



NOTICE OF MEETING

Overview and Scrutiny Commission

Thursday 28 January 2016, 7.30 pm

Council Chamber, Fourth Floor, Easthampstead House, Bracknell

To: OVERVIEW AND SCRUTINY COMMISSION

Councillor Leake (Chairman), Councillor Angell (Vice-Chairman), Councillors Allen, Mrs Angell, Mrs Birch, Brossard, Finnie, Harrison, Mrs McCracken, Mrs Mattick, Phillips, Porter and Mrs Temperton

Church Representative Members (Voting in respect of education matters only)

One Vacancy, (Church of England)

One Vacancy, (Roman Catholic)

Parent Governor Representative Members (Voting in respect of education matters only)

Mr R Briscoe and Mrs L Wellsted

cc: Substitute Members of the Commission

Councillors Dudley, King OBE, Tullett, Thompson and Worrall

ALISON SANDERS
Director of Corporate Services

EMERGENCY EVACUATION INSTRUCTIONS

- 1 If you hear the alarm, leave the building immediately.
- 2 Follow the green signs.
- 3 Use the stairs not the lifts.
- 4 Do not re-enter the building until told to do so.

If you require further information, please contact: Priya Patel
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Published: 19 January 2016



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Bracknell**

Sound recording, photographing, filming and use of social media at meetings which are held in public are permitted. Those wishing to record proceedings at a meeting are however advised to contact the Democratic Services Officer named as the contact for further information on the front of this agenda as early as possible before the start of the meeting so that any special arrangements can be made.

Note: There will be a private pre-meeting for members of the Commission at 6.45pm in the Meeting Room 1, Fourth Floor, Easthampstead House

AGENDA

Page No

1. Apologies for Absence/Substitute Members

To receive apologies for absence and to note the attendance of any substitute members.

2. Minutes and Matters Arising

To approve as a correct record the minutes of the meeting of the Overview and Scrutiny Commission held on 19 November 2015.

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3. Declarations of Interest and Party Whip

Members are requested to declare any disclosable pecuniary or affected interest, including the existence and nature of the Party Whip, in respect of any matter to be considered at this meeting.

Any Member with a Disclosable Pecuniary Interest or an affected interest in a matter should withdraw from the meeting when the matter is under consideration and should notify the Democratic Services Officer in attendance that they are withdrawing as they have such an interest. If the Disclosable Pecuniary Interest is not entered on the register of Members interests the Monitoring Officer must be notified of the interest within 28 days.

4. Urgent Items of Business

Any other items which, pursuant to Section 100B(4)(b) of the Local Government Act 1972, the Chairman decides are urgent.

5. Public Participation

To receive submissions from members of the public which have been submitted in advance in accordance with the Council's Public Participation Scheme for Overview and Scrutiny.

6. **The Council's Budget Consultation** 13 - 70
 To consider the Council's draft budget proposals for 2016/17:
 a) Corporate Services Department
 b) Chief Executive's Office
 c) Feedback from Overview and Scrutiny Panels and overall conclusions.
7. **Information and Communications Technology Update**
 To receive a presentation from the Chief Information Officer on the work of the ICT Services function, its current priorities and future plans.

PERFORMANCE MONITORING

8. **Corporate Performance Overview Report (CPOR) 2015/16** 71 - 92
 To consider the Chief Executive's Corporate Performance Overview Report for the second quarter of 2015/16 (July to September).
- The Chairman has asked that any questions arising from the report should be referred to the Assistant Chief Executive in advance and only raised in the meeting if you consider the issue requires wider discussion.*

HOLDING THE EXECUTIVE TO ACCOUNT

9. **Executive Forward Plan** 93 - 102
 Forthcoming items on the Executive Forward Plan of a corporate nature are attached for consideration.

OVERVIEW AND POLICY DEVELOPMENT

10. **Work Programme and Panel Activity Update** 103 - 108
 To note the progress against the Overview and Scrutiny work programme for 2015-16, and the reports from Overview and Scrutiny Panel Chairmen on each Panel's progress against the work programme.
11. **Overview and Scrutiny Progress Report** 109 - 122
 To note the Bi-Annual Progress Report of the Assistant Chief Executive.
12. **Overview and Scrutiny Work Programme and Annual Report** 123 - 126
 To suggest items to be included in the Commission's Work Programme for 2016/17 and to note the process for production of the annual report for O&S.

DATE OF NEXT MEETING

10 March 2016.