



NOTICE OF MEETING

Overview and Scrutiny Commission

Thursday 9 July 2015, 7.30 pm

Council Chamber, Fourth Floor, Easthampstead House, Bracknell

To: OVERVIEW AND SCRUTINY COMMISSION

Councillor Leake (Chairman), Councillor Angell (Vice-Chairman), Councillors Allen, Mrs Angell, Mrs Birch, Brossard, Finnie, Harrison, Mrs McCracken, Mrs Mattick, Phillips, Porter and Mrs Temperton

Church Representative Members (Voting in respect of education matters only)

Two vacancies

Parent Governor Representative Members (Voting in respect of education matters only)

Mr R Briscoe and Mrs L Wellsted

cc: Substitute Members of the Commission

Councillors Dudley, King OBE, Thompson, Tullett and Worrall

ALISON SANDERS
Director of Corporate Services

EMERGENCY EVACUATION INSTRUCTIONS

- 1 If you hear the alarm, leave the building immediately.
- 2 Follow the green signs.
- 3 Use the stairs not the lifts.
- 4 Do not re-enter the building until told to do so.

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Published: 1 July 2015



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Bracknell

Sound recording, photographing, filming and use of social media at meetings which are held in public are permitted. Those wishing to record proceedings at a meeting are however advised to contact the Democratic Services Officer named as the contact for further information on the front of this agenda as early as possible before the start of the meeting so that any special arrangements can be made.

Note: There will be a private meeting for members of the Commission at 6.45 pm in Meeting Room 1, Fourth Floor, Easthampstead House

AGENDA

Page No

1. **Apologies for Absence/Substitute Members**

To receive apologies for absence and to note the attendance of any substitute members.

2. **Minutes and Matters Arising**

To approve as a correct record the minutes of the meetings of the Overview and Scrutiny Commission held on 19 March 2015 and 27 May 2015.

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3. **Declarations of Interest and Party Whip**

Members are requested to declare any disclosable pecuniary or affected interest, including the existence and nature of the Party Whip, in respect of any matter to be considered at this meeting.

Any Member with a Disclosable Pecuniary Interest or an affected interest in a matter should withdraw from the meeting when the matter is under consideration and should notify the Democratic Services Officer in attendance that they are withdrawing as they have such an interest. If the Disclosable Pecuniary Interest is not entered on the register of Members interests the Monitoring Officer must be notified of the interest within 28 days.

4. **Urgent Items of Business**

Any other items which, pursuant to Section 100B(4)(b) of the Local Government Act 1972, the Chairman decides are urgent.

5. **Public Participation**

To receive submissions from members of the public which have been submitted in advance in accordance with the Council's Public Participation Scheme for Overview and Scrutiny.

CRIME AND DISORDER COMMITTEE

6. Community Safety

Meeting as the Crime and Disorder Committee, to receive a presentation on, and to consider: the performance of the Community Safety Partnership in 2014-15; and the priorities in the Community Safety Plan for 2015-16.

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OVERVIEW AND POLICY DEVELOPMENT

7. Introductory Briefing and Service Plan 2015/16

The Executive Member for Corporate Services has been invited to set out the strategic overview for the Corporate Services Department, his priorities over the next four years, the differences which are to be achieved, and goals for 2015/16.

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The Director of Corporate Services will provide an introductory briefing in respect of the Department's objectives, also those of the Chief Executive's Office, which are described in the Service Plans.

PERFORMANCE MONITORING

8. Quarterly Service Reports (QSRs)

To consider the latest trends, priorities and pressures in terms of departmental performance as reported in the QSRs for the final quarter of 2014/15 (January to March 2015) relating to:

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- The Chief Executive's Office
- The Corporate Services Department

Please bring the previously circulated Quarterly Service Reports to the meeting. The QSRs are available to be viewed online.

The Chairman has asked that any detailed or procedural questions arising from the Quarterly Service Reports should be referred to either the Assistant Chief Executive or Director of Corporate Services in advance. Except in cases of urgency, only issues of strategic importance or of wider implications should be raised at the meeting.

9. Corporate Performance Overview Report

To consider the Chief Executive's Corporate Performance Overview Report for the final quarter of 2014/15 (January to March 2015).

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The Chairman has asked that any detailed questions arising from the report should be referred to the Assistant Chief Executive or the relevant departmental officers in advance and only raised in the meeting if you consider the issue requires wider discussion, or is of strategic importance.

HOLDING THE EXECUTIVE TO ACCOUNT

10. Report on the Review of Business Rates and Discretionary Relief

To consider the response by the Executive to the Overview and Scrutiny report resulting from the review of Business Rates and Discretionary Relief by a Working Group of the Overview and Scrutiny Commission.

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11. Executive Key and Non-Key Decisions Relating to Corporate Issues

Forthcoming items on the Executive Forward Plan of a corporate nature are attached for consideration.

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OVERVIEW AND POLICY DEVELOPMENT

12. Overview & Scrutiny Progress Report

To note the Bi-Annual Progress Report of the Assistant Chief Executive.

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13. Overview and Scrutiny Work Programme

To form Working Groups of the Overview & Scrutiny Commission to:

- contribute to the review of the Council's Medium Term Objectives, and how performance is reported and reviewed.
- make an input to the draft Economic Development strategy.

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To receive an update on the establishment of Working Groups by the O&S Panels, approving any changes needed to the currently agreed Work Programme.

DATE OF NEXT MEETING

The next planned meeting of the Overview and Scrutiny Commission will be on 24 September 2015.