Health and Wellbeing Strategy

**SERVICE AREA:** Place, Planning & Regeneration

**DECISION MAKER:** Executive

**DATE OF DECISION:** 15 Mar 2022

#### **PURPOSE OF DECISION:**

Developing and publishing a local Joint Health and Wellbeing strategy (JHWS) is a statutory duty of the Health and Wellbeing Board (HWB) a formal committee of local partners.

The JHWS is a mechanism through which the HWB delivers its key role in improving the health and wellbeing of the local population.

Health and wellbeing boards must involve the local Healthwatch organisation and the local community, and this should be continuous throughout the JHWS process.

The JHWS demonstrates how the local council and the NHS deliver their statutory duty in improving the health and wellbeing of the local population and reducing health inequalities.

This is not about taking action on everything at once, but about setting a small number of key strategic priorities for action, that will make a real impact on people's lives

**ISSUE REFERENCE:** I103275

**FIRST PUBLISHED:** 18 October 2021

A report on this issue is being prepared by or on behalf of the Executive Director: Place, Planning & Regeneration. A copy of the report and any other documents will be available for inspection at Time Square, Market Street, Bracknell, RG12 1JD.

Further information can be obtained from Heema Shukla, Public Health, , ,  
heema.shukla@bracknell-forest.gov.uk.

**NB:** The report together with any other documents being considered (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken in Democratic Services, Time Square, Market Street, Bracknell, RG12 1JD or on the Council's web site. Copies may be requested from Democratic Services but a fee will be payable.



**BRACKNELL FOREST COUNCIL**

**LOCAL AUTHORITIES (EXECUTIVE ARRANGEMENTS) (ACCESS TO INFORMATION)  
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**NOTICE OF KEY DECISION**

Notice is hereby given that the following key decision is to be made:

**TITLE:** Coopers Hill - Settled Site Development Plan

**SERVICE AREA:** Resources

**DECISION MAKER:** Executive

**DATE OF DECISION:** 15 Mar 2022

**PURPOSE OF DECISION:**

To agree recommendations included in Coopers Hill settled development plan

**ISSUE REFERENCE:** I097668

**FIRST PUBLISHED:** 5 January 2021

A report on this issue is being prepared by or on behalf of the Executive Director: Resources. A copy of the report and any other documents will be available for inspection at Time Square, Market Street, Bracknell, RG12 1JD.

Further information can be obtained from Sarah Holman, Transformation Project Manager, Transformation Team, Time Square, Market Street, Bracknell, RG12 1JD, Tel: 01344 354197, sarah.holman@bracknell-forest.gov.uk.

This item may be considered in private. The reason is that it could involve the disclosure of exempt information under the following category of Schedule 12A of the Local Government Act 1972:

involves the likely disclosure of exempt information under the following category of Schedule 12A of the Local Government Act 1972:

(3) Information relating to the financial or business affairs of any particular person (including the authority holding that information).

**NB:** The report together with any other documents being considered (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken in Democratic Services, Time Square, Market Street, Bracknell, RG12 1JD or on the Council's web site. Copies may be requested from Democratic Services but a fee will be payable.

**BRACKNELL FOREST COUNCIL**

**LOCAL AUTHORITIES (EXECUTIVE ARRANGEMENTS) (ACCESS TO INFORMATION)  
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**NOTICE OF KEY DECISION**

Notice is hereby given that the following key decision is to be made:

**TITLE:** Heating, Ventilation and Cooling Service Contract

**SERVICE AREA:** Delivery

**DECISION MAKER:** Executive

**DATE OF DECISION:** 15 Mar 2022

**PURPOSE OF DECISION:**

Service contract to maintain the Council's heating, ventilation and cooling plant

**ISSUE REFERENCE:** I104440

**FIRST PUBLISHED:** 14 December 2021

A report on this issue is being prepared by or on behalf of the Executive Director: Delivery. A copy of the report and any other documents will be available for inspection at Time Square, Market Street, Bracknell, RG12 1JD.

Further information can be obtained from Hash Patel, Services and Energy Manager, Kamay Toor, Assistant Director: Property, Time Square, Market Street, Bracknell, RG12 1JD, Property, Time Square, Market Street, Bracknell, RG12 1JD, Tel: 01344 355195, Tel: 01344 355183, hash.patel@bracknell-forest.gov.uk, kamay.toor@bracknell-forest.gov.uk.

This item may be considered in private. The reason is that it could involve the disclosure of exempt information under the following category of Schedule 12A of the Local Government Act 1972:

Paragraph 3 - Information relating to the financial or business affairs of any particular person (including the authority holding that information)

**NB:** The report together with any other documents being considered (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken in Democratic Services, Time Square, Market Street, Bracknell, RG12 1JD or on the Council's web site. Copies may be requested from Democratic Services but a fee will be payable.

**BRACKNELL FOREST COUNCIL**

**LOCAL AUTHORITIES (EXECUTIVE ARRANGEMENTS) (ACCESS TO INFORMATION)  
(ENGLAND) REGULATIONS 2012**

**NOTICE OF KEY DECISION**

Notice is hereby given that the following key decision is to be made:

**TITLE:** Highway Infrastructure Asset Management Plan

**SERVICE AREA:** Place, Planning & Regeneration

**DECISION MAKER:** Executive

**DATE OF DECISION:** 15 Mar 2022

**PURPOSE OF DECISION:**

To approve the revised HIAMP and its implementation.

**ISSUE REFERENCE:** I104588

**FIRST PUBLISHED:** 22 December 2021

A report on this issue is being prepared by or on behalf of the Executive Director: Place, Planning & Regeneration. A copy of the report and any other documents will be available for inspection at Time Square, Market Street, Bracknell, RG12 1JD.

Further information can be obtained from Neil Mathews, Head of Highways & Transport, Time Square, Market Way, Bracknell, RG12 1JD, Tel: 01344 351163, [neil.mathews@bracknell-forest.gov.uk](mailto:neil.mathews@bracknell-forest.gov.uk).

**NB:** The report together with any other documents being considered (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken in Democratic Services, Time Square, Market Street, Bracknell, RG12 1JD or on the Council's web site. Copies may be requested from Democratic Services but a fee will be payable.

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**NOTICE OF KEY DECISION**

Notice is hereby given that the following key decision is to be made:

**TITLE:** Highways and Transport Capital Programme 2022/23

**SERVICE AREA:** Place, Planning & Regeneration

**DECISION MAKER:** Executive

**DATE OF DECISION:** 15 Mar 2022

**PURPOSE OF DECISION:**

To approve the Highways and Transport Capital Programme for 2022/23

**ISSUE REFERENCE:** I104578

**FIRST PUBLISHED:** 22 December 2021

A report on this issue is being prepared by or on behalf of the Executive Director: Place, Planning & Regeneration. A copy of the report and any other documents will be available for inspection at Time Square, Market Street, Bracknell, RG12 1JD.

Further information can be obtained from Neil Mathews, Head of Highways & Transport, Time Square, Market Way, Bracknell, RG12 1JD, Tel: 01344 351163, [neil.mathews@bracknell-forest.gov.uk](mailto:neil.mathews@bracknell-forest.gov.uk).

**NB:** The report together with any other documents being considered (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken in Democratic Services, Time Square, Market Street, Bracknell, RG12 1JD or on the Council's web site. Copies may be requested from Democratic Services but a fee will be payable.

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**NOTICE OF KEY DECISION**

Notice is hereby given that the following key decision is to be made:

**TITLE:** Options for Replacement of existing Multi-storey Car Park Payment Machines

**SERVICE AREA:** Delivery

**DECISION MAKER:** Executive

**DATE OF DECISION:** 15 Mar 2022

**PURPOSE OF DECISION:**

To outline the proposal to replace the existing pay on foot (on exit) parking equipment in the three town centre multi storey car parks with pay by plate (on arrival) infrastructure.

**ISSUE REFERENCE:** I100788

**FIRST PUBLISHED:** 9 June 2021

A report on this issue is being prepared by or on behalf of the Executive Director: Delivery. A copy of the report and any other documents will be available for inspection at Time Square, Market Street, Bracknell, RG12 1JD.

Further information can be obtained from Damian James, Assistant Director: Contract Services, Delivery, Time Square, Market Street, Bracknell, RG12 1JD, Tel: 01344 355157, damian.james@bracknell-forest.gov.uk.

This item may be considered in private. The reason is that it could involve the disclosure of exempt information under the following category of Schedule 12A of the Local Government Act 1972:

Paragraph 3 - Information relating to the financial or business affairs of both parties (including the authority holding that information)

**NB:** The report together with any other documents being considered (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken in Democratic Services, Time Square, Market Street, Bracknell, RG12 1JD or on the Council's web site. Copies may be requested from Democratic Services but a fee will be payable.

**BRACKNELL FOREST COUNCIL**

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**NOTICE OF KEY DECISION**

Notice is hereby given that the following key decision is to be made:

**TITLE:** Budget Proposals for the 2022-23 High Needs Block Element of the Schools Budget

**SERVICE AREA:** People

**DECISION MAKER:** Executive Member for Children, Young People & Learning

**DATE OF DECISION:** 22 Mar 2022

**PURPOSE OF DECISION:**

To seek agreement to setting the 2022-23 High Needs Block element of the Schools Budget and other associated financial matters.

**ISSUE REFERENCE:** I103732

**FIRST PUBLISHED:** 5 November 2021

A report on this issue is being prepared by or on behalf of the Executive Director: People. A copy of the report and any other documents will be available for inspection at Time Square, Market Street, Bracknell, RG12 1JD.

Further information can be obtained from Paul Clark, Finance Business Partner, Finance, Time Square, Market Street, Bracknell, RG12 1JD, Tel: 01344 354054, paul.clark@bracknell-forest.gov.uk.

**NB:** The report together with any other documents being considered (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken in Democratic Services, Time Square, Market Street, Bracknell, RG12 1JD or on the Council's web site. Copies may be requested from Democratic Services but a fee will be payable.

**BRACKNELL FOREST COUNCIL**

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**NOTICE OF KEY DECISION**

Notice is hereby given that the following key decision is to be made:

**TITLE:** Corporate Cleaning Contract Award

**SERVICE AREA:** Resources

**DECISION MAKER:** Executive Director: Resources, Executive Member for Transformation & Finance

**DATE OF DECISION:** 31 Mar 2022

**PURPOSE OF DECISION:**

To approve the award of new contract for the Corporate Cleaning.

**ISSUE REFERENCE:** I102036

**FIRST PUBLISHED:** 20 August 2021

A report on this issue is being prepared by or on behalf of the Executive Director: Resources. A copy of the report and any other documents will be available for inspection at Time Square, Market Street, Bracknell, RG12 1JD.

Further information can be obtained from Kevin Ayers, Principal Procurement Officer, , , kevin.ayers@bracknell-forest.gov.uk.

**NB:** The report together with any other documents being considered (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken in Democratic Services, Time Square, Market Street, Bracknell, RG12 1JD or on the Council's web site. Copies may be requested from Democratic Services but a fee will be payable.

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**LOCAL AUTHORITIES (EXECUTIVE ARRANGEMENTS) (ACCESS TO INFORMATION)  
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**NOTICE OF KEY DECISION**

Notice is hereby given that the following key decision is to be made:

**TITLE:** Overview and Scrutiny Review of Mental Health

**SERVICE AREA:** Delivery

**DECISION MAKER:** Executive

**DATE OF DECISION:** 26 Apr 2022

**PURPOSE OF DECISION:**

To consider the recommendations of the review into mental health. The review seeks to understand how clients access primary care and community sector providers and address any barriers to accessing these services.

**ISSUE REFERENCE:** I104141

**FIRST PUBLISHED:** 26 November 2021

A report on this issue is being prepared by or on behalf of the Executive Director: Delivery. A copy of the report and any other documents will be available for inspection at Time Square, Market Street, Bracknell, RG12 1JD.

Further information can be obtained from Kevin Gibbs, Executive Director: Delivery, , , kevin.gibbs@bracknell-forest.gov.uk.

**NB:** The report together with any other documents being considered (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken in Democratic Services, Time Square, Market Street, Bracknell, RG12 1JD or on the Council's web site. Copies may be requested from Democratic Services but a fee will be payable.



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**NOTICE OF KEY DECISION**

Notice is hereby given that the following key decision is to be made:

**TITLE:** Award Decision for Short Breaks Play and Leisure Scheme 2022

**SERVICE AREA:** People

**DECISION MAKER:** Executive Member for Adult Services, Health and Housing

**DATE OF DECISION:** 23 May 2022

**PURPOSE OF DECISION:**

To approve the Short Breaks Play and Leisure Scheme award decision.

**ISSUE REFERENCE:** I104585

**FIRST PUBLISHED:** 22 December 2021

A report on this issue is being prepared by or on behalf of the Executive Director: People. A copy of the report and any other documents will be available for inspection at Time Square, Market Street, Bracknell, RG12 1JD.

Further information can be obtained from Thom Wilson, Assistant Director: Commissioning, Time Square, Market Street, Bracknell, RG12 1JD, Tel: 01344 354142, [thom.wilson@bracknell-forest.gov.uk](mailto:thom.wilson@bracknell-forest.gov.uk).

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**NOTICE OF KEY DECISION**

Notice is hereby given that the following key decision is to be made:

**TITLE:** Overview and Scrutiny Review - Healthy Eating, Activity and Exercise

**SERVICE AREA:** Delivery

**DECISION MAKER:** Executive

**DATE OF DECISION:** 21 Jun 2022

**PURPOSE OF DECISION:**

To present the Executive with the findings of the Wellbeing and Finance Panel's review into Healthy Eating, Activity and Exercise and ask them to consider their recommendations.

**ISSUE REFERENCE:** I090586

**FIRST PUBLISHED:** 13 March 2020

A report on this issue is being prepared by or on behalf of the Executive Director: Delivery. A copy of the report and any other documents will be available for inspection at Time Square, Market Street, Bracknell, RG12 1JD.

Further information can be obtained from Kirsty Hunt, Governance & Scrutiny Manager, Democratic Services, Time Square, Market Street, Bracknell, RG12 1JD, Tel: 01344 353108, [kirsty.hunt@bracknell-forest.gov.uk](mailto:kirsty.hunt@bracknell-forest.gov.uk).

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**NOTICE OF KEY DECISION**

Notice is hereby given that the following key decision is to be made:

**TITLE:** Revenue Budget 2022/23

**SERVICE AREA:** Resources

**DECISION MAKER:** Executive

Executive Member for Transformation & Finance

**DATE OF DECISION:** 14 Dec 2021

**PURPOSE OF DECISION:**

To approve the Council's budget proposals for consultation

**ISSUE REFERENCE:** I101361

**FIRST PUBLISHED:** 9 July 2021

A report on this issue is being prepared by or on behalf of the Executive Director: Resources. A copy of the report and any other documents will be available for inspection at Time Square, Market Street, Bracknell, RG12 1JD.

Further information can be obtained from Stuart McKellar, Executive Director: Resources, Arthur Parker, Chief Accountant, Time Square, Market Street, Bracknell, RG12 1JD, Finance, Time Square, Market Street, Bracknell, RG12 1JD, Tel: 01344 352205, Tel: 01344 352158, [stuart.mckellar@bracknell-forest.gov.uk](mailto:stuart.mckellar@bracknell-forest.gov.uk), [arthur.parker@bracknell-forest.gov.uk](mailto:arthur.parker@bracknell-forest.gov.uk).

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