



## **NOTICE OF MEETING**

### **Overview and Scrutiny Commission**

**Thursday 10 March 2016, 7.30 pm**

**Council Chamber, Fourth Floor, Easthampstead House, Bracknell**

### **To: OVERVIEW AND SCRUTINY COMMISSION**

Councillor Leake (Chairman), Councillor Angell (Vice-Chairman), Councillors Allen, Mrs Angell, Mrs Birch, Brossard, Finnie, Harrison, Mrs McCracken, Mrs Mattick, Phillips, Porter and Mrs Temperton

#### **Church Representative Members** (Voting in respect of education matters only)

One Vacancy, (Church of England)

One Vacancy, (Roman Catholic)

#### **Parent Governor Representative Members** (Voting in respect of education matters only)

Mr R Briscoe and Mrs L Wellsted

#### **cc: Substitute Members of the Commission**

Councillors Dudley, King OBE, Tullett, Thompson and Worrall

ALISON SANDERS  
Director of Corporate Services

### **EMERGENCY EVACUATION INSTRUCTIONS**

- 1 If you hear the alarm, leave the building immediately.
- 2 Follow the green signs.
- 3 Use the stairs not the lifts.
- 4 Do not re-enter the building until told to do so.

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**Bracknell**

Sound recording, photographing, filming and use of social media at meetings which are held in public are permitted. Those wishing to record proceedings at a meeting are however advised to contact the Democratic Services Officer named as the contact for further information on the front of this agenda as early as possible before the start of the meeting so that any special arrangements can be made.

*Note: There will be a private pre-meeting for members of the Commission at 6.45pm in Meeting Room 1,4<sup>th</sup> Floor, Easthampstead House*

**AGENDA**

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**1. Apologies for Absence/Substitute Members**

To receive apologies for absence and to note the attendance of any substitute members.

**2. Minutes and Matters Arising**

To approve as a correct record the minutes of the meeting of the Overview and Scrutiny Commission held on 28 January 2016.

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**3. Declarations of Interest and Party Whip**

Members are requested to declare any disclosable pecuniary or affected interest, including the existence and nature of the Party Whip, in respect of any matter to be considered at this meeting.

*Any Member with a Disclosable Pecuniary Interest or an affected interest in a matter should withdraw from the meeting when the matter is under consideration and should notify the Democratic Services Officer in attendance that they are withdrawing as they have such an interest. If the Disclosable Pecuniary Interest is not entered on the register of Members interests the Monitoring Officer must be notified of the interest within 28 days.*

**4. Urgent Items of Business**

Any other items which, pursuant to Section 100B(4)(b) of the Local Government Act 1972, the Chairman decides are urgent.

**5. Public Participation**

To receive submissions from members of the public which have been submitted in advance in accordance with the Council's Public Participation Scheme for Overview and Scrutiny.

**6. The Council's Budget Consultation**

To consider the Council's additional draft budget proposals for 2016/17. 11 - 32

**7. Transformation Programme**

To receive an information report on the Transformation Programme, and to consider the input to be made to the programme by the Overview and Scrutiny Commission and Panels. 33 - 40

**PERFORMANCE MONITORING**

**8. Quarterly Service Reports (QSRs) 2015/16**

To consider the latest trends, priorities and pressures in terms of departmental performance as reported in the QSRs for the third quarter of 2015/16 (October to December 2015) relating to: 41 - 74

- The Chief Executive's Office
- The Corporate Services Department

**Please bring the previously circulated Quarterly Service Reports to the meeting. Copies are available on request and attached to this agenda if viewed online.**

The Chairman has asked that any detailed or procedural questions arising from the Quarterly Service Reports should be referred to either the Assistant Chief Executive or Director of Corporate Services in advance. Except in cases of urgency, only issues of strategic importance or of wider implications should be raised at the meeting.

**HOLDING THE EXECUTIVE TO ACCOUNT**

**9. Executive Forward Plan**

Forthcoming items on the Executive Forward Plan of a corporate nature are attached for consideration. 75 - 82

**OVERVIEW AND POLICY DEVELOPMENT**

**10. Work Programme and Panel Activity**

To note the progress against the Overview and Scrutiny work programme for 2015-16, and the reports from Overview and Scrutiny Panel Chairmen on each Panel's progress against the work programme. 83 - 88

**DATE OF NEXT MEETING**

The next planned meeting of the Overview and Scrutiny Commission will be on 12 May 2016.