



NOTICE OF MEETING

Governance & Audit Committee

Wednesday 31 January 2018, 7.30 pm

**Council Chamber, Fourth Floor, Easthampstead House, Town Square,
Bracknell, RG12 1AQ**

To: Governance & Audit Committee

Councillor Allen (Chairman), Councillor Thompson (Vice-Chairman), Councillors Heydon, Leake, McLean, Ms Miller, Mrs Temperton and Worrall

Independent Member

David St. John Jones

cc: Substitute Members of the Committee

Councillors Mrs Hayes MBE, Dr Hill, McCracken, Mrs McKenzie-Boyle and Peacey

ALISON SANDERS
Director of Resources

EMERGENCY EVACUATION INSTRUCTIONS

- 1 If you hear the alarm, leave the building immediately.
- 2 Follow the green signs.
- 3 Use the stairs not the lifts.
- 4 Do not re-enter the building until told to do so.

If you require further information, please contact: Kirsty Hunt
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Square, Bracknell, RG12 1AQ

Sound recording, photographing, filming and use of social media at meetings which are held in public are permitted. Those wishing to record proceedings at a meeting are however advised to contact the Democratic Services Officer named as the contact for further information on the front of this agenda as early as possible before the start of the meeting so that any special arrangements can be made.

AGENDA

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1. **Apologies for Absence**

To receive apologies for absence and to note the attendance of any substitute members.

2. **Declarations of Interest**

Members are asked to declare any disclosable pecuniary or affected interests in respect of any matter to be considered at this meeting.

Any Member with a Disclosable Pecuniary Interest in a matter should withdraw from the meeting when the matter is under consideration and should notify the Democratic Services Officer in attendance that they are withdrawing as they have such an interest. If the Disclosable Pecuniary Interest is not entered on the register of Members interests the Monitoring Officer must be notified of the interest within 28 days.

Any Member with an affected Interest in a matter must disclose the interest to the meeting. There is no requirement to withdraw from the meeting when the interest is only an affected interest, but the Monitoring Officer should be notified of the interest, if not previously notified of it, within 28 days of the meeting.

3. **Minutes of the previous meeting**

To approve as a correct record the minutes of the meetings of the Committee held on 20 September 2017.

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4. **Urgent Items of Business**

Any other items which, pursuant to Section 100B(4)(b) of the Local Government Act 1972, the Chairman decides are urgent.

5. **2017/18 External Audit Planning Board Report**

To enable the Council's External Auditor to present to the Committee the Audit plan covering the 2017/18 financial year.

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6. **2016/17 Grant Certification Report**

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|-----|--|-----------|
| | To enable the Council's External Auditor to present to the Committee their report on the result of the grant claims audit for 2016/17. | 47 - 58 |
| 7. | Contract Standing Orders | |
| | To recommend to Council the proposed changes to Contract Standing Orders to reflect the need to transform procurement processes in line with the approach taken to the Council Wide Support Services review. | 59 - 80 |
| 8. | Internal Audit Interim Report | |
| | To note the report providing a summary of Internal Audit activity during the period April to December 2017. | 81 - 106 |
| 9. | Strategic Risk Register | |
| | To consider the updated Strategic Risk Register to ensure that it accurately reflects the Council's risks. | 107 - 126 |
| 10. | Treasury Management Report 2018/19 and the 2017/18 Mid-Year Review | |
| | To update Members on progress in 2017/18 and to review the Treasury Management Report for 2018/19 to be submitted to Council for approval. | 127 - 152 |
| 11. | Auditor Appointment | |
| | To notify to the Committee of the conclusion of the Public Sector Auditor Appointment (PSAA) collective procurement process to appoint an External Auditor from the 2018/19 financial year. | 153 - 154 |