

## The Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012

Notice is hereby given that the decisions listed below and detailed on the attached notices may be taken in private at the meetings indicated. For further information on why these matters may be considered in private, please see the description on the individual notices.

Meeting	Title
Executive 22 Oct 2019	Procurement Plan for the Re-tender of Liability Insurance Provider and Claims Handling Service
Executive 22 Oct 2019	School meals catering re-tender
Executive 12 Nov 2019	Smart Connect: Future Direction
Bracknell Town Centre Regeneration Committee 9 Dec 2019	Bracknell Town Centre Regeneration Committee Update Report
Executive 17 Dec 2019	Blue Mountain Community and Health Care Hub - Procurement Plan
Executive 17 Dec 2019	Property Joint Venture Award of Partner
Executive 2 Jun 2020	Property Joint Venture Award of Partner

For further information, please contact Derek Morgan on (01344) 352044 or [derek.morgan@bracknell-forest.gov.uk](mailto:derek.morgan@bracknell-forest.gov.uk)

**Date: 04 October 2019**

*NB: The Council normally seeks to consider matters in public but, in certain circumstances, is required to consider whether the nature of the likely discussion justifies excluding the press and public as exempt information may be disclosed. There are 7 categories of exempt information*

- (1) Information relating to any individual.*
- (2) Information which is likely to reveal the identity of an individual.*
- (3) Information relating to the financial or business affairs of any particular person (including the authority holding that information), provided that Information in this category is not exempt information if it is required to be registered under the Companies Act 1985; the Friendly Societies Acts 1974 and 1992; the Industrial and Provident Societies Acts 1965 to 1978; the Building Societies Act 1986; or the Charities Act 1993.*
- (4) Information relating to any consultations or negotiations, or contemplated consultations, or negotiations, in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or officer holders under, the authority.*
- (5) Information in respect of which a claim of legal professional privilege could be maintained in legal proceedings.*
- (6) Information which reveals that the authority proposes*

*(a) to give under any enactment a notice under or by virtue of which requirements are imposed on a person; or*

*(b) to make an order or direction under any enactment.*

*(7) Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime*

*In each case, the decision making body must decide if and so long, as in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.*

*For this reason, certain items to which these notices apply, may actually be considered in public.*

**BRACKNELL FOREST COUNCIL**

**THE LOCAL AUTHORITIES (EXECUTIVE ARRANGEMENTS) (MEETINGS AND ACCESS TO INFORMATION) (ENGLAND) REGULATIONS 2012**

**NOTICE OF INTENTION TO CONDUCT BUSINESS IN PRIVATE**

Notice is hereby given in accordance with Regulation 5 of the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 that the following meeting may move into private session to consider the item detailed below:

**MEETING:** Executive

**DATE:** 22 Oct 2019

The details of the proposed decision are as follows:

**TITLE:** Procurement Plan for the Re-tender of Liability Insurance Provider and Claims Handling Service

**SERVICE AREA:** Finance

**PURPOSE OF DECISION:**

To agree the procurement plan for the re-tender of liability insurance provider and claims handling service.

**ISSUE REFERENCE:** I085957

**FIRST PUBLISHED:** 6 August 2019

The Executive will be considering a report prepared by or on behalf of the Director: Finance.

Further information can be obtained from Helen Rogers, Insurance Officer, Finance, Time Square, Market Street, Bracknell, RG12 1JD, Tel: 01344 352094, [helen.rogers@bracknell-forest.gov.uk](mailto:helen.rogers@bracknell-forest.gov.uk).

The reason that the item may be considered in private is that the discussion could involve the disclosure of exempt information under the following category of Schedule 12A of the Local Government Act 1972:

Paragraph 3 - Information relating to financial or business affairs.

Should you wish to make any representations in relation to the meeting being held in private for the consideration of the above item, you should contact:

Democratic Services, Bracknell Forest Council, Time Square, Market Street, Bracknell, RG12 1JD. Email: [committee@bracknell-forest.gov.uk](mailto:committee@bracknell-forest.gov.uk)

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**MEETING:** Executive

**DATE:** 22 Oct 2019

The details of the proposed decision are as follows:

**TITLE:** School meals catering re-tender

**SERVICE AREA:** People

**PURPOSE OF DECISION:**

To approve the Procurement Plan for the re-tender of the school meals catering contract.

**ISSUE REFERENCE:** I087283

**FIRST PUBLISHED:** 29 August 2019

The Executive will be considering a report prepared by or on behalf of the Executive Director: People.

Further information can be obtained from Chris Taylor, Head of Education Capital and Property, Time Square, Market Street, Bracknell, RG12 1JD, Tel: 01344 354062, [chris.taylor@bracknell-forest.gov.uk](mailto:chris.taylor@bracknell-forest.gov.uk).

The reason that the item may be considered in private is that the discussion could involve the disclosure of exempt information under the following category of Schedule 12A of the Local Government Act 1972:

Information relating to the financial or business affairs of any particular person (including the authority holding that information).

Should you wish to make any representations in relation to the meeting being held in private for the consideration of the above item, you should contact:

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**MEETING:** Executive

**DATE:** 12 Nov 2019

The details of the proposed decision are as follows:

**TITLE:** Smart Connect: Future Direction

**SERVICE AREA:** Delivery

**PURPOSE OF DECISION:**

To propose entering into discussion with SmartCitizen to better ensure the future development of the Council's SmartConnect Customer Management System.

**ISSUE REFERENCE:** I080303

**FIRST PUBLISHED:** 2 November 2018

The Executive will be considering a report prepared by or on behalf of the Executive Director: Delivery.

Further information can be obtained from Bobby Mulheir, Assistant Director: IT & Customer Experience, Customer Experience, Time Square, Market Street, Bracknell, RG12 1AQ, Tel: 01344 352096, [bobby.mulheir@bracknell-forest.gov.uk](mailto:bobby.mulheir@bracknell-forest.gov.uk).

The reason that the item may be considered in private is that the discussion could involve the disclosure of exempt information under the following category of Schedule 12A of the Local Government Act 1972:

Paragraph 3 - Information relating to the financial or business affairs of any particular person (including the authority holding that information).

Should you wish to make any representations in relation to the meeting being held in private for the consideration of the above item, you should contact:

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**MEETING:** Bracknell Town Centre Regeneration Committee

**DATE:** 9 Dec 2019

The details of the proposed decision are as follows:

**TITLE:** Bracknell Town Centre Regeneration Committee Update Report

**SERVICE AREA:** Place, Planning & Regeneration

**PURPOSE OF DECISION:**

To update the Committee on the regeneration of Bracknell Town Centre

**ISSUE REFERENCE:** I087501

**FIRST PUBLISHED:** 10 September 2019

The Bracknell Town Centre Regeneration Committee will be considering a report prepared by or on behalf of the Director: Place, Planning & Regeneration.

Further information can be obtained from Andrew Hunter, Director: Place, Planning & Regeneration, Time Square, Market Street, Bracknell, RG12 1JD, Tel: 01344 351907, [andrew.hunter@bracknell-forest.gov.uk](mailto:andrew.hunter@bracknell-forest.gov.uk).

The reason that the item may be considered in private is that the discussion could involve the disclosure of exempt information under the following category of Schedule 12A of the Local Government Act 1972:

Paragraph 3 - information relating to the financial or business affairs of any particular person (including the authority holding the information)

Should you wish to make any representations in relation to the meeting being held in private for the consideration of the above item, you should contact:

Democratic Services, Bracknell Forest Council, Time Square, Market Street, Bracknell, RG12 1JD. Email: [committee@bracknell-forest.gov.uk](mailto:committee@bracknell-forest.gov.uk)

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**MEETING:** Executive

**DATE:** 17 Dec 2019

The details of the proposed decision are as follows:

**TITLE:** Blue Mountain Community and Health Care Hub - Procurement Plan

**SERVICE AREA:** Place, Planning & Regeneration

#### **PURPOSE OF DECISION:**

The purpose of this report is to provide an update on the progress of the Blue Mountain Community and Health Care Hub scheme and the supporting financial summary. The project is in partnership with the East Berkshire Clinical Commissioning Group (CCG). A decision is required to proceed to the next stage of the project, which includes completion of the heads of terms, appointment of a design team for completion of RIBA Stage 3 design and applying for planning permission. The CCG submitted an outline business case to the NHS in July 2019 to secure funding for the health provision. A procurement plan tailored to the specific requirements of this project requires approval.

**ISSUE REFERENCE:** I085911

**FIRST PUBLISHED:** 2 August 2019

The Executive will be considering a report prepared by or on behalf of the Director: Place, Planning & Regeneration.

Further information can be obtained from Andrew Hunter, Director: Place, Planning & Regeneration, Time Square, Market Street, Bracknell, RG12 1JD, Tel: 01344 351907, [andrew.hunter@bracknell-forest.gov.uk](mailto:andrew.hunter@bracknell-forest.gov.uk).

The reason that the item may be considered in private is that the discussion could involve the disclosure of exempt information under the following category of Schedule 12A of the Local Government Act 1972:

Paragraph 3 - Information relating to financial or business affairs.

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**MEETING:** Executive

**DATE:** 17 Dec 2019

The details of the proposed decision are as follows:

**TITLE:** Property Joint Venture Award of Partner

**SERVICE AREA:** Organisational Development, Transformation & HR

**PURPOSE OF DECISION:**

To update the Council on the progress made to appoint a Joint Venture partner.

**ISSUE REFERENCE:** I087757

**FIRST PUBLISHED:** 27 September 2019

The Executive will be considering a report prepared by or on behalf of the Director: Finance.

Further information can be obtained from Sarah Holman, Transformation Project Manager, Transformation Team, Time Square, Market Street, Bracknell, RG12 1JD, Tel: 01344 354197, [sarah.holman@bracknell-forest.gov.uk](mailto:sarah.holman@bracknell-forest.gov.uk).

The reason that the item may be considered in private is that the discussion could involve the disclosure of exempt information under the following category of Schedule 12A of the Local Government Act 1972:

Paragraph 3 - Information relating to financial or business matters.

Should you wish to make any representations in relation to the meeting being held in private for the consideration of the above item, you should contact:

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**MEETING:** Executive

**DATE:** 2 Jun 2020

The details of the proposed decision are as follows:

**TITLE:** Property Joint Venture Award of Partner

**SERVICE AREA:** Organisational Development, Transformation & HR

**PURPOSE OF DECISION:**

Award of the preferred bidder following procurement.

**ISSUE REFERENCE:** I087627

**FIRST PUBLISHED:** 17 September 2019

The Executive will be considering a report prepared by or on behalf of the Director: Finance.

Further information can be obtained from Sarah Holman, Transformation Project Manager, Transformation Team, Time Square, Market Street, Bracknell, RG12 1JD, Tel: 01344 354197, sarah.holman@bracknell-forest.gov.uk.

The reason that the item may be considered in private is that the discussion could involve the disclosure of exempt information under the following category of Schedule 12A of the Local Government Act 1972:

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