

BRACKNELL FOREST BOROUGH COUNCIL
LIST OF FORTHCOMING KEY DECISIONS (01 OCTOBER 2021)

This document lists all key decisions due to be taken in the coming months in accordance with the Local Authorities (Executive Arrangements) (Access to Information) (England) Regulations 2012. A key decision in Bracknell Forest is one that involves income or expenditure of over £400k or affects more than one electoral ward. An updated list will be published on Friday each week.

The decision makers referred to throughout this document are as follows:

Executive:

Councillor Paul Bettison, The Leader and Executive Member for Council Strategy and Community Cohesion (Chairman)

Councillor Gareth Barnard, Executive Member for Children, Young People & Learning (Vice-Chairman)

Councillor Dale Birch, Deputy Leader & Executive Member for Adult Social Care & Health

Councillor Marc Brunel-Walker, Executive Member for Economic Development & Regeneration

Councillor Dorothy Hayes, Executive Member for the Environment

Councillor Peter Heydon, Executive Member for Transformation & Finance

Councillor John Harrison, Executive Member for Culture, Delivery & Public Protection

Councillor Chris Turrell, Executive Member for Planning & Transport

Bracknell Town Centre Regeneration Committee:

Councillor Marc Brunel-Walker, Executive Member for Economic Development & Regeneration (Chairman)

Councillor Paul Bettison, The Leader and Executive Member for Council Strategy and Community Cohesion

Councillor Gareth Barnard, Executive Member for Children, Young People & Learning

Councillor John Harrison, Executive Member for Culture, Delivery & Public Protection

Councillor Chris Turrell, Executive Member for Planning & Transport

Executive Committee: Commercial Property:

Councillor Peter Heydon, Executive Member for Transformation & Finance (Chairman)

Councillor Paul Bettison, The Leader and Executive Member for Council Strategy and Community Cohesion (Vice-Chairman)

Councillor Dale Birch, Deputy Leader & Executive Member for Adult Social Care & Health

Councillor Marc Brunel-Walker, Executive Member for Economic Development & Regeneration

Each individual executive member may also make decisions as too may the following officers:

Timothy Wheadon, Chief Executive

Kevin Gibbs, Executive Director: Delivery

Andrew Hunter, Director: Place, Planning & Regeneration

Stuart McKellar, Director of Finance

Grainne Siggins, Executive Director: People

All can be contacted at Time Square, Market Street, Bracknell, RG12 1JD

For any query regarding this document, please contact Derek Morgan in Democratic Services on (01344) 352044 or derek.morgan@bracknell-forest.gov.uk.

LIST OF KEY DECISIONS

Reference	Title	Decision Maker and Date of Decision
I101914	Core Network Contract Award	Executive Member for Culture, Delivery and Public Protection, Executive Director: Delivery 7 Sep 2021
I102185	Suitable Alternative Natural Greenspace (SANG) capacity provision for a development in Surrey Heath	Executive Member for Transformation & Finance 1 Oct 2021
I102031	Strategic procurement plan - Specialist printing for Electoral Services	Executive Member for Culture, Delivery and Public Protection 4 Oct 2021
I100629	Education Case Management System SaaS Solution Procurement	Executive Director: Delivery, Executive Member for Culture, Delivery and Public Protection 6 Oct 2021
I101912	Introduction and removal of parking restrictions - various roads in Bullbrook, Binfield with Warfield, Gt Hollands North, Hanworth, Priestwood and Garth, Wildridings and Central and Winkfield and Cranbourne	Executive Member for Planning & Transport 15 Oct 2021
I102194	Blue Mountain Community and Health Care Hub	Executive 19 Oct 2021
I102203	Buckler's Park Community Hub and Facilities	Executive 19 Oct 2021
I102225	Making (adoption) of the Bracknell Town Neighbourhood Plan 2016-2036	Executive 19 Oct 2021
I100410	Market Street Options Report	Executive 19 Oct 2021
I102390	Revised Local Development Scheme, 2021-2024	Executive 19 Oct 2021
I102794	Household Support Fund	Executive Member for Adult Services, Health and Housing 28 Oct 2021
I102778	Commercial Property Investment Strategy Report	Executive Committee: Commercial Property 2 Nov 2021
I102428	Bracknell Town Centre Regeneration Committee Update Report	Bracknell Town Centre Regeneration Committee 8 Nov 2021
I097218	Joint Venture Programme	Bracknell Town Centre Regeneration Committee 8 Nov 2021
I100788	Car Parking Infrastructure Switch Out Project - Multi Storey Car Parks Infrastructure	Executive 16 Nov 2021
I097668	Coopers Hill - Settled Site Development Plan	Executive 16 Nov 2021
I100692	Equality Scheme 2021-26	Executive 16 Nov 2021
I102681	Green Homes Strategic Procurement Plan	Executive 16 Nov 2021
I102035	Procurement of Corporate Cleaning Contract	Executive 16 Nov 2021
I102394	Public Protection Partnership MK II	Executive 16 Nov 2021
I100392	Review of Statement of Gambling Principles	Executive 16 Nov 2021

I102106	Capital Programme 2022/23	Executive 14 Dec 2021
I102678	Review of the Contaminated Land Strategies	Executive 16 Nov 2021
I098598	Housing Assistance Policy: Enabling Independent Living	Executive 14 Dec 2021
I090586	Overview and Scrutiny Review - Healthy Eating, Activity and Exercise	Executive 14 Dec 2021
I102682	Green Homes Contract Award	Executive 25 Jan 2022
I102107	Capital Programme 2022/23	Executive 8 Feb 2022
I101361	Revenue Budget 2022/23	Executive 14 Dec 2021
I101362	Revenue Budget 2022/23	Executive 8 Feb 2022
I102036	Corporate Cleaning Contract Award	Executive 25 Jan 2022

BRACKNELL FOREST COUNCIL

**LOCAL AUTHORITIES (EXECUTIVE ARRANGEMENTS) (ACCESS TO INFORMATION)
(ENGLAND) REGULATIONS 2012**

NOTICE OF KEY DECISION

Notice is hereby given that the following key decision is to be made:

TITLE: Core Network Contract Award

SERVICE AREA: Delivery

DECISION MAKER: Executive Member for Culture, Delivery and Public Protection,
Executive Director: Delivery

DATE OF DECISION: 7 Sep 2021

PURPOSE OF DECISION:

To award the core network contract to preferred bidder.

ISSUE REFERENCE: I101914

FIRST PUBLISHED: 10 August 2021

A report on this issue is being prepared by or on behalf of the Executive Director: Delivery. A copy of the report and any other documents will be available for inspection at Time Square, Market Street, Bracknell, RG12 1JD.

Further information can be obtained from Bobby Mulheir, Assistant Director: Customer Experience, Digital & IT, Customer Experience, Time Square, Market Street, Bracknell, RG12 1JD, Tel: 01344 352096, bobby.mulheir@bracknell-forest.gov.uk.

NB: The report together with any other documents being considered (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken in Democratic Services, Time Square, Market Street, Bracknell, RG12 1JD or on the Council's web site. Copies may be requested from Democratic Services but a fee will be payable.

BRACKNELL FOREST COUNCIL

**LOCAL AUTHORITIES (EXECUTIVE ARRANGEMENTS) (ACCESS TO INFORMATION)
(ENGLAND) REGULATIONS 2012**

NOTICE OF KEY DECISION

Notice is hereby given that the following key decision is to be made:

TITLE: Suitable Alternative Natural Greenspace (SANG) capacity provision for a development in Surrey Heath

SERVICE AREA: Place, Planning & Regeneration

DECISION MAKER: Executive Member for Transformation & Finance

DATE OF DECISION: 1 Oct 2021

PURPOSE OF DECISION:

Seeking approval to provide and sell SANG capacity for a 91 residential dwellings development in Surrey Heath

ISSUE REFERENCE: I102185

FIRST PUBLISHED: 27 August 2021

A report on this issue is being prepared by or on behalf of the Executive Director: Place, Planning & Regeneration. A copy of the report and any other documents will be available for inspection at Time Square, Market Street, Bracknell, RG12 1JD.

Further information can be obtained from Simon Cridland, Team Manager (Policy), Planning Policy, Time Square, Bracknell, RG12 1JD, Tel: 01344 351183, simon.cridland@bracknell-forest.gov.uk.

NB: The report together with any other documents being considered (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken in Democratic Services, Time Square, Market Street, Bracknell, RG12 1JD or on the Council's web site. Copies may be requested from Democratic Services but a fee will be payable.

BRACKNELL FOREST COUNCIL

**LOCAL AUTHORITIES (EXECUTIVE ARRANGEMENTS) (ACCESS TO INFORMATION)
(ENGLAND) REGULATIONS 2012**

NOTICE OF KEY DECISION

Notice is hereby given that the following key decision is to be made:

TITLE: Strategic procurement plan - Specialist printing for Electoral Services

SERVICE AREA: Delivery

DECISION MAKER: Executive Member for Culture, Delivery and Public Protection

DATE OF DECISION: 4 Oct 2021

PURPOSE OF DECISION:

To approve a Procurement Plan for specialist printing and postage services for elections and electoral registration. This is to ensure the requirements for future elections and registration materials are produced in a legally compliant way, at a competitive price.

ISSUE REFERENCE: I102031

FIRST PUBLISHED: 23 August 2021

A report on this issue is being prepared by or on behalf of the Executive Director: Delivery. A copy of the report and any other documents will be available for inspection at Time Square, Market Street, Bracknell, RG12 1JD.

Further information can be obtained from Ann Moore, Head of Democratic & Registration Services, Head of Democratic & Registration Services, Time Square, Market Street, Bracknell, RG12 1JD, Tel: 01344 352260, ann.moore@bracknell-forest.gov.uk.

NB: The report together with any other documents being considered (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken in Democratic Services, Time Square, Market Street, Bracknell, RG12 1JD or on the Council's web site. Copies may be requested from Democratic Services but a fee will be payable.

BRACKNELL FOREST COUNCIL

**LOCAL AUTHORITIES (EXECUTIVE ARRANGEMENTS) (ACCESS TO INFORMATION)
(ENGLAND) REGULATIONS 2012**

NOTICE OF KEY DECISION

Notice is hereby given that the following key decision is to be made:

TITLE: Education Case Management System SaaS Solution Procurement

SERVICE AREA: Delivery

DECISION MAKER: Executive Director: Delivery, Executive Member for Culture, Delivery and Public Protection

DATE OF DECISION: 6 Oct 2021

PURPOSE OF DECISION:

To move to a SaaS provision of existing case management solution via a procurement.

ISSUE REFERENCE: I100629

FIRST PUBLISHED: 3 June 2021

A report on this issue is being prepared by or on behalf of the Executive Director: Delivery. A copy of the report and any other documents will be available for inspection at Time Square, Market Street, Bracknell, RG12 1JD.

Further information can be obtained from Elise Battison, ICT Business Partner, Bobby Mulheir, Assistant Director: Customer Experience, Digital & IT, Customer Experience, Time Square, Market Street, Bracknell, RG12 1JD, Tel: 01344 352096, elise.battison@bracknell-forest.gov.uk, bobby.mulheir@bracknell-forest.gov.uk.

This item may be considered in private. The reason is that it could involve the disclosure of exempt information under the following category of Schedule 12A of the Local Government Act 1972:

Paragraph 3 - Information relating to financial or business matters.

NB: The report together with any other documents being considered (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken in Democratic Services, Time Square, Market Street, Bracknell, RG12 1JD or on the Council's web site. Copies may be requested from Democratic Services but a fee will be payable.

BRACKNELL FOREST COUNCIL

**LOCAL AUTHORITIES (EXECUTIVE ARRANGEMENTS) (ACCESS TO INFORMATION)
(ENGLAND) REGULATIONS 2012**

NOTICE OF KEY DECISION

Notice is hereby given that the following key decision is to be made:

TITLE: Introduction and removal of parking restrictions - various roads in Bullbrook, Binfield with Warfield, Gt Hollands North, Hanworth, Priestwood and Garth, Wildridings and Central and Winkfield and Cranbourne

SERVICE AREA: Place, Planning & Regeneration

DECISION MAKER: Executive Member for Planning & Transport

DATE OF DECISION: 15 Oct 2021

PURPOSE OF DECISION:

To consider the introduction and removal of parking restrictions in various residential roads in Bullbrook, Binfield with Warfield, Great Hollands North, Hanworth, Priestwood & Garth, Wildridings & Central and Winkfield & Cranbourne.

ISSUE REFERENCE: I101912

FIRST PUBLISHED: 10 August 2021

A report on this issue is being prepared by or on behalf of the Executive Director: Place, Planning & Regeneration. A copy of the report and any other documents will be available for inspection at Time Square, Market Street, Bracknell, RG12 1JD.

Further information can be obtained from Nick Rose, Highway Engineering Manager, Time Square, Market Street, Bracknell, RG12 1JD, Tel: 01344 351169, nick.rose@bracknell-forest.gov.uk.

NB: The report together with any other documents being considered (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken in Democratic Services, Time Square, Market Street, Bracknell, RG12 1JD or on the Council's web site. Copies may be requested from Democratic Services but a fee will be payable.

BRACKNELL FOREST COUNCIL

**LOCAL AUTHORITIES (EXECUTIVE ARRANGEMENTS) (ACCESS TO INFORMATION)
(ENGLAND) REGULATIONS 2012**

NOTICE OF KEY DECISION

Notice is hereby given that the following key decision is to be made:

TITLE: Blue Mountain Community and Health Care Hub

SERVICE AREA: Place, Planning & Regeneration

DECISION MAKER: Executive

DATE OF DECISION: 19 Oct 2021

PURPOSE OF DECISION:

To provide an update on the progress of the Blue Mountain Community and Health Care Hub scheme and the supporting financial summary. The project is in partnership with the Frimley Clinical Commissioning Group (CCG). Planning Permission was granted in July 2021. A decision is required to proceed to the next stage of the project, which includes commencing the main works and agreeing the provider options for the operation of the community centre. The CCG is due to submit the full business case to the NHS in September 2021 to secure funding for the health provision; the full business case requires evidence of planning permission along with a finalised scheme cost (based on the contractor's proposal). A procurement plan tailored to the specific requirements of this project was approved by the Executive in December 2019.

ISSUE REFERENCE: I102194

FIRST PUBLISHED: 31 August 2021

A report on this issue is being prepared by or on behalf of the Executive Director: Place, Planning & Regeneration. A copy of the report and any other documents will be available for inspection at Time Square, Market Street, Bracknell, RG12 1JD.

Further information can be obtained from Andrew Hunter, Executive Director: Place, Planning & Regeneration, Time Square, Market Street, Bracknell, RG12 1JD, Tel: 01344 351907, andrew.hunter@bracknell-forest.gov.uk.

NB: The report together with any other documents being considered (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken in Democratic Services, Time Square, Market Street, Bracknell, RG12 1JD or on the Council's web site. Copies may be requested from Democratic Services but a fee will be payable.

BRACKNELL FOREST COUNCIL

**LOCAL AUTHORITIES (EXECUTIVE ARRANGEMENTS) (ACCESS TO INFORMATION)
(ENGLAND) REGULATIONS 2012**

NOTICE OF KEY DECISION

Notice is hereby given that the following key decision is to be made:

TITLE: Buckler's Park Community Hub and Facilities

SERVICE AREA: Chief Executive's Office

DECISION MAKER: Executive

DATE OF DECISION: 19 Oct 2021

PURPOSE OF DECISION:

To seek approval for the transfer of the Buckler's Park Community Hub and Facilities. CALA is seeking to transfer the freehold of the community hub and associated facilities (car parking, courts, orchard and allotments) to Bracknell Forest Council under S106. The report provides the options for the management of these facilities.

ISSUE REFERENCE: I102203

FIRST PUBLISHED: 31 August 2021

A report on this issue is being prepared by or on behalf of the Executive Director: Place, Planning & Regeneration, Assistant Director: Chief Executive's Officer. A copy of the report and any other documents will be available for inspection at Time Square, Market Street, Bracknell, RG12 1JD.

Further information can be obtained from Abby Thomas, Assistant Director: Chief Executive's Office, Transformation & Engagement, Time Square, Market Street, Bracknell, RG12 1JD, Tel: 01344 353307, abby.thomas@bracknell-forest.gov.uk.

NB: The report together with any other documents being considered (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken in Democratic Services, Time Square, Market Street, Bracknell, RG12 1JD or on the Council's web site. Copies may be requested from Democratic Services but a fee will be payable.

BRACKNELL FOREST COUNCIL

**LOCAL AUTHORITIES (EXECUTIVE ARRANGEMENTS) (ACCESS TO INFORMATION)
(ENGLAND) REGULATIONS 2012**

NOTICE OF KEY DECISION

Notice is hereby given that the following key decision is to be made:

TITLE: Making (adoption) of the Bracknell Town Neighbourhood Plan 2016-2036

SERVICE AREA: Place, Planning & Regeneration

DECISION MAKER: Executive

DATE OF DECISION: 19 Oct 2021

PURPOSE OF DECISION:

To agree that the Bracknell Town Neighbourhood Plan is 'made' if the majority of those who vote at the referendum on the Neighbourhood Plan are in favour of Bracknell Forest Council using the Neighbourhood Plan to help decide planning applications in the Bracknell Town neighbourhood area.

ISSUE REFERENCE: I102225

FIRST PUBLISHED: 3 September 2021

A report on this issue is being prepared by or on behalf of the Executive Director: Place, Planning & Regeneration. A copy of the report and any other documents will be available for inspection at Time Square, Market Street, Bracknell, RG12 1JD.

Further information can be obtained from Andrew Hunter, Executive Director: Place, Planning & Regeneration, Time Square, Market Street, Bracknell, RG12 1JD, Tel: 01344 351907, andrew.hunter@bracknell-forest.gov.uk.

NB: The report together with any other documents being considered (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken in Democratic Services, Time Square, Market Street, Bracknell, RG12 1JD or on the Council's web site. Copies may be requested from Democratic Services but a fee will be payable.

BRACKNELL FOREST COUNCIL

**LOCAL AUTHORITIES (EXECUTIVE ARRANGEMENTS) (ACCESS TO INFORMATION)
(ENGLAND) REGULATIONS 2012**

NOTICE OF KEY DECISION

Notice is hereby given that the following key decision is to be made:

TITLE: Market Street Options Report

SERVICE AREA: Resources

DECISION MAKER: Executive

DATE OF DECISION: 19 Oct 2021

PURPOSE OF DECISION:

To consider the options report for the Council for "Block D" as part of the Market Street development.

ISSUE REFERENCE: I100410

FIRST PUBLISHED: 21 May 2021

A report on this issue is being prepared by or on behalf of the Executive Director: Resources. A copy of the report and any other documents will be available for inspection at Time Square, Market Street, Bracknell, RG12 1JD.

Further information can be obtained from Stuart McKellar, Executive Director: Resources, Time Square, Market Street, Bracknell, RG12 1JD, Tel: 01344 352205, stuart.mckellar@bracknell-forest.gov.uk.

This item may be considered in private. The reason is that it could involve the disclosure of exempt information under the following category of Schedule 12A of the Local Government Act 1972:

Paragraph 3 - Information relating to the financial or business affairs of any particular person (including the authority holding that information).

NB: The report together with any other documents being considered (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken in Democratic Services, Time Square, Market Street, Bracknell, RG12 1JD or on the Council's web site. Copies may be requested from Democratic Services but a fee will be payable.

BRACKNELL FOREST COUNCIL

**LOCAL AUTHORITIES (EXECUTIVE ARRANGEMENTS) (ACCESS TO INFORMATION)
(ENGLAND) REGULATIONS 2012**

NOTICE OF KEY DECISION

Notice is hereby given that the following key decision is to be made:

TITLE: Revised Local Development Scheme, 2021-2024

SERVICE AREA: Place, Planning & Regeneration

DECISION MAKER: Executive

DATE OF DECISION: 19 Oct 2021

PURPOSE OF DECISION:

To agree a revised Local Development Scheme containing updated timetables for producing Local Plans in Bracknell Forest. This fulfills the statutory requirement to publish an up to date Local Development Scheme on the website so that local communities and interested parties can keep track of progress of Local Plans being prepared in an area.

ISSUE REFERENCE: I102390

FIRST PUBLISHED: 10 September 2021

A report on this issue is being prepared by or on behalf of the Executive Director: Place, Planning & Regeneration. A copy of the report and any other documents will be available for inspection at Time Square, Market Street, Bracknell, RG12 1JD.

Further information can be obtained from Max Baker, Assistant Director: Planning, Time Square, Bracknell, Berkshire, RG12 1JD, Tel: 01344 351902, max.baker@bracknell-forest.gov.uk.

NB: The report together with any other documents being considered (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken in Democratic Services, Time Square, Market Street, Bracknell, RG12 1JD or on the Council's web site. Copies may be requested from Democratic Services but a fee will be payable.

BRACKNELL FOREST COUNCIL

**LOCAL AUTHORITIES (EXECUTIVE ARRANGEMENTS) (ACCESS TO INFORMATION)
(ENGLAND) REGULATIONS 2012**

NOTICE OF KEY DECISION

Notice is hereby given that the following key decision is to be made:

TITLE: Household Support Fund

SERVICE AREA: People

DECISION MAKER: Executive Member for Adult Services, Health and Housing

DATE OF DECISION: 28 Oct 2021

PURPOSE OF DECISION:

To agree the distribution of the Household Support Fund. As provided by the DWP to support households with the increased cost of essentials over the Winter.

ISSUE REFERENCE: I102794

FIRST PUBLISHED: 30 September 2021

A report on this issue is being prepared by or on behalf of the Executive Director: People. A copy of the report and any other documents will be available for inspection at Time Square, Market Street, Bracknell, RG12 1JD.

Further information can be obtained from Katie Flint, , , katie.flint@bracknell-forest.gov.uk.

NB: The report together with any other documents being considered (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken in Democratic Services, Time Square, Market Street, Bracknell, RG12 1JD or on the Council's web site. Copies may be requested from Democratic Services but a fee will be payable.

BRACKNELL FOREST COUNCIL

**LOCAL AUTHORITIES (EXECUTIVE ARRANGEMENTS) (ACCESS TO INFORMATION)
(ENGLAND) REGULATIONS 2012**

NOTICE OF KEY DECISION

Notice is hereby given that the following key decision is to be made:

TITLE: Commercial Property Investment Strategy Report

SERVICE AREA: Resources

DECISION MAKER: Executive Committee: Commercial Property

DATE OF DECISION: 2 Nov 2021

PURPOSE OF DECISION:

To provide a mid year update regarding the properties purchased through the Council's commercial property investment strategy.

ISSUE REFERENCE: I102778

FIRST PUBLISHED: 29 September 2021

A report on this issue is being prepared by or on behalf of the Executive Director: Resources. A copy of the report and any other documents will be available for inspection at Time Square, Market Street, Bracknell, RG12 1JD.

Further information can be obtained from Stuart McKellar, Executive Director: Resources, Kamay Toor, Assistant Director: Property, Time Square, Market Street, Bracknell, RG12 1JD, Property, Time Square, Market Street, Bracknell, RG12 1JD, Tel: 01344 352205, Tel: 01344 355183, stuart.mckellar@bracknell-forest.gov.uk, kamay.toor@bracknell-forest.gov.uk.

This item may be considered in private. The reason is that it could involve the disclosure of exempt information under the following category of Schedule 12A of the Local Government Act 1972:

Paragraph 3 - Information relating to financial or business matters.

NB: The report together with any other documents being considered (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken in Democratic Services, Time Square, Market Street, Bracknell, RG12 1JD or on the Council's web site. Copies may be requested from Democratic Services but a fee will be payable.

BRACKNELL FOREST COUNCIL

**LOCAL AUTHORITIES (EXECUTIVE ARRANGEMENTS) (ACCESS TO INFORMATION)
(ENGLAND) REGULATIONS 2012**

NOTICE OF KEY DECISION

Notice is hereby given that the following key decision is to be made:

TITLE: Bracknell Town Centre Regeneration Committee Update Report

SERVICE AREA: Place, Planning & Regeneration

DECISION MAKER: Bracknell Town Centre Regeneration Committee

DATE OF DECISION: 8 Nov 2021

PURPOSE OF DECISION:

To update the Committee on the regeneration of Bracknell Town Centre.

ISSUE REFERENCE: I102428

FIRST PUBLISHED: 15 September 2021

A report on this issue is being prepared by or on behalf of the Executive Director: Place, Planning & Regeneration. A copy of the report and any other documents will be available for inspection at Time Square, Market Street, Bracknell, RG12 1JD.

Further information can be obtained from Chris Mansfield, Town Centre Co-ordinator, Place, Planning & Regeneration, Time Square, Market Street, Bracknell, RG12 1JD, Tel: 01344 351614, chris.mansfield@bracknell-forest.gov.uk.

NB: The report together with any other documents being considered (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken in Democratic Services, Time Square, Market Street, Bracknell, RG12 1JD or on the Council's web site. Copies may be requested from Democratic Services but a fee will be payable.

BRACKNELL FOREST COUNCIL

**LOCAL AUTHORITIES (EXECUTIVE ARRANGEMENTS) (ACCESS TO INFORMATION)
(ENGLAND) REGULATIONS 2012**

NOTICE OF KEY DECISION

Notice is hereby given that the following key decision is to be made:

TITLE: Joint Venture Programme

SERVICE AREA: Resources

DECISION MAKER: Bracknell Town Centre Regeneration Committee

DATE OF DECISION: 8 Nov 2021

PURPOSE OF DECISION:

Matters pertaining to the operation of Bracknell Forest Cambium Partnership.

ISSUE REFERENCE: I097218

FIRST PUBLISHED: 7 December 2020

A report on this issue is being prepared by or on behalf of the Executive Director: Resources. A copy of the report and any other documents will be available for inspection at Time Square, Market Street, Bracknell, RG12 1JD.

Further information can be obtained from Sarah Holman, Transformation Project Manager, Transformation Team, Time Square, Market Street, Bracknell, RG12 1JD, Tel: 01344 354197, sarah.holman@bracknell-forest.gov.uk.

This item may be considered in private. The reason is that it could involve the disclosure of exempt information under the following category of Schedule 12A of the Local Government Act 1972:

Paragraph 3 - Information relating to the financial or business affairs of any particular person (including the authority holding that information).

NB: The report together with any other documents being considered (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken in Democratic Services, Time Square, Market Street, Bracknell, RG12 1JD or on the Council's web site. Copies may be requested from Democratic Services but a fee will be payable.

BRACKNELL FOREST COUNCIL

**LOCAL AUTHORITIES (EXECUTIVE ARRANGEMENTS) (ACCESS TO INFORMATION)
(ENGLAND) REGULATIONS 2012**

NOTICE OF KEY DECISION

Notice is hereby given that the following key decision is to be made:

TITLE: Car Parking Infrastructure Switch Out Project - Multi Storey Car Parks Infrastructure

SERVICE AREA: Delivery

DECISION MAKER: Executive

DATE OF DECISION: 16 Nov 2021

PURPOSE OF DECISION:

To outline the proposal to replace the existing pay on foot (on exit) parking equipment in the three town centre multi storey car parks with pay by plate (on arrival) infrastructure.

ISSUE REFERENCE: I100788

FIRST PUBLISHED: 9 June 2021

A report on this issue is being prepared by or on behalf of the Executive Director: Delivery. A copy of the report and any other documents will be available for inspection at Time Square, Market Street, Bracknell, RG12 1JD.

Further information can be obtained from Damian James, Assistant Director: Contract Services, Delivery, Time Square, Market Street, Bracknell, RG12 1JD, Tel: 01344 355157, damian.james@bracknell-forest.gov.uk.

This item may be considered in private. The reason is that it could involve the disclosure of exempt information under the following category of Schedule 12A of the Local Government Act 1972:

Paragraph 3 - Information relating to the financial or business affairs of both parties (including the authority holding that information)

NB: The report together with any other documents being considered (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken in Democratic Services, Time Square, Market Street, Bracknell, RG12 1JD or on the Council's web site. Copies may be requested from Democratic Services but a fee will be payable.

BRACKNELL FOREST COUNCIL

**LOCAL AUTHORITIES (EXECUTIVE ARRANGEMENTS) (ACCESS TO INFORMATION)
(ENGLAND) REGULATIONS 2012**

NOTICE OF KEY DECISION

Notice is hereby given that the following key decision is to be made:

TITLE: Coopers Hill - Settled Site Development Plan

SERVICE AREA: Resources

DECISION MAKER: Executive

DATE OF DECISION: 16 Nov 2021

PURPOSE OF DECISION:

To agree recommendations included in Coopers Hill settled development plan

ISSUE REFERENCE: I097668

FIRST PUBLISHED: 5 January 2021

A report on this issue is being prepared by or on behalf of the Executive Director: Resources. A copy of the report and any other documents will be available for inspection at Time Square, Market Street, Bracknell, RG12 1JD.

Further information can be obtained from Sarah Holman, Transformation Project Manager, Transformation Team, Time Square, Market Street, Bracknell, RG12 1JD, Tel: 01344 354197, sarah.holman@bracknell-forest.gov.uk.

This item may be considered in private. The reason is that it could involve the disclosure of exempt information under the following category of Schedule 12A of the Local Government Act 1972:

involves the likely disclosure of exempt information under the following category of Schedule 12A of the Local Government Act 1972:

(3) Information relating to the financial or business affairs of any particular person (including the authority holding that information).

NB: The report together with any other documents being considered (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken in Democratic Services, Time Square, Market Street, Bracknell, RG12 1JD or on the Council's web site. Copies may be requested from Democratic Services but a fee will be payable.

BRACKNELL FOREST COUNCIL

**LOCAL AUTHORITIES (EXECUTIVE ARRANGEMENTS) (ACCESS TO INFORMATION)
(ENGLAND) REGULATIONS 2012**

NOTICE OF KEY DECISION

Notice is hereby given that the following key decision is to be made:

TITLE: Equality Scheme 2021-26

SERVICE AREA: Chief Executive's Office

DECISION MAKER: Executive

DATE OF DECISION: 16 Nov 2021

PURPOSE OF DECISION:

Approval of council's new All of Us Equality Scheme 2021-26 and equality objectives.

ISSUE REFERENCE: I100692

FIRST PUBLISHED: 4 June 2021

A report on this issue is being prepared by or on behalf of the Chief Executive. A copy of the report and any other documents will be available for inspection at Time Square, Market Street, Bracknell, RG12 1JD.

Further information can be obtained from Samantha Wood, Community Engagement and Equalities Officer, Time Square, Market Street, Bracknell, RG12 1JD, Tel: 01344 353315, samantha.wood@bracknell-forest.gov.uk.

NB: The report together with any other documents being considered (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken in Democratic Services, Time Square, Market Street, Bracknell, RG12 1JD or on the Council's web site. Copies may be requested from Democratic Services but a fee will be payable.

BRACKNELL FOREST COUNCIL

**LOCAL AUTHORITIES (EXECUTIVE ARRANGEMENTS) (ACCESS TO INFORMATION)
(ENGLAND) REGULATIONS 2012**

NOTICE OF KEY DECISION

Notice is hereby given that the following key decision is to be made:

TITLE: Green Homes Strategic Procurement Plan

SERVICE AREA: Delivery

DECISION MAKER: Executive

DATE OF DECISION: 16 Nov 2021

PURPOSE OF DECISION:

For bid 3 Sustainable Warmth

ISSUE REFERENCE: I102681

FIRST PUBLISHED: 24 September 2021

A report on this issue is being prepared by or on behalf of the Executive Director: Delivery. A copy of the report and any other documents will be available for inspection at Time Square, Market Street, Bracknell, RG12 1JD.

Further information can be obtained from Damian James, Assistant Director: Contract Services, Delivery, Time Square, Market Street, Bracknell, RG12 1JD, Tel: 01344 355157, damian.james@bracknell-forest.gov.uk.

NB: The report together with any other documents being considered (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken in Democratic Services, Time Square, Market Street, Bracknell, RG12 1JD or on the Council's web site. Copies may be requested from Democratic Services but a fee will be payable.

BRACKNELL FOREST COUNCIL

**LOCAL AUTHORITIES (EXECUTIVE ARRANGEMENTS) (ACCESS TO INFORMATION)
(ENGLAND) REGULATIONS 2012**

NOTICE OF KEY DECISION

Notice is hereby given that the following key decision is to be made:

TITLE: Procurement of Corporate Cleaning Contract

SERVICE AREA: Resources

DECISION MAKER: Executive

DATE OF DECISION: 16 Nov 2021

PURPOSE OF DECISION:

To approve the Strategic Procurement Plan for the Corporate Cleaning Contract.

ISSUE REFERENCE: I102035

FIRST PUBLISHED: 20 August 2021

A report on this issue is being prepared by or on behalf of the Executive Director: Resources. A copy of the report and any other documents will be available for inspection at Time Square, Market Street, Bracknell, RG12 1JD.

Further information can be obtained from Kevin Ayers, Principal Procurement Officer, , , kevin.ayers@bracknell-forest.gov.uk.

NB: The report together with any other documents being considered (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken in Democratic Services, Time Square, Market Street, Bracknell, RG12 1JD or on the Council's web site. Copies may be requested from Democratic Services but a fee will be payable.

BRACKNELL FOREST COUNCIL

**LOCAL AUTHORITIES (EXECUTIVE ARRANGEMENTS) (ACCESS TO INFORMATION)
(ENGLAND) REGULATIONS 2012**

NOTICE OF KEY DECISION

Notice is hereby given that the following key decision is to be made:

TITLE: Public Protection Partnership MK II

SERVICE AREA: Delivery

DECISION MAKER: Executive

DATE OF DECISION: 16 Nov 2021

PURPOSE OF DECISION:

To agree the Public Protection Partnership MK II Business Plan following the exit of Wokingham Borough Council from the partnership.

ISSUE REFERENCE: I102394

FIRST PUBLISHED: 13 September 2021

A report on this issue is being prepared by or on behalf of the Executive Director: Delivery. A copy of the report and any other documents will be available for inspection at Time Square, Market Street, Bracknell, RG12 1JD.

Further information can be obtained from Damian James, Assistant Director: Contract Services, Delivery, Time Square, Market Street, Bracknell, RG12 1JD, Tel: 01344 355157, damian.james@bracknell-forest.gov.uk.

NB: The report together with any other documents being considered (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken in Democratic Services, Time Square, Market Street, Bracknell, RG12 1JD or on the Council's web site. Copies may be requested from Democratic Services but a fee will be payable.

BRACKNELL FOREST COUNCIL

**LOCAL AUTHORITIES (EXECUTIVE ARRANGEMENTS) (ACCESS TO INFORMATION)
(ENGLAND) REGULATIONS 2012**

NOTICE OF KEY DECISION

Notice is hereby given that the following key decision is to be made:

TITLE: Review of Statement of Gambling Principles

SERVICE AREA: Delivery

DECISION MAKER: Executive

DATE OF DECISION: 16 Nov 2021

PURPOSE OF DECISION:

Bracknell Forest Council's Statement of Gambling Principles ('Statement') under the Gambling Act 2005 must undergo a review and be re-published by 31 January 2022.

ISSUE REFERENCE: I100392

FIRST PUBLISHED: 21 May 2021

A report on this issue is being prepared by or on behalf of the Executive Director: Delivery. A copy of the report and any other documents will be available for inspection at Time Square, Market Street, Bracknell, RG12 1JD.

Further information can be obtained from Damian James, Assistant Director: Contract Services, Delivery, Time Square, Market Street, Bracknell, RG12 1JD, Tel: 01344 355157, damian.james@bracknell-forest.gov.uk.

NB: The report together with any other documents being considered (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken in Democratic Services, Time Square, Market Street, Bracknell, RG12 1JD or on the Council's web site. Copies may be requested from Democratic Services but a fee will be payable.

BRACKNELL FOREST COUNCIL

**LOCAL AUTHORITIES (EXECUTIVE ARRANGEMENTS) (ACCESS TO INFORMATION)
(ENGLAND) REGULATIONS 2012**

NOTICE OF KEY DECISION

Notice is hereby given that the following key decision is to be made:

TITLE: Capital Programme 2022/23

SERVICE AREA: Resources

DECISION MAKER: Executive

DATE OF DECISION: 14 Dec 2021

PURPOSE OF DECISION:

To approve the Council's budget proposals for budget consultation.

ISSUE REFERENCE: I102106

FIRST PUBLISHED: 24 August 2021

A report on this issue is being prepared by or on behalf of the Executive Director: Resources. A copy of the report and any other documents will be available for inspection at Time Square, Market Street, Bracknell, RG12 1JD.

Further information can be obtained from Calvin Orr, Head of Finance & Business Services, Finance, Time Square, Market Street, Bracknell, RG12 1JD, Tel: 01344 352125, calvin.orr@bracknell-forest.gov.uk.

NB: The report together with any other documents being considered (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken in Democratic Services, Time Square, Market Street, Bracknell, RG12 1JD or on the Council's web site. Copies may be requested from Democratic Services but a fee will be payable.

BRACKNELL FOREST COUNCIL

**LOCAL AUTHORITIES (EXECUTIVE ARRANGEMENTS) (ACCESS TO INFORMATION)
(ENGLAND) REGULATIONS 2012**

NOTICE OF KEY DECISION

Notice is hereby given that the following key decision is to be made:

TITLE: Review of the Contaminated Land Strategies

SERVICE AREA: Delivery

DECISION MAKER: Executive

DATE OF DECISION: 16 Nov 2021

PURPOSE OF DECISION:

To consider and where appropriate update the Contaminated Land Strategies for Bracknell Forest Council, West Berkshire Council and Wokingham Borough Council

ISSUE REFERENCE: I102678

FIRST PUBLISHED: 24 September 2021

A report on this issue is being prepared by or on behalf of the Executive Director: Delivery. A copy of the report and any other documents will be available for inspection at Time Square, Market Street, Bracknell, RG12 1JD.

Further information can be obtained from Damian James, Assistant Director: Contract Services, Delivery, Time Square, Market Street, Bracknell, RG12 1JD, Tel: 01344 355157, damian.james@bracknell-forest.gov.uk.

NB: The report together with any other documents being considered (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken in Democratic Services, Time Square, Market Street, Bracknell, RG12 1JD or on the Council's web site. Copies may be requested from Democratic Services but a fee will be payable.

BRACKNELL FOREST COUNCIL

**LOCAL AUTHORITIES (EXECUTIVE ARRANGEMENTS) (ACCESS TO INFORMATION)
(ENGLAND) REGULATIONS 2012**

NOTICE OF KEY DECISION

Notice is hereby given that the following key decision is to be made:

TITLE: Housing Assistance Policy: Enabling Independent Living

SERVICE AREA: People

DECISION MAKER: Executive

DATE OF DECISION: 14 Dec 2021

PURPOSE OF DECISION:

To seek approval for an updated Housing Assistance Policy to offer wider financial support to older and disabled people to enable them to live independently at home for as long as possible.

ISSUE REFERENCE: I098598

FIRST PUBLISHED: 10 February 2021

A report on this issue is being prepared by or on behalf of the Executive Director: People. A copy of the report and any other documents will be available for inspection at Time Square, Market Street, Bracknell, RG12 1JD.

Further information can be obtained from Sarah Gee, Assistant Director: Early Help and Communities, Time Square, Market Street, Bracknell, RG12 1JD, Tel: 01344 351447, sarah.gee@bracknell-forest.gov.uk.

NB: The report together with any other documents being considered (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken in Democratic Services, Time Square, Market Street, Bracknell, RG12 1JD or on the Council's web site. Copies may be requested from Democratic Services but a fee will be payable.

BRACKNELL FOREST COUNCIL

**LOCAL AUTHORITIES (EXECUTIVE ARRANGEMENTS) (ACCESS TO INFORMATION)
(ENGLAND) REGULATIONS 2012**

NOTICE OF KEY DECISION

Notice is hereby given that the following key decision is to be made:

TITLE: Overview and Scrutiny Review - Healthy Eating, Activity and Exercise

SERVICE AREA: Delivery

DECISION MAKER: Executive

DATE OF DECISION: 14 Dec 2021

PURPOSE OF DECISION:

To present the Executive with the findings of the Wellbeing and Finance Panel's review into Healthy Eating, Activity and Exercise and ask them to consider their recommendations.

ISSUE REFERENCE: I090586

FIRST PUBLISHED: 13 March 2020

A report on this issue is being prepared by or on behalf of the Executive Director: Delivery. A copy of the report and any other documents will be available for inspection at Time Square, Market Street, Bracknell, RG12 1JD.

Further information can be obtained from Kirsty Hunt, Governance & Scrutiny Manager, Democratic Services, Time Square, Market Street, Bracknell, RG12 1JD, Tel: 01344 353108, kirsty.hunt@bracknell-forest.gov.uk.

NB: The report together with any other documents being considered (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken in Democratic Services, Time Square, Market Street, Bracknell, RG12 1JD or on the Council's web site. Copies may be requested from Democratic Services but a fee will be payable.

BRACKNELL FOREST COUNCIL

LOCAL AUTHORITIES (EXECUTIVE ARRANGEMENTS) (ACCESS TO INFORMATION) (ENGLAND) REGULATIONS 2012

NOTICE OF KEY DECISION

Notice is hereby given that the following key decision is to be made:

TITLE: Green Homes Contract Award

SERVICE AREA: Delivery

DECISION MAKER: Executive

DATE OF DECISION: 25 Jan 2022

PURPOSE OF DECISION:

Contract award for Bid 3, Sustainable Warmth

ISSUE REFERENCE: I102682

FIRST PUBLISHED: 24 September 2021

A report on this issue is being prepared by or on behalf of the Executive Director: Delivery. A copy of the report and any other documents will be available for inspection at Time Square, Market Street, Bracknell, RG12 1JD.

Further information can be obtained from Damian James, Assistant Director: Contract Services, Delivery, Time Square, Market Street, Bracknell, RG12 1JD, Tel: 01344 355157, damian.james@bracknell-forest.gov.uk.

This item may be considered in private. The reason is that it could involve the disclosure of exempt information under the following category of Schedule 12A of the Local Government Act 1972:

Information relating to the financial or business affairs of any particular person (including the authority holding that information), provided that Information in this category is not exempt information if it is required to be registered under the Companies Act 1985; the Friendly Societies Acts 1974 and 1992; the Industrial and Provident Societies Acts 1965 to 1978; the Building Societies Act 1986; or the Charities Act 1993.

NB: The report together with any other documents being considered (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken in Democratic Services, Time Square, Market Street, Bracknell, RG12 1JD or on the Council's web site. Copies may be requested from Democratic Services but a fee will be payable.

BRACKNELL FOREST COUNCIL

**LOCAL AUTHORITIES (EXECUTIVE ARRANGEMENTS) (ACCESS TO INFORMATION)
(ENGLAND) REGULATIONS 2012**

NOTICE OF KEY DECISION

Notice is hereby given that the following key decision is to be made:

TITLE: Capital Programme 2022/23

SERVICE AREA: Resources

DECISION MAKER: Executive

DATE OF DECISION: 8 Feb 2022

PURPOSE OF DECISION:

To recommend to Council the annual budget.

ISSUE REFERENCE: I102107

FIRST PUBLISHED: 24 August 2021

A report on this issue is being prepared by or on behalf of the Executive Director: Resources. A copy of the report and any other documents will be available for inspection at Time Square, Market Street, Bracknell, RG12 1JD.

Further information can be obtained from Calvin Orr, Head of Finance & Business Services, Finance, Time Square, Market Street, Bracknell, RG12 1JD, Tel: 01344 352125, calvin.orr@bracknell-forest.gov.uk.

NB: The report together with any other documents being considered (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken in Democratic Services, Time Square, Market Street, Bracknell, RG12 1JD or on the Council's web site. Copies may be requested from Democratic Services but a fee will be payable.

BRACKNELL FOREST COUNCIL

**LOCAL AUTHORITIES (EXECUTIVE ARRANGEMENTS) (ACCESS TO INFORMATION)
(ENGLAND) REGULATIONS 2012**

NOTICE OF KEY DECISION

Notice is hereby given that the following key decision is to be made:

TITLE: Revenue Budget 2022/23

SERVICE AREA: Resources

DECISION MAKER: Executive

DATE OF DECISION: 14 Dec 2021

PURPOSE OF DECISION:

To approve the Council's budget proposals for consultation

ISSUE REFERENCE: I101361

FIRST PUBLISHED: 9 July 2021

A report on this issue is being prepared by or on behalf of the Executive Director: Resources. A copy of the report and any other documents will be available for inspection at Time Square, Market Street, Bracknell, RG12 1JD.

Further information can be obtained from Stuart McKellar, Executive Director: Resources, Arthur Parker, Chief Accountant, Time Square, Market Street, Bracknell, RG12 1JD, Finance, Time Square, Market Street, Bracknell, RG12 1JD, Tel: 01344 352205, Tel: 01344 352158, stuart.mckellar@bracknell-forest.gov.uk, arthur.parker@bracknell-forest.gov.uk.

NB: The report together with any other documents being considered (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken in Democratic Services, Time Square, Market Street, Bracknell, RG12 1JD or on the Council's web site. Copies may be requested from Democratic Services but a fee will be payable.

BRACKNELL FOREST COUNCIL

**LOCAL AUTHORITIES (EXECUTIVE ARRANGEMENTS) (ACCESS TO INFORMATION)
(ENGLAND) REGULATIONS 2012**

NOTICE OF KEY DECISION

Notice is hereby given that the following key decision is to be made:

TITLE: Revenue Budget 2022/23

SERVICE AREA: Resources

DECISION MAKER: Executive

DATE OF DECISION: 8 Feb 2022

PURPOSE OF DECISION:

To recommend to Council the annual budget

ISSUE REFERENCE: I101362

FIRST PUBLISHED: 9 July 2021

A report on this issue is being prepared by or on behalf of the Executive Director: Resources. A copy of the report and any other documents will be available for inspection at Time Square, Market Street, Bracknell, RG12 1JD.

Further information can be obtained from Stuart McKellar, Executive Director: Resources, Arthur Parker, Chief Accountant, Time Square, Market Street, Bracknell, RG12 1JD, Finance, Time Square, Market Street, Bracknell, RG12 1JD, Tel: 01344 352205, Tel: 01344 352158, stuart.mckellar@bracknell-forest.gov.uk, arthur.parker@bracknell-forest.gov.uk.

NB: The report together with any other documents being considered (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken in Democratic Services, Time Square, Market Street, Bracknell, RG12 1JD or on the Council's web site. Copies may be requested from Democratic Services but a fee will be payable.

BRACKNELL FOREST COUNCIL

**LOCAL AUTHORITIES (EXECUTIVE ARRANGEMENTS) (ACCESS TO INFORMATION)
(ENGLAND) REGULATIONS 2012**

NOTICE OF KEY DECISION

Notice is hereby given that the following key decision is to be made:

TITLE: Corporate Cleaning Contract Award

SERVICE AREA: Resources

DECISION MAKER: Executive

DATE OF DECISION: 25 Jan 2022

PURPOSE OF DECISION:

To approve the award of new contract for the Corporate Cleaning.

ISSUE REFERENCE: I102036

FIRST PUBLISHED: 20 August 2021

A report on this issue is being prepared by or on behalf of the Executive Director: Resources. A copy of the report and any other documents will be available for inspection at Time Square, Market Street, Bracknell, RG12 1JD.

Further information can be obtained from Kevin Ayers, Principal Procurement Officer, , , kevin.ayers@bracknell-forest.gov.uk.

NB: The report together with any other documents being considered (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken in Democratic Services, Time Square, Market Street, Bracknell, RG12 1JD or on the Council's web site. Copies may be requested from Democratic Services but a fee will be payable.

