

## Notice of Meeting

### Environment, Culture and Communities Overview & Scrutiny Panel

Councillors Angell, Brossard, Brown, Ms Gaw, Mrs Ingham, Kennedy and Kirke, Mrs McKenzie-Boyle and Porter

**Co-opted Members (non-voting)** – Cllr Parker

**Also Invited:**

Councillors Brunel-Walker, Harrison, Mrs Hayes MBE and Turrell



**Tuesday 18 June 2019, 7.30 - 9.30 pm**  
**Council Chamber - Time Square, Market Street, Bracknell,**  
**RG12 1JD**

**Pre-meeting for Panel members – 7.00-7.30pm**  
**Time Square, Room 8, Ground Floor**

### Agenda

Item	Description	Page
1.	<b>Election of Chairman</b> <b>Reporting:</b> Louise Connelly, Governance and Scrutiny Co-ordinator	
2.	<b>Appointment of Vice Chairman</b> <b>Reporting:</b> Chairman	
3.	<b>Apologies for Absence/Substitute Members</b>  To receive apologies for absence and to note the attendance of any substitute members. <b>Reporting:</b> Chairman	
4.	<b>Minutes and Matters Arising</b>  To approve as a correct record the minutes of the meeting of the Environment, Culture and Communities Overview and Scrutiny Panel held on 5 March 2019. <b>Reporting:</b> Chairman	5 - 12
5.	<b>Declarations of Interest and Party Whip</b>  Members are asked to declare any disclosable pecuniary or affected interests and the nature of that interest, including the existence and nature of the party whip, in respect of any matter to be considered at this meeting.  Any Member with a Disclosable Pecuniary Interest in a matter should withdraw from the meeting when the matter is under consideration and should notify the Democratic Services Officer in attendance that they are withdrawing as they have such an interest. If the Disclosable Pecuniary	

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	<p>Interest is not entered on the register of Members interests the Monitoring Officer must be notified of the interest within 28 days.</p> <p>Any Member with an Affected Interest in a matter must disclose the interest to the meeting. There is no requirement to withdraw from the meeting when the interest is only an affected interest, but the Monitoring Officer should be notified of the interest, if not previously notified of it, within 28 days of the meeting.</p> <p><b>Reporting:</b> All members</p>	
6.	<b>Urgent Items of Business</b>	
	<p>Any other items which, pursuant to Section 100B(4)(b) of the Local Government Act 1972, the Chairman decides are urgent.</p> <p><b>Reporting:</b> Chairman</p>	
7.	<b>Public Participation</b>	
	<p>To receive submissions from members of the public which have been submitted in advance in accordance with the Council's Public Participation Scheme for Overview and Scrutiny.</p> <p><b>Reporting:</b> Chairman</p>	
8.	<b>Directorate Overview</b>	
	<p>Members will be provided with an overview of the Directorates that relate to Environment, Culture and Communities.</p> <p><b>Reporting:</b> Officers from Directorates which feed into this Panel</p>	
9.	<b>LED Lighting Task and Finish Group Update</b>	
	<p>Cllr Porter, Chairman of the LED Lighting Task and Finish Group will provide a verbal update on the work of this group.</p> <p><b>Reporting:</b> Cllr Porter</p>	
10.	<b>Houses in Multiple Occupation Task and Finish Group Update</b>	
	<p>Cllr Brossard, Chairman of the Houses in Multiple Occupation (HMO) Task and Finish Group will provide a verbal update on the work of this group.</p> <p><b>Reporting:</b> Cllr Brossard</p>	
11.	<b>Parking Strategy</b>	13 - 22
	<p>Members are asked to discuss and consider the future direction of the Council's parking strategy.</p> <p><b>Reporting:</b> Damian James, Assistant Director: Contract Services</p>	
12.	<b>Quarterly Service Report (QSR)</b>	23 - 78
	To consider the latest trends, priorities and pressures in terms of	

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	<p>departmental performance as reported in the QSR for the fourth quarter of 2019/20 (January to March 2019) relating to Environment, Culture and Communities.</p> <p>Panel members are asked to give advance notice to the Governance and Scrutiny Team of any questions relating to the Quarterly Service Report where possible.</p> <p><b>Reporting:</b> Chairman</p>	
13.	<b>Executive Forward Plan</b>	79 - 82
	<p>To consider scheduled Executive Key and Non-Key Decisions relating to Environment, Culture and Communities.</p> <p><b>Reporting:</b> Chairman</p>	

### **DATE OF NEXT MEETING**

The next meeting of the Environment, Culture and Communities Overview & Scrutiny Panel has been scheduled for 10 September 2019.

Sound recording, photographing, filming and use of social media is permitted. Please contact Louise Connelly, 01344 354047, [louise.connelly@bracknell-forest.gov.uk](mailto:louise.connelly@bracknell-forest.gov.uk), so that any special arrangements can be made.

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