

BRACKNELL FOREST BOROUGH COUNCIL
LIST OF FORTHCOMING KEY DECISIONS (13 NOVEMBER 2020)

This document lists all key decisions due to be taken in the coming months in accordance with the Local Authorities (Executive Arrangements) (Access to Information) (England) Regulations 2012. A key decision in Bracknell Forest is one that involves income or expenditure of over £400k or affects more than one electoral ward. An updated list will be published on Friday each week.

The decision makers referred to throughout this document are as follows:

Executive:

Councillor Paul Bettison, The Leader and Executive Member for Council Strategy and Community Cohesion (Chairman)

Councillor Gareth Barnard, Executive Member for Children, Young People & Learning (Vice-Chairman)

Councillor Dale Birch, Deputy Leader & Executive Member for Adult Social Care & Health

Councillor Marc Brunel-Walker, Executive Member for Economic Development & Regeneration

Councillor Dorothy Hayes, Executive Member for the Environment

Councillor Peter Heydon, Executive Member for Transformation & Finance

Councillor John Harrison, Executive Member for Culture, Delivery & Public Protection

Councillor Chris Turrell, Executive Member for Planning & Transport

Bracknell Town Centre Regeneration Committee:

Councillor Marc Brunel-Walker, Executive Member for Economic Development & Regeneration (Chairman)

Councillor Paul Bettison, The Leader and Executive Member for Council Strategy and Community Cohesion

Councillor Gareth Barnard, Executive Member for Children, Young People & Learning

Councillor John Harrison, Executive Member for Culture, Delivery & Public Protection

Councillor Chris Turrell, Executive Member for Planning & Transport

Executive Committee: Commercial Property:

Councillor Peter Heydon, Executive Member for Transformation & Finance (Chairman)

Councillor Paul Bettison, The Leader and Executive Member for Council Strategy and Community Cohesion (Vice-Chairman)

Councillor Dale Birch, Deputy Leader & Executive Member for Adult Social Care & Health

Councillor Marc Brunel-Walker, Executive Member for Economic Development & Regeneration

Each individual executive member may also make decisions as too may the following officers:

Timothy Wheadon, Chief Executive

Kevin Gibbs, Executive Director: Delivery

Andrew Hunter, Director: Place, Planning & Regeneration

Stuart McKellar, Director of Finance

All can be contacted at Time Square, Market Street, Bracknell, RG12 1JD

For any query regarding this document, please contact Derek Morgan in Democratic Services on (01344) 352044 or derek.morgan@bracknell-forest.gov.uk.

LIST OF KEY DECISIONS

| Reference | Title | Decision Maker and Date of Decision |
|-----------|--|--|
| I094909 | Strategic Procurement Plan - Low Code Netcall Platform | Executive Director: Delivery 23 Sep 2020 |
| I096015 | Cloud Hosting and related Support Services | Executive Director: Delivery, Executive Member for Culture, Delivery and Public Protection 16 Nov 2020 |
| I095167 | Commercial Sponsorship Contract Award | Executive Director: Delivery 27 Nov 2020 |
| I096177 | Education Transport Policy for Bracknell Forest Children Aged 5 to 16 | Executive Member for Children, Young People & Learning 4 Dec 2020 |
| I095166 | Bracknell Town Centre Regeneration Committee Update Report | Bracknell Town Centre Regeneration Committee 7 Dec 2020 |
| I095240 | Capital Programme 2021/22 | Executive 15 Dec 2020 |
| I090648 | Revenue Budget 2021/22 | Executive 15 Dec 2020 |
| I095733 | Review of Statement of Licensing Policy | Executive 15 Dec 2020 |
| I090586 | Wellbeing and Finance Overview & Scrutiny Panel Review – Healthy Eating, Activity and Exercise | Executive Member for Adult Services, Health and Housing 4 Jan 2021 |
| I096247 | 2021-22 Schools Block Budget | Executive Member for Children, Young People & Learning 19 Jan 2021 |
| I093923 | Approval of Customer Experience Strategy 2021-2024 | Executive 26 Jan 2021 |
| I093922 | Approval of Digital & IT Strategy 2021-2024 | Executive 26 Jan 2021 |
| I090146 | Climate Change Action Plan update | Executive 26 Jan 2021 |
| I095241 | Capital Programme 2021/22 | Executive 9 Feb 2021 |
| I090701 | Revenue Budget 2021/22 | Executive 9 Feb 2021 |
| I093864 | School Admission Arrangements 2022-23 | Executive Member for Children, Young People & Learning 26 Feb 2021 |
| I075157 | Pre-submission consultation response on the draft Winkfield Neighbourhood Plan | Executive Member for Planning & Transport 1 Mar 2021 |
| I091748 | To agree the publication of the Decision Statement and the submission of the Bracknell Town Neighbourhood Plan to a referendum | Executive Member for Council Strategy and Community Cohesion 1 Mar 2021 |
| I096246 | Proposals for the 2021-22 High Needs and Early Years Block Elements of the Schools Budget | Executive Member for Children, Young People & Learning 23 Mar 2021 |

BRACKNELL FOREST COUNCIL

**LOCAL AUTHORITIES (EXECUTIVE ARRANGEMENTS) (ACCESS TO INFORMATION)
(ENGLAND) REGULATIONS 2012**

NOTICE OF KEY DECISION

Notice is hereby given that the following key decision is to be made:

TITLE: Strategic Procurement Plan - Low Code Netcall Platform

SERVICE AREA: Delivery

DECISION MAKER: Executive Director: Delivery

DATE OF DECISION: 23 Sep 2020

PURPOSE OF DECISION:

To approve the procurement plan for the phased replacement of the current CRM with Low Code technology including primary development of EDS/MIS replacement system. It is platform specific to connect with the telephony system.

ISSUE REFERENCE: I094909

FIRST PUBLISHED: 25 August 2020

A report on this issue is being prepared by or on behalf of the Executive Director: Delivery. A copy of the report and any other documents will be available for inspection at Time Square, Market Street, Bracknell, RG12 1JD.

Further information can be obtained from Elise Battison, ICT Business Partner, , ,
elise.battison@bracknell-forest.gov.uk.

NB: The report together with any other documents being considered (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken in Democratic Services, Time Square, Market Street, Bracknell, RG12 1JD or on the Council's web site. Copies may be requested from Democratic Services but a fee will be payable.

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NOTICE OF KEY DECISION

Notice is hereby given that the following key decision is to be made:

TITLE: Cloud Hosting and related Support Services

SERVICE AREA: Delivery

DECISION MAKER: Executive Director: Delivery, Executive Member for Culture, Delivery and Public Protection

DATE OF DECISION: 16 Nov 2020

PURPOSE OF DECISION:

To award the contract for cloud hosting and related support services.

ISSUE REFERENCE: I096015

FIRST PUBLISHED: 20 October 2020

A report on this issue is being prepared by or on behalf of the Executive Director: Delivery. A copy of the report and any other documents will be available for inspection at Time Square, Market Street, Bracknell, RG12 1JD.

Further information can be obtained from Andy Trotter, ICT Project Manager, ICT Services, Easthampstead House, Town Square, Bracknell, RG12 1AQ, Tel: 01344 355183, andy.trotter@bracknell-forest.gov.uk.

NB: The report together with any other documents being considered (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken in Democratic Services, Time Square, Market Street, Bracknell, RG12 1JD or on the Council's web site. Copies may be requested from Democratic Services but a fee will be payable.

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NOTICE OF KEY DECISION

Notice is hereby given that the following key decision is to be made:

TITLE: Commercial Sponsorship Contract Award

SERVICE AREA: Delivery

DECISION MAKER: Executive Director: Delivery

DATE OF DECISION: 27 Nov 2020

PURPOSE OF DECISION:

To seek approval to award a new 4 year contract to an advertising and marketing agency to administer the commercial sponsorship scheme

ISSUE REFERENCE: I095167

FIRST PUBLISHED: 11 September 2020

A report on this issue is being prepared by or on behalf of the Executive Director: Delivery. A copy of the report and any other documents will be available for inspection at Time Square, Market Street, Bracknell, RG12 1JD.

Further information can be obtained from Claire Pike, Head of Environmental Services, , Tel: 01344 352520, claire.pike@bracknell-forest.gov.uk.

NB: The report together with any other documents being considered (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken in Democratic Services, Time Square, Market Street, Bracknell, RG12 1JD or on the Council's web site. Copies may be requested from Democratic Services but a fee will be payable.

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NOTICE OF KEY DECISION

Notice is hereby given that the following key decision is to be made:

TITLE: Education Transport Policy for Bracknell Forest Children Aged 5 to 16

SERVICE AREA: People

DECISION MAKER: Executive Member for Children, Young People & Learning

DATE OF DECISION: 4 Dec 2020

PURPOSE OF DECISION:

Formal approval of Education Transport Policy for Bracknell Forest children aged 5-16

ISSUE REFERENCE: I096177

FIRST PUBLISHED: 30 October 2020

A report on this issue is being prepared by or on behalf of the Executive Director: People. A copy of the report and any other documents will be available for inspection at Time Square, Market Street, Bracknell, RG12 1JD.

Further information can be obtained from Matt Howlett, Transport & Support Manager, Property Services, Corporate Services, The Commercial Centre, Bracknell, Tel: 01344 355157, matt.howlett@bracknell-forest.gov.uk.

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NOTICE OF KEY DECISION

Notice is hereby given that the following key decision is to be made:

TITLE: Bracknell Town Centre Regeneration Committee Update Report

SERVICE AREA: Place, Planning & Regeneration

DECISION MAKER: Bracknell Town Centre Regeneration Committee

DATE OF DECISION: 7 Dec 2020

PURPOSE OF DECISION:

To update the Committee on the regeneration of Bracknell
Town Centre

ISSUE REFERENCE: I095166

FIRST PUBLISHED: 11 September 2020

A report on this issue is being prepared by or on behalf of the Director: Place, Planning & Regeneration. A copy of the report and any other documents will be available for inspection at Time Square, Market Street, Bracknell, RG12 1JD.

Further information can be obtained from Chris Mansfield, Town Centre Co-ordinator, Place, Planning & Regeneration, Time Square, Market Street, Bracknell, RG12 1JD, Tel: 01344 351614, chris.mansfield@bracknell-forest.gov.uk.

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NOTICE OF KEY DECISION

Notice is hereby given that the following key decision is to be made:

TITLE: Capital Programme 2021/22

SERVICE AREA: Finance

DECISION MAKER: Executive

DATE OF DECISION: 15 Dec 2020

PURPOSE OF DECISION:

To approve the Council's budget proposals for budget consultation.

ISSUE REFERENCE: I095240

FIRST PUBLISHED: 16 September 2020

A report on this issue is being prepared by or on behalf of the Director: Resources. A copy of the report and any other documents will be available for inspection at Time Square, Market Street, Bracknell, RG12 1JD.

Further information can be obtained from Calvin Orr, Head of Finance & Business Services, Finance, Time Square, Market Street, Bracknell, RG12 1JD, Tel: 01344 352125, calvin.orr@bracknell-forest.gov.uk.

NB: The report together with any other documents being considered (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken in Democratic Services, Time Square, Market Street, Bracknell, RG12 1JD or on the Council's web site. Copies may be requested from Democratic Services but a fee will be payable.

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NOTICE OF KEY DECISION

Notice is hereby given that the following key decision is to be made:

TITLE: Revenue Budget 2021/22

SERVICE AREA: Finance

DECISION MAKER: Executive

DATE OF DECISION: 15 Dec 2020

PURPOSE OF DECISION:

To approve the Council's budget proposals for consultation

ISSUE REFERENCE: I090648

FIRST PUBLISHED: 17 March 2020

A report on this issue is being prepared by or on behalf of the Director: Finance. A copy of the report and any other documents will be available for inspection at Time Square, Market Street, Bracknell, RG12 1JD.

Further information can be obtained from Arthur Parker, Chief Accountant, Finance, Time Square, Market Street, Bracknell, RG12 1JD, Tel: 01344 352158, arthur.parker@bracknell-forest.gov.uk.

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NOTICE OF KEY DECISION

Notice is hereby given that the following key decision is to be made:

TITLE: Review of Statement of Licensing Policy

SERVICE AREA: Delivery

DECISION MAKER: Executive

DATE OF DECISION: 15 Dec 2020

PURPOSE OF DECISION:

Bracknell Forest Council is required to prepare and publish a Statement of Licensing Policy every five years in accordance with section 5 of the Licensing Act 2003 ('the Act'). The Bracknell Forest Statement of Licensing Policy must undergo a review and be republished by the end of January 2021.

ISSUE REFERENCE: I095733

FIRST PUBLISHED: 6 October 2020

A report on this issue is being prepared by or on behalf of the Executive Director: Delivery. A copy of the report and any other documents will be available for inspection at Time Square, Market Street, Bracknell, RG12 1JD.

Further information can be obtained from Sean Murphy, Head of Public Protection Partnership, , , sean.murphy@westberks.gov.uk.

NB: The report together with any other documents being considered (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken in Democratic Services, Time Square, Market Street, Bracknell, RG12 1JD or on the Council's web site. Copies may be requested from Democratic Services but a fee will be payable.

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NOTICE OF KEY DECISION

Notice is hereby given that the following key decision is to be made:

TITLE: Wellbeing and Finance Overview & Scrutiny Panel Review – Healthy Eating, Activity and Exercise

SERVICE AREA: Delivery

DECISION MAKER: Executive Member for Adult Services, Health and Housing

DATE OF DECISION: 4 Jan 2021

PURPOSE OF DECISION:

To consider the outcomes of the review which scrutinised the current provision of weight management services, healthy eating, activity and exercise levels within Bracknell Forest in order to contribute to the Council Plan and provide constructive, evidence based input into the development of a health and wellbeing strategy that fulfils the Council's legal obligations and provides effective and sustainable services to residents of the Borough.

ISSUE REFERENCE: I090586

FIRST PUBLISHED: 13 March 2020

A report on this issue is being prepared by or on behalf of the Executive Director: People. A copy of the report and any other documents will be available for inspection at Time Square, Market Street, Bracknell, RG12 1JD.

Further information can be obtained from Kirstine Berry, Governance & Scrutiny Officer, Democratic & Registration Services, Time Square, Market Street, Bracknell, RG12 1JD, , kirstine.berry@bracknell-forest.gov.uk.

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NOTICE OF KEY DECISION

Notice is hereby given that the following key decision is to be made:

TITLE: 2021-22 Schools Block Budget

SERVICE AREA: People

DECISION MAKER: Executive Member for Children, Young People & Learning

DATE OF DECISION: 19 Jan 2021

PURPOSE OF DECISION:

The purpose of this report is to seek agreement to setting the 2021-22 Schools Block Budgets and other associated matters.

ISSUE REFERENCE: I096247

FIRST PUBLISHED: 4 November 2020

A report on this issue is being prepared by or on behalf of the Executive Director: People. A copy of the report and any other documents will be available for inspection at Time Square, Market Street, Bracknell, RG12 1JD.

Further information can be obtained from Paul Clark, Finance Business Partner, Finance, Time Square, Market Street, Bracknell, RG12 1JD, Tel: 01344 354054, paul.clark@bracknell-forest.gov.uk.

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NOTICE OF KEY DECISION

Notice is hereby given that the following key decision is to be made:

TITLE: Approval of Customer Experience Strategy 2021-2024

SERVICE AREA: Delivery

DECISION MAKER: Executive

DATE OF DECISION: 26 Jan 2021

PURPOSE OF DECISION:

To approve the Customer Experience Strategy 2021-2024

ISSUE REFERENCE: I093923

FIRST PUBLISHED: 31 July 2020

A report on this issue is being prepared by or on behalf of the Executive Director: Delivery. A copy of the report and any other documents will be available for inspection at Time Square, Market Street, Bracknell, RG12 1JD.

Further information can be obtained from Bobby Mulheir, Assistant Director: Customer Experience, Digital & IT, Customer Experience, Time Square, Market Street, Bracknell, RG12 1JD, Tel: 01344 352096, bobby.mulheir@bracknell-forest.gov.uk.

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NOTICE OF KEY DECISION

Notice is hereby given that the following key decision is to be made:

TITLE: Approval of Digital & IT Strategy 2021-2024

SERVICE AREA: Delivery

DECISION MAKER: Executive

DATE OF DECISION: 26 Jan 2021

PURPOSE OF DECISION:

To approve the Digital IT Strategy 2021-2024.

ISSUE REFERENCE: I093922

FIRST PUBLISHED: 31 July 2020

A report on this issue is being prepared by or on behalf of the Executive Director: Delivery. A copy of the report and any other documents will be available for inspection at Time Square, Market Street, Bracknell, RG12 1JD.

Further information can be obtained from Bobby Mulheir, Assistant Director: Customer Experience, Digital & IT, Customer Experience, Time Square, Market Street, Bracknell, RG12 1JD, Tel: 01344 352096, bobby.mulheir@bracknell-forest.gov.uk.

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NOTICE OF KEY DECISION

Notice is hereby given that the following key decision is to be made:

TITLE: Climate Change Action Plan update

SERVICE AREA: Delivery

DECISION MAKER: Executive

DATE OF DECISION: 26 Jan 2021

PURPOSE OF DECISION:

To provide an update on progress made reviewing the Council's climate change action plan

ISSUE REFERENCE: I090146

FIRST PUBLISHED: 10 February 2020

A report on this issue is being prepared by or on behalf of the Executive Director: Delivery. A copy of the report and any other documents will be available for inspection at Time Square, Market Street, Bracknell, RG12 1JD.

Further information can be obtained from Gareth Jones, Shared Services Manager, , Tel: 01344 352702, gareth.jones@bracknell-forest.gov.uk.

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NOTICE OF KEY DECISION

Notice is hereby given that the following key decision is to be made:

TITLE: Capital Programme 2021/22

SERVICE AREA: Finance

DECISION MAKER: Executive

DATE OF DECISION: 9 Feb 2021

PURPOSE OF DECISION:

To recommend to Council the annual budget.

ISSUE REFERENCE: I095241

FIRST PUBLISHED: 16 September 2020

A report on this issue is being prepared by or on behalf of the Director: Resources. A copy of the report and any other documents will be available for inspection at Time Square, Market Street, Bracknell, RG12 1JD.

Further information can be obtained from Calvin Orr, Head of Finance & Business Services, Finance, Time Square, Market Street, Bracknell, RG12 1JD, Tel: 01344 352125, calvin.orr@bracknell-forest.gov.uk.

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NOTICE OF KEY DECISION

Notice is hereby given that the following key decision is to be made:

TITLE: Revenue Budget 2021/22

SERVICE AREA: Finance

DECISION MAKER: Executive

DATE OF DECISION: 9 Feb 2021

PURPOSE OF DECISION:

To recommend to Council the annual budget.

ISSUE REFERENCE: I090701

FIRST PUBLISHED: 17 March 2020

A report on this issue is being prepared by or on behalf of the Director: Finance. A copy of the report and any other documents will be available for inspection at Time Square, Market Street, Bracknell, RG12 1JD.

Further information can be obtained from Arthur Parker, Chief Accountant, Finance, Time Square, Market Street, Bracknell, RG12 1JD, Tel: 01344 352158, arthur.parker@bracknell-forest.gov.uk.

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NOTICE OF KEY DECISION

Notice is hereby given that the following key decision is to be made:

TITLE: School Admission Arrangements 2022-23

SERVICE AREA: People

DECISION MAKER: Executive Member for Children, Young People & Learning

DATE OF DECISION: 26 Feb 2021

PURPOSE OF DECISION:

To agree the admission arrangements for the 2022/23 academic year for community and voluntary controlled primary and secondary schools

ISSUE REFERENCE: I093864

FIRST PUBLISHED: 29 July 2020

A report on this issue is being prepared by or on behalf of the Executive Director: People. A copy of the report and any other documents will be available for inspection at Time Square, Market Street, Bracknell, RG12 1JD.

Further information can be obtained from Lesley Adams, Senior Admissions Officer, Admissions & Property, Time Square, Bracknell, RG12 1JD, Tel: 01344 354023, lesley.adams@bracknell-forest.gov.uk.

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NOTICE OF KEY DECISION

Notice is hereby given that the following key decision is to be made:

TITLE: Pre-submission consultation response on the draft Winkfield Neighbourhood Plan

SERVICE AREA: Place, Planning & Regeneration

DECISION MAKER: Executive Member for Planning & Transport

DATE OF DECISION: 1 Mar 2021

PURPOSE OF DECISION:

To agree the Council's response to the draft Winkfield Neighbourhood Plan Consultation (Regulation 14 pre-submission)

ISSUE REFERENCE: I075157

FIRST PUBLISHED: 2 March 2018

A report on this issue is being prepared by or on behalf of the Director: Place, Planning & Regeneration. A copy of the report and any other documents will be available for inspection at Time Square, Market Street, Bracknell, RG12 1JD.

Further information can be obtained from Andrew Hunter, Director: Place, Planning & Regeneration, Time Square, Market Street, Bracknell, RG12 1JD, Tel: 01344 351907, andrew.hunter@bracknell-forest.gov.uk.

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NOTICE OF KEY DECISION

Notice is hereby given that the following key decision is to be made:

TITLE: To agree the publication of the Decision Statement and the submission of the Bracknell Town Neighbourhood Plan to a referendum

SERVICE AREA: Place, Planning & Regeneration

DECISION MAKER: Executive Member for Council Strategy and Community Cohesion

DATE OF DECISION: 1 Mar 2021

PURPOSE OF DECISION:

To agree the publication of the Decision Statement and the submission of the Bracknell Town Neighbourhood Plan to a referendum.

ISSUE REFERENCE: I091748

FIRST PUBLISHED: 4 May 2020

A report on this issue is being prepared by or on behalf of the Director: Place, Planning & Regeneration. A copy of the report and any other documents will be available for inspection at Time Square, Market Street, Bracknell, RG12 1JD.

Further information can be obtained from Sue Scott, Development Plan Team Leader, Time Square, Market Street, Bracknell, RG12 1JD, Tel: 01344 351181, sue.scott@bracknell-forest.gov.uk.

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NOTICE OF KEY DECISION

Notice is hereby given that the following key decision is to be made:

TITLE: Proposals for the 2021-22 High Needs and Early Years Block Elements of the Schools Budget

SERVICE AREA: People

DECISION MAKER: Executive Member for Children, Young People & Learning

DATE OF DECISION: 23 Mar 2021

PURPOSE OF DECISION:

To agree the 2021-22 High Needs and Early Years Block Elements of the Schools Budget including the operation of the Early Years Funding Formula for providers and associated units of resource.

ISSUE REFERENCE: I096246

FIRST PUBLISHED: 4 November 2020

A report on this issue is being prepared by or on behalf of the Executive Director: People. A copy of the report and any other documents will be available for inspection at Time Square, Market Street, Bracknell, RG12 1JD.

Further information can be obtained from Paul Clark, Finance Business Partner, Finance, Time Square, Market Street, Bracknell, RG12 1JD, Tel: 01344 354054, paul.clark@bracknell-forest.gov.uk.

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