

Notice of Meeting

Health and Wellbeing Board

Councillor Dale Birch, Bracknell Forest Council
Philip Cook, Involve
Councillor Dr Gareth Barnard, Bracknell Forest Council
Cynthia Folarin, Bracknell Forest Council
Alex Gild, Berkshire Healthcare NHS Foundation Trust
Jane Hogg, Frimley Health NHS Foundation Trust
Sonia Johnson, Bracknell Forest Council
Martin Kittel, East Berkshire CCG
Tessa Lindfield, Strategic Director of Public Health
Dr Jackie McGlynn, East Berkshire CCG
Rachel Morgan, Bracknell Forest Council
Melanie O'Rourke, Bracknell Forest Council
Dave Phillips, Bracknell Forest Safeguarding Board
Jonathan Picken, Bracknell Forest Safeguarding Board
David Radbourne, South Central Sub Region NHS
Mark Sanders, Healthwatch
Fiona Slevin-Brown, East Berkshire Clinical Commissioning Group
Fidelma Tinneney, Berkshire Care Association
Dr William Tong, East Berkshire Clinical Commissioning Group
Timothy Wheadon, Bracknell Forest Council



Thursday 10 September 2020, 2.00 - 4.00 pm
Microsoft Teams Meeting

Agenda

Item	Description	Page
1.	Election of Chairman	
2.	Appointment of Vice-Chairman	
3.	Apologies	
	To receive apologies for absence and to note the attendance of any substitute members.	
4.	Declarations of Interest	
	Members are asked to declare any disclosable pecuniary or affected interests in respect of any matter to be considered at this meeting. Any Member with a Disclosable Pecuniary Interest in a matter should withdraw from the meeting when the matter is under consideration and should notify the Democratic Services Officer in attendance that they are withdrawing as they have such an interest. If the Disclosable Pecuniary Interest is not entered on the register of Members interests the Monitoring Officer must be notified of the interest within 28 days.	

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	Any Member with an affected Interest in a matter must disclose the interest to the meeting. There is no requirement to withdraw from the meeting when the interest is only an affected interest, but the Monitoring Officer should be notified of the interest, if not previously notified of it, within 28 days of the meeting.	
5.	Urgent Items of Business	
	Any other items which the chairman decides are urgent.	
6.	Minutes from Previous Meeting	3 - 6
	To approve as a correct record the minutes of the meeting of the Board held on 27 February 2020.	
7.	Matters Arising	
8.	Public Participation	
	<p>QUESTIONS: If you would like to ask a question you must arrive 15 minutes before the start of the meeting to provide the clerk with your name, address and the question you would like to ask. Alternatively, you can provide this information by email to the clerk at committee@bracknell-forest.gov.uk at least two hours ahead of a meeting. The subject matter of questions must relate to an item on the Board's agenda for that particular meeting. The clerk can provide advice on this where requested.</p> <p>PETITIONS: A petition must be submitted a minimum of seven working days before a Board meeting and must be given to the clerk by this deadline. There must be a minimum of ten signatures for a petition to be submitted to the Board. The subject matter of a petition must be about something that is within the Board's responsibilities. This includes matters of interest to the Board as a key stakeholder in improving the health and wellbeing of communities.</p>	
9.	Community Impact Assessment - output	
10.	NHSE Phase 3 restoration and recovery system response	
11.	Agency Updates	

Sound recording, photographing, filming and use of social media is permitted. Please contact Emma Young, 01344 352253, lizzie.rich@bracknell-forest.gov.uk, so that any special arrangements can be made.

Published: 2 September 2020

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**HEALTH AND WELLBEING BOARD
27 FEBRUARY 2020
2.00 - 3.38 PM**

Present:

Councillor Dale Birch, Bracknell Forest Council (Chairman)
Philip Cook, Involve (Vice-Chairman)
Councillor Dr Gareth Barnard, Bracknell Forest Council
Alex Gild, Berkshire Healthcare NHS Foundation Trust
Tessa Lindfield, Strategic Director of Public Health
Jonathan Picken, Safeguarding Board Business Manager
Timothy Wheadon, Bracknell Forest Council
Chris Taylor, Bracknell Forest Healthwatch

Apologies for absence were received from:

Nikki Edwards, Bracknell Forest Council
Cynthia Folarin, Bracknell Forest Council
Jane Hogg, Frimley Health NHS Foundation Trust
Melanie O'Rourke, Bracknell Forest Council
Dave Phillips, Bracknell Forest Council
David Radbourne, South Central Sub Region NHS
Mark Sanders, Healthwatch
Fiona Slevin-Brown, East Berkshire Clinical Commissioning Group
Dr William Tong, East Berkshire Clinical Commissioning Group

34. Declarations of Interest

There were no declarations of interest.

35. Urgent Items of Business

There were no urgent items of business.

36. Minutes from Previous Meeting & Matters Arising

Arising from the minutes, it was noted that there had been a poor response to a request for Board members to share any HR staff wellbeing policies. It was agreed that the Board would hold an information session on workplace wellbeing at their next meeting, with each partner to present any relevant policies. It was suggested that a business representative of the Business Improvement District could be invited to this session. **(Action: Lizzie Rich to add to forward plan)**

37. Public Participation

There were no items for public participation.

38. Actions taken between meetings

Phil Cook queried when the Better Care Fund recommendations would be seen by the Board, and it was agreed that an update would be requested for the next Board. **(Action: Lizzie Rich)**

Phil also reported that the Frimley ICS was bidding for funding to assess the use of volunteers across the system, with possibilities for further funding bids. Phil commented that it was important that Frimley ICS did not work in isolation, and that the voluntary and community system needed to be supported.

Jonathan Picken reported that the Safeguarding Board had appointed its new independent chair and scrutineer, Brian Boxall. The Board was currently revising its priorities and reviewing its connections with other Partnerships.

Cllr Dale Birch advised that the East Berkshire CCG had restructured, and that Fiona Slevin-Brown was now the Managing Director for Bracknell Forest. The practicalities of the new structure were not yet clear, and Cllr Birch was due to meet with the CCG to further understand this.

Cllr Birch also reminded Board members of the ongoing Health and Wellbeing strategy review and invited all members to be involved in the review as required. The first two Place summits had been successful and would facilitate co-production of the new strategy. The new strategy would include an action plan for the Board to monitor.

Cllr Gareth Barnard reported that the East Berkshire CCG had agreed to financially support the Family Safeguarding Model.

Tessa Lindfield reported that the Consultant in Public Health role was out to advert, with interviews scheduled for 23 March 2020.

Tessa also reported that Public Health were moving into the next phase of the Joint Strategic Needs Assessment, with the Berkshire Observatory now live and being well used. The Berkshire Public Health team were assessing how the Observatory could be used to drive evidence based decision making. All partners were invited to look into Population Health Management resources on the [King's Fund website](#).

Tessa also advised as the Chair of the Berkshire Child Death Overview Panel that the Panel was beginning to implement new guidance following the split from the LSCB procedures. A new electronic reporting system for the child mortality database was in place. The Panel's Annual Report had been published, and while there were no recommendations in respect of Health and Wellbeing Boards, partners were invited to read the report if interested.

Phil Cook reported on the challenges around co-commission of voluntary and community sector agencies by joint statutory agencies, which had in some cases not been well communicated to the voluntary and community sector.

Phil also reported that Berkshire Women's Aid had recently raised concerns around their capacity in Bracknell Forest, and this was a similar picture in other Voluntary and Community Sector groups in Bracknell Forest. Phil mentioned the particular pressure on mental health provision in Bracknell Forest, which was putting pressure on existing voluntary bodies. It was noted that the Executive Director: People and the Independent Chair of the Safeguarding Board had commissioned a deep-dive into the rise of mental health challenges in Bracknell Forest.

Jonathan Picken reported that the Safeguarding Board had been discussing cohorts of children with the most complex needs, and that in some cases there had been instances of unnecessary medicalisation of mental health needs. Board members requested to see the outcome of the deep dive from the Safeguarding Board once

complete (**Action: Jonathan Picken to provide**), and to ask Fiona Slevin-Brown about plans for mental health provision in Bracknell Forest.

Cllr Birch reported that there was some disconnection between the Health and Wellbeing Alliance Board, local Health and Wellbeing Boards and the Council's Communications and Marketing team. Cllr Birch agreed to raise his concerns with the Alliance Board. (**Action: Cllr Birch**)

39. **Agency Updates**

Agency updates were covered under the previous item.

40. **Frimley Healthcare System Strategy and Governance**

Tessa Lindfield reported on the Frimley Healthcare System Strategy and Governance, in Jane Hogg's absence.

The new strategy had begun in April 2019 arising from consultation with all partners and the output of the Healthwatch questionnaire. Listening to the public and population health management had been key themes of development for the new strategy.

The new strategy included six strategic ambitions; Starting Well, Focus on Wellbeing, Community Deals, Our People, Leadership and Culture, and Outstanding Use of Resources. The delivery Board included a sponsor for each of the ambitions and included a representative for each 'Place' in the ICS footprint (Nikki Edwards for Bracknell Forest).

Tessa commented that the strategy's ambition was to have improved healthy life expectancy by 2 years. Healthy life expectancy was a composite measure based on survey outcomes and illness data and was primarily based on self-reporting.

In response to questions, the following points were noted:

- Tessa agreed to find out whether there was any representation from the voluntary and community sector on the delivery board. (**Action: Tessa Lindfield / Jane Hogg**)
- Tessa agreed to find out how the new Frimley strategy would work alongside the new Place Managing Directors under East Berkshire CCGs. (**Action: Tessa Lindfield / Jane Hogg**)
- Phil Cook advised partners that the Frimley ICS would be involved in the first Creating Healthy Communities networking event for the voluntary and community services at Easthampstead Baptist Church. Partners were invited to attend if interested.
- The strategy had established a citizen's panel alongside the delivery board to ensure public consultation.
- Board members recognised the importance of interlinking the priorities and actions across different organisations and partnership plans to ensure that ambitions were being delivered as business as usual.
- The Board noted the importance of delivering primary care in a different way to divert business away from GPs.
- The Board agreed to hold a session on their next agenda to map out the ambitions in the Frimley strategy into existing Bracknell Forest policy, to understand which ambitions were not already supported as business as usual in Bracknell Forest. (**Action: Lizzie Rich**)

41. **Coronavirus update**

Tessa Lindfield updated partners on the coronavirus COVID-19.

At the time of the meeting, there were 15 cases of Covid-19 in the UK, and there had been approximately 7,000 tests. There had not been any person to person spread.

Public Health England had established a strategy for the containment and delay of the virus., which primarily consisted of active surveillance for anyone suspected of carrying the virus, and for testing and isolation to be carried out.

Tessa commented that it was hoped that by delaying the virus' spread in the UK, professionals would both have more time to establish plans to deal with the virus, and would be out of the acute winter pressure period in hospitals.

Public Health were pointing all members of the public, schools and workplaces to the [Public Health England blog](#) which was updated with information daily. Public Health colleagues were managing both the ongoing infection risk and the public anxiety around the virus.

In response to questions, the following points were noted:

- The Council had written to all schools giving guidance, and Public Health were tweeting at least twice per day with updates. Board members were encouraged to retweet messages from Public Health and to reinforce the centralised national information.
- The capacity on 111 phonelines and the screening pod seemed to be working well, although plans for community testing models were being developed.

42. **Dates of Future Meetings and Forward Plan**

11 June 2020, 2pm

10 September 2020, 2pm

3 December 2020, 2pm

Items for future meeting:

- Better Care Fund recommendations and update
- Frimley Strategy ambition mapping against existing Bracknell Forest system policies
- CCG restructure

CHAIRMAN