

BRACKNELL FOREST BOROUGH COUNCIL
LIST OF FORTHCOMING KEY DECISIONS (17 APRIL 2020)

This document lists all key decisions due to be taken in the coming months in accordance with the Local Authorities (Executive Arrangements) (Access to Information) (England) Regulations 2012. A key decision in Bracknell Forest is one that involves income or expenditure of over £400k or affects more than one electoral ward. An updated list will be published on Friday each week.

The decision makers referred to throughout this document are as follows:

Executive:

Councillor Paul Bettison, The Leader and Executive Member for Council Strategy and Community Cohesion (Chairman)

Councillor Gareth Barnard, Executive Member for Children, Young People & Learning (Vice-Chairman)

Councillor Dale Birch, Deputy Leader & Executive Member for Adult Social Care & Health

Councillor Marc Brunel-Walker, Executive Member for Economic Development & Regeneration

Councillor Dorothy Hayes, Executive Member for the Environment

Councillor Peter Heydon, Executive Member for Transformation & Finance

Councillor John Harrison, Executive Member for Culture, Delivery & Public Protection

Councillor Chris Turrell, Executive Member for Planning & Transport

Bracknell Town Centre Regeneration Committee:

Councillor Marc Brunel-Walker, Executive Member for Economic Development & Regeneration (Chairman)

Councillor Paul Bettison, The Leader and Executive Member for Council Strategy and Community Cohesion

Councillor Gareth Barnard, Executive Member for Children, Young People & Learning

Councillor John Harrison, Executive Member for Culture, Delivery & Public Protection

Councillor Chris Turrell, Executive Member for Planning & Transport

Executive Committee: Commercial Property:

Councillor Peter Heydon, Executive Member for Transformation & Finance (Chairman)

Councillor Paul Bettison, The Leader and Executive Member for Council Strategy and Community Cohesion (Vice-Chairman)

Councillor Dale Birch, Deputy Leader & Executive Member for Adult Social Care & Health

Councillor Marc Brunel-Walker, Executive Member for Economic Development & Regeneration

Each individual executive member may also make decisions as too may the following officers:

Timothy Wheadon, Chief Executive

Nikki Edwards, Executive Director: People

Kevin Gibbs, Executive Director: Delivery

Andrew Hunter, Director: Place, Planning & Regeneration

Stuart McKellar, Director of Finance

All can be contacted at Time Square, Market Street, Bracknell, RG12 1JD

For any query regarding this document, please contact Derek Morgan in Democratic Services on (01344) 352044 or derek.morgan@bracknell-forest.gov.uk.

LIST OF KEY DECISIONS

Reference	Title	Decision Maker and Date of Decision
I090183	Extension of Street Cleansing and Grounds Maintenance Contracts	Executive Director: Delivery 19 Mar 2020
I089049	Term Dates – community and voluntary controlled schools 2021-22	Executive Member for Children, Young People & Learning 17 Apr 2020
I090174	Publication of the decision statement and the submission of the Crowthorne Neighbourhood Plan to a referendum	Executive Member for Planning & Transport 21 Apr 2020
I089406	Emergency Duty Service Contract	Executive 28 Apr 2020
I090281	Procurement Plan for Environmental Monitoring Contract	Executive Member for the Environment, Executive Director: Delivery 28 Apr 2020
I089130	Relocation for EDS/Forestcare to Waterside Park Unit 2	Executive 28 Apr 2020
I089950	Utilities - Supply of Water and Waste Water	Executive 28 Apr 2020
I090167	School Meals Catering Framework	Executive Member for Children, Young People & Learning 11 May 2020
I075157	Pre-submission consultation response on the draft Winkfield Neighbourhood Plan	Executive Member for Planning & Transport 29 May 2020
I090540	Education, Skills and Growth Overview & Scrutiny Panel - Care Leavers	Executive 2 Jun 2020
I087627	Property Joint Venture Award of Partner	Executive 14 Jul 2020
I090630	Revenue Expenditure Outturn 2019/20	Executive 14 Jul 2020
I090146	Climate Change Action Plan update	Executive 22 Sep 2020
I088633	Residents' Survey Results 2020	Executive 22 Sep 2020
I090648	Revenue Budget 2021/22	Executive 15 Dec 2020
I090586	Wellbeing and Finance Overview & Scrutiny Panel Review – Healthy Eating, Activity and Exercise	Executive Member for Adult Services, Health and Housing 4 Jan 2021
I090701	Revenue Budget 2021/22	Executive 9 Feb 2021

BRACKNELL FOREST COUNCIL

**LOCAL AUTHORITIES (EXECUTIVE ARRANGEMENTS) (ACCESS TO INFORMATION)
(ENGLAND) REGULATIONS 2012**

NOTICE OF KEY DECISION

Notice is hereby given that the following key decision is to be made:

TITLE: Extension of Street Cleansing and Grounds Maintenance Contracts

SERVICE AREA: Delivery

DECISION MAKER: Executive Director: Delivery

DATE OF DECISION: 19 Mar 2020

PURPOSE OF DECISION:

To approve an extension to the current contract with Continental Landscapes

ISSUE REFERENCE: I090183

FIRST PUBLISHED: 12 February 2020

A report on this issue is being prepared by or on behalf of the Executive Director: Delivery. A copy of the report and any other documents will be available for inspection at Time Square, Market Street, Bracknell, RG12 1JD.

Further information can be obtained from Damian James, Assistant Director: Contracts, Delivery, Time Square, Market Street, Bracknell, RG12 1JD, Tel: 01344 355157, damian.james@bracknell-forest.gov.uk.

NB: The report together with any other documents being considered (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken in Democratic Services, Time Square, Market Street, Bracknell, RG12 1JD or on the Council's web site. Copies may be requested from Democratic Services but a fee will be payable.

BRACKNELL FOREST COUNCIL

**LOCAL AUTHORITIES (EXECUTIVE ARRANGEMENTS) (ACCESS TO INFORMATION)
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NOTICE OF KEY DECISION

Notice is hereby given that the following key decision is to be made:

TITLE: Term Dates – community and voluntary controlled schools 2021-22

SERVICE AREA: People

DECISION MAKER: Executive Member for Children, Young People & Learning

DATE OF DECISION: 17 Apr 2020

PURPOSE OF DECISION:

For the Executive Member to agree the Term Dates 2021-22

ISSUE REFERENCE: I089049

FIRST PUBLISHED: 5 December 2019

A report on this issue is being prepared by or on behalf of the Executive Director: People. A copy of the report and any other documents will be available for inspection at Time Square, Market Street, Bracknell, RG12 1JD.

Further information can be obtained from Lesley Adams, Senior Admissions Officer, Admissions & Property, Time Square, Bracknell, RG12 1JD, Tel: 01344 354023, lesley.adams@bracknell-forest.gov.uk.

NB: The report together with any other documents being considered (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken in Democratic Services, Time Square, Market Street, Bracknell, RG12 1JD or on the Council's web site. Copies may be requested from Democratic Services but a fee will be payable.

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NOTICE OF KEY DECISION

Notice is hereby given that the following key decision is to be made:

TITLE: Publication of the decision statement and the submission of the Crowthorne Neighbourhood Plan to a referendum

SERVICE AREA: Place, Planning & Regeneration

DECISION MAKER: Executive Member for Planning & Transport

DATE OF DECISION: 21 Apr 2020

PURPOSE OF DECISION:

To agree the publication of the decision statement and the submission of the Crowthorne Neighbourhood Plan to a referendum.

ISSUE REFERENCE: I090174

FIRST PUBLISHED: 12 February 2020

A report on this issue is being prepared by or on behalf of the Director: Place, Planning & Regeneration. A copy of the report and any other documents will be available for inspection at Time Square, Market Street, Bracknell, RG12 1JD.

Further information can be obtained from Andrew Hunter, Director: Place, Planning & Regeneration, Time Square, Market Street, Bracknell, RG12 1JD, Tel: 01344 351907, andrew.hunter@bracknell-forest.gov.uk.

NB: The report together with any other documents being considered (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken in Democratic Services, Time Square, Market Street, Bracknell, RG12 1JD or on the Council's web site. Copies may be requested from Democratic Services but a fee will be payable.

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NOTICE OF KEY DECISION

Notice is hereby given that the following key decision is to be made:

TITLE: Emergency Duty Service Contract

SERVICE AREA: People

DECISION MAKER: Executive

DATE OF DECISION: 28 Apr 2020

PURPOSE OF DECISION:

There will be 2 decisions required:-

Decision 1: To approve the contract issue for an Emergency Duty Service provided to various partner organisations via the joint authority agreement (including Bracknell Forest). Current contract arrangements expire in June 2020.

Decision 2: To agree the contract award to EDS for service provision to Bracknell Forest Council

ISSUE REFERENCE: I089406

FIRST PUBLISHED: 10 January 2020

A report on this issue is being prepared by or on behalf of the Executive Director: People. A copy of the report and any other documents will be available for inspection at Time Square, Market Street, Bracknell, RG12 1JD.

Further information can be obtained from Tony Dwyer, Interim Assistant Director: Mental Health and Out of Hours, Church Hill House, 51-52 Turing Road, Bracknell, RG12 7FR, Tel: 823333, tony.dwyer@bracknell-forest.gov.uk.

This item may be considered in private. The reason is that it could involve the disclosure of exempt information under the following category of Schedule 12A of the Local Government Act 1972:

TBC - may contain confidential information relating to staffing and costs. A decision on this will be taken once the content of the report has been determined.

NB: The report together with any other documents being considered (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken in Democratic Services, Time Square, Market Street, Bracknell, RG12 1JD or on the Council's web site. Copies may be requested from Democratic Services but a fee will be payable.

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NOTICE OF KEY DECISION

Notice is hereby given that the following key decision is to be made:

TITLE: Procurement Plan for Environmental Monitoring Contract

SERVICE AREA: Delivery

DECISION MAKER: Executive Member for the Environment, Executive Director: Delivery

DATE OF DECISION: 28 Apr 2020

PURPOSE OF DECISION:

To seek approval for a procurement plan in relation to the Environmental monitoring contract linked to the management of historic landfill sites.

ISSUE REFERENCE: I090281

FIRST PUBLISHED: 19 February 2020

A report on this issue is being prepared by or on behalf of the Executive Director: Delivery. A copy of the report and any other documents will be available for inspection at Time Square, Market Street, Bracknell, RG12 1JD.

Further information can be obtained from Damian James, Assistant Director: Contracts, Delivery, Time Square, Market Street, Bracknell, RG12 1JD, Tel: 01344 355157, damian.james@bracknell-forest.gov.uk.

This item may be considered in private. The reason is that it could involve the disclosure of exempt information under the following category of Schedule 12A of the Local Government Act 1972:

Paragraph 3 - Information relating to the financial or business affairs of any particular person (including the authority holding that information), provided that Information in this category is not exempt information if it is required to be registered under the Companies Act 1985; the Friendly Societies Acts 1974 and 1992; the Industrial and Provident Societies Acts 1965 to 1978; the Building Societies Act 1986; or the Charities Act 1993.

NB: The report together with any other documents being considered (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken in Democratic Services, Time Square, Market Street, Bracknell, RG12 1JD or on the Council's web site. Copies may be requested from Democratic Services but a fee will be payable.

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NOTICE OF KEY DECISION

Notice is hereby given that the following key decision is to be made:

TITLE: Relocation for EDS/Forestcare to Waterside Park Unit 2

SERVICE AREA: Delivery

DECISION MAKER: Executive

DATE OF DECISION: 28 Apr 2020

PURPOSE OF DECISION:

To seek approval to agree the investment in Waterside Park and the relocation of EDS/Forestcare service.

ISSUE REFERENCE: I089130

FIRST PUBLISHED: 10 December 2019

A report on this issue is being prepared by or on behalf of the Executive Director: Delivery. A copy of the report and any other documents will be available for inspection at Time Square, Market Street, Bracknell, RG12 1JD.

Further information can be obtained from Richard Payne, Head Of Maintenance, Kamay Toor, Interim Assistant Director: Property, Property, Time Square, Market Street, Bracknell, RG12 1JD, Tel: 01344 355183, Richard.Payne@bracknell-forest.gov.uk, kamay.toor@bracknell-forest.gov.uk.

This item may be considered in private. The reason is that it could involve the disclosure of exempt information under the following category of Schedule 12A of the Local Government Act 1972:

Paragraph 3 - Information relating to financial or business matters.

NB: The report together with any other documents being considered (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken in Democratic Services, Time Square, Market Street, Bracknell, RG12 1JD or on the Council's web site. Copies may be requested from Democratic Services but a fee will be payable.

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NOTICE OF KEY DECISION

Notice is hereby given that the following key decision is to be made:

TITLE: Utilities - Supply of Water and Waste Water

SERVICE AREA: Delivery

DECISION MAKER: Executive

DATE OF DECISION: 28 Apr 2020

PURPOSE OF DECISION:

Renewing service provider for water and waste water

ISSUE REFERENCE: I089950

FIRST PUBLISHED: 30 January 2020

A report on this issue is being prepared by or on behalf of the Executive Director: Delivery. A copy of the report and any other documents will be available for inspection at Time Square, Market Street, Bracknell, RG12 1JD.

Further information can be obtained from Hash Patel, Services and Energy Manager, Richard Payne, Head Of Maintenance, Time Square, Market Street, Bracknell, RG12 1JD,, Tel: 01344 355195,, hash.patel@bracknell-forest.gov.uk, Richard.Payne@bracknell-forest.gov.uk.

This item may be considered in private. The reason is that it could involve the disclosure of exempt information under the following category of Schedule 12A of the Local Government Act 1972:

Commercial information

NB: The report together with any other documents being considered (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken in Democratic Services, Time Square, Market Street, Bracknell, RG12 1JD or on the Council's web site. Copies may be requested from Democratic Services but a fee will be payable.

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NOTICE OF KEY DECISION

Notice is hereby given that the following key decision is to be made:

TITLE: School Meals Catering Framework

SERVICE AREA: People

DECISION MAKER: Executive Member for Children, Young People & Learning

DATE OF DECISION: 11 May 2020

PURPOSE OF DECISION:

To approve the decision to award the school meals catering framework agreement to the selected tenderer

ISSUE REFERENCE: I090167

FIRST PUBLISHED: 12 February 2020

A report on this issue is being prepared by or on behalf of the Executive Director: People. A copy of the report and any other documents will be available for inspection at Time Square, Market Street, Bracknell, RG12 1JD.

Further information can be obtained from Chris Taylor, Head of Education Capital and Property, Time Square, Market Street, Bracknell, RG12 1JD, Tel: 01344 354062, chris.taylor@bracknell-forest.gov.uk.

NB: The report together with any other documents being considered (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken in Democratic Services, Time Square, Market Street, Bracknell, RG12 1JD or on the Council's web site. Copies may be requested from Democratic Services but a fee will be payable.

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NOTICE OF KEY DECISION

Notice is hereby given that the following key decision is to be made:

TITLE: Pre-submission consultation response on the draft Winkfield Neighbourhood Plan

SERVICE AREA: Place, Planning & Regeneration

DECISION MAKER: Executive Member for Planning & Transport

DATE OF DECISION: 29 May 2020

PURPOSE OF DECISION:

To agree the Council's response to the draft Winkfield Neighbourhood Plan Consultation (Regulation 14 pre-submission)

ISSUE REFERENCE: I075157

FIRST PUBLISHED: 2 March 2018

A report on this issue is being prepared by or on behalf of the Director: Place, Planning & Regeneration. A copy of the report and any other documents will be available for inspection at Time Square, Market Street, Bracknell, RG12 1JD.

Further information can be obtained from Andrew Hunter, Director: Place, Planning & Regeneration, Time Square, Market Street, Bracknell, RG12 1JD, Tel: 01344 351907, andrew.hunter@bracknell-forest.gov.uk.

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NOTICE OF KEY DECISION

Notice is hereby given that the following key decision is to be made:

TITLE: Education, Skills and Growth Overview & Scrutiny Panel - Care Leavers

SERVICE AREA: Delivery

DECISION MAKER: Executive

DATE OF DECISION: 2 Jun 2020

PURPOSE OF DECISION:

To consider the outcomes of the review into the impact of accommodation and support on the educational attainment and skills of young people leaving care.

ISSUE REFERENCE: I090540

FIRST PUBLISHED: 9 March 2020

A report on this issue is being prepared by or on behalf of the Executive Director: People. A copy of the report and any other documents will be available for inspection at Time Square, Market Street, Bracknell, RG12 1JD.

Further information can be obtained from Louise Connelly, Governance & Scrutiny Officer, Democratic & Registration Services, Time Square, Market Street, Bracknell, RG12 1JD, , louise.connelly@bracknell-forest.gov.uk.

NB: The report together with any other documents being considered (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken in Democratic Services, Time Square, Market Street, Bracknell, RG12 1JD or on the Council's web site. Copies may be requested from Democratic Services but a fee will be payable.

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NOTICE OF KEY DECISION

Notice is hereby given that the following key decision is to be made:

TITLE: Property Joint Venture Award of Partner

SERVICE AREA: Finance

DECISION MAKER: Executive

DATE OF DECISION: 14 Jul 2020

PURPOSE OF DECISION:

Award of the preferred bidder following procurement.

ISSUE REFERENCE: I087627

FIRST PUBLISHED: 17 September 2019

A report on this issue is being prepared by or on behalf of the Director: Finance. A copy of the report and any other documents will be available for inspection at Time Square, Market Street, Bracknell, RG12 1JD.

Further information can be obtained from Sarah Holman, Transformation Project Manager, Transformation Team, Time Square, Market Street, Bracknell, RG12 1JD, Tel: 01344 354197, sarah.holman@bracknell-forest.gov.uk.

This item may be considered in private. The reason is that it could involve the disclosure of exempt information under the following category of Schedule 12A of the Local Government Act 1972:

Paragraph 3 - Information relating to the financial or business affairs of any particular person (including the authority that holding that information)

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NOTICE OF KEY DECISION

Notice is hereby given that the following key decision is to be made:

TITLE: Revenue Expenditure Outturn 2019/20

SERVICE AREA: Finance

DECISION MAKER: Executive

DATE OF DECISION: 14 Jul 2020

PURPOSE OF DECISION:

To note the outturn position for the year and approve earmarked reserves.

ISSUE REFERENCE: I090630

FIRST PUBLISHED: 17 March 2020

A report on this issue is being prepared by or on behalf of the Director: Finance. A copy of the report and any other documents will be available for inspection at Time Square, Market Street, Bracknell, RG12 1JD.

Further information can be obtained from Arthur Parker, Chief Accountant, Finance, Time Square, Market Street, Bracknell, RG12 1JD, Tel: 01344 352158, arthur.parker@bracknell-forest.gov.uk.

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NOTICE OF KEY DECISION

Notice is hereby given that the following key decision is to be made:

TITLE: Climate Change Action Plan update

SERVICE AREA: Delivery

DECISION MAKER: Executive

DATE OF DECISION: 22 Sep 2020

PURPOSE OF DECISION:

To provide an update on progress made reviewing the Council's climate change action plan

ISSUE REFERENCE: I090146

FIRST PUBLISHED: 10 February 2020

A report on this issue is being prepared by or on behalf of the Executive Director: Delivery. A copy of the report and any other documents will be available for inspection at Time Square, Market Street, Bracknell, RG12 1JD.

Further information can be obtained from Gareth Jones, Head of Recreation, , Tel: 01189 747580, gareth.jones@bracknell-forest.gov.uk.

NB: The report together with any other documents being considered (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken in Democratic Services, Time Square, Market Street, Bracknell, RG12 1JD or on the Council's web site. Copies may be requested from Democratic Services but a fee will be payable.

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NOTICE OF KEY DECISION

Notice is hereby given that the following key decision is to be made:

TITLE: Residents' Survey Results 2020

SERVICE AREA: Organisational Development, Transformation & HR

DECISION MAKER: Executive

DATE OF DECISION: 22 Sep 2020

PURPOSE OF DECISION:

To brief the Executive on the Residents' Survey 2020 results and seek endorsement of the communications plan.

ISSUE REFERENCE: I088633

FIRST PUBLISHED: 15 November 2019

A report on this issue is being prepared by or on behalf of the Director: Organisational Development, Transformation and HR. A copy of the report and any other documents will be available for inspection at Time Square, Market Street, Bracknell, RG12 1JD.

Further information can be obtained from Samantha Wood, Community Engagement and Equalities Officer, Time Square, Market Street, Bracknell, RG12 1JD, Tel: 01344 353315, samantha.wood@bracknell-forest.gov.uk.

NB: The report together with any other documents being considered (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken in Democratic Services, Time Square, Market Street, Bracknell, RG12 1JD or on the Council's web site. Copies may be requested from Democratic Services but a fee will be payable.

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NOTICE OF KEY DECISION

Notice is hereby given that the following key decision is to be made:

TITLE: Revenue Budget 2021/22

SERVICE AREA: Finance

DECISION MAKER: Executive

DATE OF DECISION: 15 Dec 2020

PURPOSE OF DECISION:

To approve the Council's budget proposals for consultation

ISSUE REFERENCE: I090648

FIRST PUBLISHED: 17 March 2020

A report on this issue is being prepared by or on behalf of the Director: Finance. A copy of the report and any other documents will be available for inspection at Time Square, Market Street, Bracknell, RG12 1JD.

Further information can be obtained from Arthur Parker, Chief Accountant, Finance, Time Square, Market Street, Bracknell, RG12 1JD, Tel: 01344 352158, arthur.parker@bracknell-forest.gov.uk.

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NOTICE OF KEY DECISION

Notice is hereby given that the following key decision is to be made:

TITLE: Wellbeing and Finance Overview & Scrutiny Panel Review – Healthy Eating, Activity and Exercise

SERVICE AREA: Delivery

DECISION MAKER: Executive Member for Adult Services, Health and Housing

DATE OF DECISION: 4 Jan 2021

PURPOSE OF DECISION:

To consider the outcomes of the review which scrutinised the current provision of weight management services, healthy eating, activity and exercise levels within Bracknell Forest in order to contribute to the Council Plan and provide constructive, evidence based input into the development of a health and wellbeing strategy that fulfils the Council's legal obligations and provides effective and sustainable services to residents of the Borough.

ISSUE REFERENCE: I090586

FIRST PUBLISHED: 13 March 2020

A report on this issue is being prepared by or on behalf of the Executive Director: People. A copy of the report and any other documents will be available for inspection at Time Square, Market Street, Bracknell, RG12 1JD.

Further information can be obtained from Kirstine Berry, Governance & Scrutiny Officer, Democratic & Registration Services, Time Square, Market Street, Bracknell, RG12 1JD, , kirstine.berry@bracknell-forest.gov.uk.

NB: The report together with any other documents being considered (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken in Democratic Services, Time Square, Market Street, Bracknell, RG12 1JD or on the Council's web site. Copies may be requested from Democratic Services but a fee will be payable.

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NOTICE OF KEY DECISION

Notice is hereby given that the following key decision is to be made:

TITLE: Revenue Budget 2021/22

SERVICE AREA: Finance

DECISION MAKER: Executive

DATE OF DECISION: 9 Feb 2021

PURPOSE OF DECISION:

To recommend to Council the annual budget.

ISSUE REFERENCE: I090701

FIRST PUBLISHED: 17 March 2020

A report on this issue is being prepared by or on behalf of the Director: Finance. A copy of the report and any other documents will be available for inspection at Time Square, Market Street, Bracknell, RG12 1JD.

Further information can be obtained from Arthur Parker, Chief Accountant, Finance, Time Square, Market Street, Bracknell, RG12 1JD, Tel: 01344 352158, arthur.parker@bracknell-forest.gov.uk.

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