

Notice of Meeting

Executive

Councillor Bettison OBE (Chairman),
Councillor Dr Barnard (Vice-Chairman),
Councillors D Birch, Brunel-Walker, Harrison, Mrs Hayes MBE,
Heydon and Turrell

Tuesday 22 October 2019, 5.00 - 6.30 pm
Council Chamber - Time Square, Market Street, Bracknell, RG12 1JD



Agenda

Item	Description	Page
1.	Apologies	
2.	Declarations of Interest	
	<p>Members are asked to declare any Disclosable Pecuniary or Affected Interests in respect of any matter to be considered at this meeting.</p> <p>Any Member with a Disclosable Pecuniary Interest in a matter should withdraw from the meeting when the matter is under consideration and should notify the Democratic Services Officer in attendance that they are withdrawing as they have such an interest. If the Disclosable Pecuniary Interest is not entered on the register of Members interests the Monitoring Officer must be notified of the interest within 28 days.</p> <p>Any Member with an Affected Interest in a matter must disclose the interest to the meeting. There is no requirement to withdraw from the meeting when the interest is only an affected interest, but the Monitoring Officer should be notified of the interest, if not previously notified of it, within 28 days of the meeting.</p>	
3.	Minutes	5 - 12
	To consider and approve the minutes of the meeting of the Executive held on 24 September 2019.	
4.	Urgent Items of Business	
	Any other items which, pursuant to Section 100B(4)(b) of the Local Government Act 1972, the Chairman decides are urgent.	

Executive Key Decisions

The items listed below all relate to Key Executive decisions, unless stated otherwise below.

5.	Council Plan 2019-23	13 - 24
	To approve the new Council Plan. Reporting: Timothy Wheadon	

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6.	2019 Review Polling Districts and Polling Places	25 - 26
	To report on the statutory review of all polling places and polling districts within Bracknell Forest. Reporting: Kevin Gibbs	
7.	Transfer of land - non-strategic open spaces to Parish and Town Councils	27 - 32
	To approve the grant of new long-term leases to transfer selected open spaces to Parish and Town Council management and maintenance. To approve the re-grant of existing leases to create consistency of lease terms and durations for Parish and Town Councils. Reporting: Kevin Gibbs	
8.	Adoption of a Local List of Buildings and Structures of Local Architectural or Historic Interest	33 - 68
	To approve the Local List of Buildings and Structures of Local Architectural or Historic Interest in response to nominations received. Reporting: Andrew Hunter	

Exclusion of the Press and Public

Agenda item 9 is supported by annexes containing exempt information as defined in Schedule 12A of the Local Government Act 1972. If the Committee wishes to discuss the content of these annexes in detail, it may choose to move the following resolution:

That pursuant to Regulation 4 of the Local Authorities (Executive Arrangements) (Access to Information) Regulations 2012 and having regard to the public interest, members of the public and press be excluded from the meeting for the consideration of item 5/6 which involves the likely disclosure of exempt information under the following category of Schedule 12A of the Local Government Act 1972:

- (3) *Information relating to the financial or business affairs of any particular person (including the authority holding that information).*

9.	School meals catering re-tender	69 - 98
	To approve the Procurement Plan for the re-tender of the school meals catering contract. Reporting: Rachel Morgan	

Exclusion of the Press and Public

To consider the following motion:

That pursuant to Regulation 4 of the Local Authorities (Executive Arrangements) (Access to Information) Regulations 2012 and having regard to the public interest, members of the public and press be excluded from the meeting for the consideration of items 10 and 11

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which involves the likely disclosure of exempt information under the following category of Schedule 12A of the Local Government Act 1972:

- (3) Information relating to the financial or business affairs of any particular person (including the authority holding that information).

NB: No representations were received in response to the 28 day notice of a private meeting.

10.	Procurement Plan for the Re-tender of Liability Insurance Provider and Claims Handling Service	99 - 120
	To agree the procurement plan for the re-tender of liability insurance provider and claims handling service. Reporting: Stuart McKellar	
11.	Home to School Transport New Contracts procurement	121 - 146
	To approve the Procurement Plan for Home to School Transport and Occasional Transport Services. Reporting: Kevin Gibbs	

Sound recording, photographing, filming and use of social media is permitted. Please contact Hannah Stevenson, 01344 352308, hannah.stevenson@bracknell-forest.gov.uk, so that any special arrangements can be made.

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