

BRACKNELL FOREST BOROUGH COUNCIL
LIST OF FORTHCOMING KEY DECISIONS (10 JULY 2020)

This document lists all key decisions due to be taken in the coming months in accordance with the Local Authorities (Executive Arrangements) (Access to Information) (England) Regulations 2012. A key decision in Bracknell Forest is one that involves income or expenditure of over £400k or affects more than one electoral ward. An updated list will be published on Friday each week.

The decision makers referred to throughout this document are as follows:

Executive:

Councillor Paul Bettison, The Leader and Executive Member for Council Strategy and Community Cohesion (Chairman)

Councillor Gareth Barnard, Executive Member for Children, Young People & Learning (Vice-Chairman)

Councillor Dale Birch, Deputy Leader & Executive Member for Adult Social Care & Health

Councillor Marc Brunel-Walker, Executive Member for Economic Development & Regeneration

Councillor Dorothy Hayes, Executive Member for the Environment

Councillor Peter Heydon, Executive Member for Transformation & Finance

Councillor John Harrison, Executive Member for Culture, Delivery & Public Protection

Councillor Chris Turrell, Executive Member for Planning & Transport

Bracknell Town Centre Regeneration Committee:

Councillor Marc Brunel-Walker, Executive Member for Economic Development & Regeneration (Chairman)

Councillor Paul Bettison, The Leader and Executive Member for Council Strategy and Community Cohesion

Councillor Gareth Barnard, Executive Member for Children, Young People & Learning

Councillor John Harrison, Executive Member for Culture, Delivery & Public Protection

Councillor Chris Turrell, Executive Member for Planning & Transport

Executive Committee: Commercial Property:

Councillor Peter Heydon, Executive Member for Transformation & Finance (Chairman)

Councillor Paul Bettison, The Leader and Executive Member for Council Strategy and Community Cohesion (Vice-Chairman)

Councillor Dale Birch, Deputy Leader & Executive Member for Adult Social Care & Health

Councillor Marc Brunel-Walker, Executive Member for Economic Development & Regeneration

Each individual executive member may also make decisions as too may the following officers:

Timothy Wheadon, Chief Executive

Nikki Edwards, Executive Director: People

Kevin Gibbs, Executive Director: Delivery

Andrew Hunter, Director: Place, Planning & Regeneration

Stuart McKellar, Director of Finance

All can be contacted at Time Square, Market Street, Bracknell, RG12 1JD

For any query regarding this document, please contact Derek Morgan in Democratic Services on (01344) 352044 or derek.morgan@bracknell-forest.gov.uk.

LIST OF KEY DECISIONS

Reference	Title	Decision Maker and Date of Decision
I075157	Pre-submission consultation response on the draft Winkfield Neighbourhood Plan	Executive Member for Planning & Transport 29 May 2020
I092435	Discretionary Small Business Grant Scheme	Executive Member for Transformation & Finance 29 Jun 2020
I091850	Braccan Walk Youth Centre Works	Executive Member for Children, Young People & Learning 13 Jul 2020
I092738	Highways Management and Maintenance Plan (HMMP) 2020	Executive Member for Planning & Transport 13 Jul 2020
I091792	Central and Eastern Berkshire Joint Minerals and Waste Local Plan – publication and subsequent submission to the Secretary of State for the purposes of independent examination	Executive 14 Jul 2020
I092404	Greening Waste Collection Update	Executive 14 Jul 2020
I093317	Procurement Plan for new Framework for Road Based Passenger Transport Framework	Executive 14 Jul 2020
I087627	Property Joint Venture - Award of Preferred Bidder	Executive 14 Jul 2020
I090630	Revenue Expenditure Outturn 2019/20	Executive 14 Jul 2020
I092790	Support for Everyone Active to enable recovery from the impact of COVID-19	Executive 14 Jul 2020
I091748	To agree the publication of the Decision Statement and the submission of the Bracknell Town Neighbourhood Plan to a referendum	Executive Member for Council Strategy and Community Cohesion 1 Sep 2020
I092890	Bracknell Town Centre Regeneration Committee Update Report	Bracknell Town Centre Regeneration Committee 7 Sep 2020
I092898	Town Centre Off Street Day Rate Car Park Charges	Bracknell Town Centre Regeneration Committee 7 Sep 2020
I088633	Residents' Survey Results 2020	Executive 22 Sep 2020
I090648	Revenue Budget 2021/22	Executive 15 Dec 2020
I090586	Wellbeing and Finance Overview & Scrutiny Panel Review – Healthy Eating, Activity and Exercise	Executive Member for Adult Services, Health and Housing 4 Jan 2021
I090146	Climate Change Action Plan update	Executive 26 Jan 2021
I090540	Education, Skills and Growth Overview & Scrutiny Panel - Care Leavers	Executive 26 Jan 2021
I090701	Revenue Budget 2021/22	Executive 9 Feb 2021

BRACKNELL FOREST COUNCIL

**LOCAL AUTHORITIES (EXECUTIVE ARRANGEMENTS) (ACCESS TO INFORMATION)
(ENGLAND) REGULATIONS 2012**

NOTICE OF KEY DECISION

Notice is hereby given that the following key decision is to be made:

TITLE: Pre-submission consultation response on the draft Winkfield Neighbourhood Plan

SERVICE AREA: Place, Planning & Regeneration

DECISION MAKER: Executive Member for Planning & Transport

DATE OF DECISION: 29 May 2020

PURPOSE OF DECISION:

To agree the Council's response to the draft Winkfield Neighbourhood Plan Consultation (Regulation 14 pre-submission)

ISSUE REFERENCE: I075157

FIRST PUBLISHED: 2 March 2018

A report on this issue is being prepared by or on behalf of the Director: Place, Planning & Regeneration. A copy of the report and any other documents will be available for inspection at Time Square, Market Street, Bracknell, RG12 1JD.

Further information can be obtained from Andrew Hunter, Director: Place, Planning & Regeneration, Time Square, Market Street, Bracknell, RG12 1JD, Tel: 01344 351907, andrew.hunter@bracknell-forest.gov.uk.

NB: The report together with any other documents being considered (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken in Democratic Services, Time Square, Market Street, Bracknell, RG12 1JD or on the Council's web site. Copies may be requested from Democratic Services but a fee will be payable.

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NOTICE OF KEY DECISION

Notice is hereby given that the following key decision is to be made:

TITLE: Discretionary Small Business Grant Scheme

SERVICE AREA: Finance

DECISION MAKER: Executive Member for Transformation & Finance

DATE OF DECISION: 29 Jun 2020

PURPOSE OF DECISION:

Confirm that the Council will follow the Government guidance in disbursing its £0.57m allocation, invite applications from eligible businesses from 1 June for a 2 week period and subsequently approve making equal payments to all businesses that have applied successfully

ISSUE REFERENCE: I092435

FIRST PUBLISHED: 22 May 2020

A report on this issue is being prepared by or on behalf of the Director: Finance. A copy of the report and any other documents will be available for inspection at Time Square, Market Street, Bracknell, RG12 1JD.

Further information can be obtained from Stuart McKellar, Director: Finance, Time Square, Market Street, Bracknell, RG12 1JD, Tel: 01344 352205, stuart.mckellar@bracknell-forest.gov.uk.

NB: The report together with any other documents being considered (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken in Democratic Services, Time Square, Market Street, Bracknell, RG12 1JD or on the Council's web site. Copies may be requested from Democratic Services but a fee will be payable.

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NOTICE OF KEY DECISION

Notice is hereby given that the following key decision is to be made:

TITLE: Braccan Walk Youth Centre Works

SERVICE AREA: People

DECISION MAKER: Executive Member for Children, Young People & Learning

DATE OF DECISION: 13 Jul 2020

PURPOSE OF DECISION:

Refurbishment of Braccan Walk drama club to convert into a youth centre

ISSUE REFERENCE: I091850

FIRST PUBLISHED: 12 May 2020

A report on this issue is being prepared by or on behalf of the Executive Director: People. A copy of the report and any other documents will be available for inspection at Time Square, Market Street, Bracknell, RG12 1JD.

Further information can be obtained from Richard Payne, Head Of Maintenance, , ,
Richard.Payne@bracknell-forest.gov.uk.

NB: The report together with any other documents being considered (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken in Democratic Services, Time Square, Market Street, Bracknell, RG12 1JD or on the Council's web site. Copies may be requested from Democratic Services but a fee will be payable.

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NOTICE OF KEY DECISION

Notice is hereby given that the following key decision is to be made:

TITLE: Highways Management and Maintenance Plan (HMMP) 2020

SERVICE AREA: Place, Planning & Regeneration

DECISION MAKER: Executive Member for Planning & Transport

DATE OF DECISION: 13 Jul 2020

PURPOSE OF DECISION:

To approve a revised Highways Management & Maintenance Plan (HMMP) and its implementation. The current HMMP has been reviewed to reflect latest national codes of practice and to better reflect current highway maintenance functions.

ISSUE REFERENCE: I092738

FIRST PUBLISHED: 11 June 2020

A report on this issue is being prepared by or on behalf of the Director: Place, Planning & Regeneration. A copy of the report and any other documents will be available for inspection at Time Square, Market Street, Bracknell, RG12 1JD.

Further information can be obtained from Neil Mathews, Head of Highways & Transport, Time Square, Market Way, Bracknell, RG12 1JD, Tel: 01344 351163, neil.mathews@bracknell-forest.gov.uk.

NB: The report together with any other documents being considered (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken in Democratic Services, Time Square, Market Street, Bracknell, RG12 1JD or on the Council's web site. Copies may be requested from Democratic Services but a fee will be payable.

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NOTICE OF KEY DECISION

Notice is hereby given that the following key decision is to be made:

TITLE: Central and Eastern Berkshire Joint Minerals and Waste Local Plan – publication and subsequent submission to the Secretary of State for the purposes of independent examination

SERVICE AREA: Place, Planning & Regeneration

DECISION MAKER: Executive

DATE OF DECISION: 14 Jul 2020

PURPOSE OF DECISION:

To seek the Executive's recommendation to Council to submit the Submission Joint Minerals and Waste Local Plan for Central and Eastern Berkshire to the Secretary of State for examination by an independent Inspector. Pursuant to this, the Executive's recommendation is sought to publish the Proposed Submission Joint Minerals and Waste Local Plan for Central and Eastern Berkshire and related changes to the Policies Map for consultation.

ISSUE REFERENCE: I091792

FIRST PUBLISHED: 7 May 2020

A report on this issue is being prepared by or on behalf of the Director: Place, Planning & Regeneration. A copy of the report and any other documents will be available for inspection at Time Square, Market Street, Bracknell, RG12 1JD.

Further information can be obtained from Sue Scott, Development Plan Team Leader, Time Square, Market Street, Bracknell, RG12 1JD, Tel: 01344 351181, sue.scott@bracknell-forest.gov.uk.

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NOTICE OF KEY DECISION

Notice is hereby given that the following key decision is to be made:

TITLE: Greening Waste Collection Update

SERVICE AREA: Delivery

DECISION MAKER: Executive

DATE OF DECISION: 14 Jul 2020

PURPOSE OF DECISION:

To update the Executive on greening waste collection arrangements

ISSUE REFERENCE: I092404

FIRST PUBLISHED: 21 May 2020

A report on this issue is being prepared by or on behalf of the Executive Director: Delivery. A copy of the report and any other documents will be available for inspection at Time Square, Market Street, Bracknell, RG12 1JD.

Further information can be obtained from Damian James, Assistant Director: Contracts, Delivery, Time Square, Market Street, Bracknell, RG12 1JD, Tel: 01344 355157, damian.james@bracknell-forest.gov.uk.

NB: The report together with any other documents being considered (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken in Democratic Services, Time Square, Market Street, Bracknell, RG12 1JD or on the Council's web site. Copies may be requested from Democratic Services but a fee will be payable.

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NOTICE OF KEY DECISION

Notice is hereby given that the following key decision is to be made:

TITLE: Procurement Plan for new Framework for Road Based Passenger Transport Framework

SERVICE AREA: Place, Planning & Regeneration

DECISION MAKER: Executive

DATE OF DECISION: 14 Jul 2020

PURPOSE OF DECISION:

To approve the Procurement Plan for the award of a new framework for road based passenger transport.

ISSUE REFERENCE: I093317

FIRST PUBLISHED:

A report on this issue is being prepared by or on behalf of the Director: Place, Planning & Regeneration. A copy of the report and any other documents will be available for inspection at Time Square, Market Street, Bracknell, RG12 1JD.

Further information can be obtained from Phillip Burke, Senior Transport Co-ordinator, Time Square, Market Street, Bracknell, RG12 1JD, Tel: 01344 351266, Phillip.Burke@bracknell-forest.gov.uk.

This item may be considered in private. The reason is that it could involve the disclosure of exempt information under the following category of Schedule 12A of the Local Government Act 1972:

Paragraph 3 - Information relating to financial or business matters.

NB: The report together with any other documents being considered (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken in Democratic Services, Time Square, Market Street, Bracknell, RG12 1JD or on the Council's web site. Copies may be requested from Democratic Services but a fee will be payable.

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NOTICE OF KEY DECISION

Notice is hereby given that the following key decision is to be made:

TITLE: Property Joint Venture - Award of Preferred Bidder

SERVICE AREA: Finance

DECISION MAKER: Executive

DATE OF DECISION: 14 Jul 2020

PURPOSE OF DECISION:

Award of the preferred bidder following procurement.

ISSUE REFERENCE: I087627

FIRST PUBLISHED: 17 September 2019

A report on this issue is being prepared by or on behalf of the Director: Finance. A copy of the report and any other documents will be available for inspection at Time Square, Market Street, Bracknell, RG12 1JD.

Further information can be obtained from Sarah Holman, Transformation Project Manager, Transformation Team, Time Square, Market Street, Bracknell, RG12 1JD, Tel: 01344 354197, sarah.holman@bracknell-forest.gov.uk.

This item may be considered in private. The reason is that it could involve the disclosure of exempt information under the following category of Schedule 12A of the Local Government Act 1972:

Paragraph 3 - Information relating to the financial or business affairs of any particular person (including the authority that holding that information)

NB: The report together with any other documents being considered (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken in Democratic Services, Time Square, Market Street, Bracknell, RG12 1JD or on the Council's web site. Copies may be requested from Democratic Services but a fee will be payable.

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NOTICE OF KEY DECISION

Notice is hereby given that the following key decision is to be made:

TITLE: Revenue Expenditure Outturn 2019/20

SERVICE AREA: Finance

DECISION MAKER: Executive

DATE OF DECISION: 14 Jul 2020

PURPOSE OF DECISION:

To note the outturn position for the year and approve earmarked reserves.

ISSUE REFERENCE: I090630

FIRST PUBLISHED: 17 March 2020

A report on this issue is being prepared by or on behalf of the Director: Finance. A copy of the report and any other documents will be available for inspection at Time Square, Market Street, Bracknell, RG12 1JD.

Further information can be obtained from Arthur Parker, Chief Accountant, Finance, Time Square, Market Street, Bracknell, RG12 1JD, Tel: 01344 352158, arthur.parker@bracknell-forest.gov.uk.

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NOTICE OF KEY DECISION

Notice is hereby given that the following key decision is to be made:

TITLE: Support for Everyone Active to enable recovery from the impact of COVID-19

SERVICE AREA: Delivery

DECISION MAKER: Executive

DATE OF DECISION: 14 Jul 2020

PURPOSE OF DECISION:

To outline the support offered by Bracknell Forest Council to Everyone Active (EA) to enable recovery from the impact of the Covid-19 pandemic and to ask for Executive approval for that support.

ISSUE REFERENCE: I092790

FIRST PUBLISHED: 16 June 2020

A report on this issue is being prepared by or on behalf of the Executive Director: Delivery. A copy of the report and any other documents will be available for inspection at Time Square, Market Street, Bracknell, RG12 1JD.

Further information can be obtained from Damian James, Assistant Director: Contracts, Delivery, Time Square, Market Street, Bracknell, RG12 1JD, Tel: 01344 355157, damian.james@bracknell-forest.gov.uk.

This item may be considered in private. The reason is that it could involve the disclosure of exempt information under the following category of Schedule 12A of the Local Government Act 1972:

Paragraph 3 - Information relating to financial or business affairs.

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NOTICE OF KEY DECISION

Notice is hereby given that the following key decision is to be made:

TITLE: To agree the publication of the Decision Statement and the submission of the Bracknell Town Neighbourhood Plan to a referendum

SERVICE AREA: Place, Planning & Regeneration

DECISION MAKER: Executive Member for Council Strategy and Community Cohesion

DATE OF DECISION: 1 Sep 2020

PURPOSE OF DECISION:

To agree the publication of the Decision Statement and the submission of the Bracknell Town Neighbourhood Plan to a referendum.

ISSUE REFERENCE: I091748

FIRST PUBLISHED: 4 May 2020

A report on this issue is being prepared by or on behalf of the Director: Place, Planning & Regeneration. A copy of the report and any other documents will be available for inspection at Time Square, Market Street, Bracknell, RG12 1JD.

Further information can be obtained from Sue Scott, Development Plan Team Leader, Time Square, Market Street, Bracknell, RG12 1JD, Tel: 01344 351181, sue.scott@bracknell-forest.gov.uk.

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NOTICE OF KEY DECISION

Notice is hereby given that the following key decision is to be made:

TITLE: Bracknell Town Centre Regeneration Committee Update Report

SERVICE AREA: Place, Planning & Regeneration

DECISION MAKER: Bracknell Town Centre Regeneration Committee

DATE OF DECISION: 7 Sep 2020

PURPOSE OF DECISION:

To update the Committee on the regeneration of Bracknell Town Centre.

ISSUE REFERENCE: I092890

FIRST PUBLISHED: 16 June 2020

A report on this issue is being prepared by or on behalf of the Director: Place, Planning & Regeneration. A copy of the report and any other documents will be available for inspection at Time Square, Market Street, Bracknell, RG12 1JD.

Further information can be obtained from Chris Mansfield, Town Centre Co-ordinator, Place, Planning & Regeneration, Time Square, Market Street, Bracknell, RG12 1JD, Tel: 01344 351614, chris.mansfield@bracknell-forest.gov.uk.

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NOTICE OF KEY DECISION

Notice is hereby given that the following key decision is to be made:

TITLE: Town Centre Off Street Day Rate Car Park Charges

SERVICE AREA: Delivery

DECISION MAKER: Bracknell Town Centre Regeneration Committee

DATE OF DECISION: 7 Sep 2020

PURPOSE OF DECISION:

To present options in respect of the off street council-run car parks in the town centre which are reviewed in September of each year.

ISSUE REFERENCE: I092898

FIRST PUBLISHED: 19 June 2020

A report on this issue is being prepared by or on behalf of the Executive Director: Delivery. A copy of the report and any other documents will be available for inspection at Time Square, Market Street, Bracknell, RG12 1JD.

Further information can be obtained from Damian James, Assistant Director: Contracts, Delivery, Time Square, Market Street, Bracknell, RG12 1JD, Tel: 01344 355157, damian.james@bracknell-forest.gov.uk.

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NOTICE OF KEY DECISION

Notice is hereby given that the following key decision is to be made:

TITLE: Residents' Survey Results 2020

SERVICE AREA: Organisational Development, Transformation & HR

DECISION MAKER: Executive

DATE OF DECISION: 22 Sep 2020

PURPOSE OF DECISION:

To brief the Executive on the Residents' Survey 2020 results and seek endorsement of the communications plan.

ISSUE REFERENCE: I088633

FIRST PUBLISHED: 15 November 2019

A report on this issue is being prepared by or on behalf of the Director: Organisational Development, Transformation and HR. A copy of the report and any other documents will be available for inspection at Time Square, Market Street, Bracknell, RG12 1JD.

Further information can be obtained from Samantha Wood, Community Engagement and Equalities Officer, Time Square, Market Street, Bracknell, RG12 1JD, Tel: 01344 353315, samantha.wood@bracknell-forest.gov.uk.

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NOTICE OF KEY DECISION

Notice is hereby given that the following key decision is to be made:

TITLE: Revenue Budget 2021/22

SERVICE AREA: Finance

DECISION MAKER: Executive

DATE OF DECISION: 15 Dec 2020

PURPOSE OF DECISION:

To approve the Council's budget proposals for consultation

ISSUE REFERENCE: I090648

FIRST PUBLISHED: 17 March 2020

A report on this issue is being prepared by or on behalf of the Director: Finance. A copy of the report and any other documents will be available for inspection at Time Square, Market Street, Bracknell, RG12 1JD.

Further information can be obtained from Arthur Parker, Chief Accountant, Finance, Time Square, Market Street, Bracknell, RG12 1JD, Tel: 01344 352158, arthur.parker@bracknell-forest.gov.uk.

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NOTICE OF KEY DECISION

Notice is hereby given that the following key decision is to be made:

TITLE: Wellbeing and Finance Overview & Scrutiny Panel Review – Healthy Eating, Activity and Exercise

SERVICE AREA: Delivery

DECISION MAKER: Executive Member for Adult Services, Health and Housing

DATE OF DECISION: 4 Jan 2021

PURPOSE OF DECISION:

To consider the outcomes of the review which scrutinised the current provision of weight management services, healthy eating, activity and exercise levels within Bracknell Forest in order to contribute to the Council Plan and provide constructive, evidence based input into the development of a health and wellbeing strategy that fulfils the Council's legal obligations and provides effective and sustainable services to residents of the Borough.

ISSUE REFERENCE: I090586

FIRST PUBLISHED: 13 March 2020

A report on this issue is being prepared by or on behalf of the Executive Director: People. A copy of the report and any other documents will be available for inspection at Time Square, Market Street, Bracknell, RG12 1JD.

Further information can be obtained from Kirstine Berry, Governance & Scrutiny Officer, Democratic & Registration Services, Time Square, Market Street, Bracknell, RG12 1JD, , kirstine.berry@bracknell-forest.gov.uk.

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NOTICE OF KEY DECISION

Notice is hereby given that the following key decision is to be made:

TITLE: Climate Change Action Plan update

SERVICE AREA: Delivery

DECISION MAKER: Executive

DATE OF DECISION: 26 Jan 2021

PURPOSE OF DECISION:

To provide an update on progress made reviewing the Council's climate change action plan

ISSUE REFERENCE: I090146

FIRST PUBLISHED: 10 February 2020

A report on this issue is being prepared by or on behalf of the Executive Director: Delivery. A copy of the report and any other documents will be available for inspection at Time Square, Market Street, Bracknell, RG12 1JD.

Further information can be obtained from Gareth Jones, Head of Recreation, , Tel: 01189 747580, gareth.jones@bracknell-forest.gov.uk.

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NOTICE OF KEY DECISION

Notice is hereby given that the following key decision is to be made:

TITLE: Education, Skills and Growth Overview & Scrutiny Panel - Care Leavers

SERVICE AREA: Delivery

DECISION MAKER: Executive

DATE OF DECISION: 26 Jan 2021

PURPOSE OF DECISION:

To consider the outcomes of the review into the impact of accommodation and support on the educational attainment and skills of young people leaving care.

ISSUE REFERENCE: I090540

FIRST PUBLISHED: 9 March 2020

A report on this issue is being prepared by or on behalf of the Executive Director: People. A copy of the report and any other documents will be available for inspection at Time Square, Market Street, Bracknell, RG12 1JD.

Further information can be obtained from Louise Connelly, Governance & Scrutiny Officer, Democratic & Registration Services, Time Square, Market Street, Bracknell, RG12 1JD, , louise.connelly@bracknell-forest.gov.uk.

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NOTICE OF KEY DECISION

Notice is hereby given that the following key decision is to be made:

TITLE: Revenue Budget 2021/22

SERVICE AREA: Finance

DECISION MAKER: Executive

DATE OF DECISION: 9 Feb 2021

PURPOSE OF DECISION:

To recommend to Council the annual budget.

ISSUE REFERENCE: I090701

FIRST PUBLISHED: 17 March 2020

A report on this issue is being prepared by or on behalf of the Director: Finance. A copy of the report and any other documents will be available for inspection at Time Square, Market Street, Bracknell, RG12 1JD.

Further information can be obtained from Arthur Parker, Chief Accountant, Finance, Time Square, Market Street, Bracknell, RG12 1JD, Tel: 01344 352158, arthur.parker@bracknell-forest.gov.uk.

NB: The report together with any other documents being considered (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken in Democratic Services, Time Square, Market Street, Bracknell, RG12 1JD or on the Council's web site. Copies may be requested from Democratic Services but a fee will be payable.

