



## **NOTICE OF MEETING**

### **Overview and Scrutiny Commission**

**Thursday 19 March 2015, 7.30 pm**

**Council Chamber, Fourth Floor, Easthampstead House, Bracknell**

### **To: OVERVIEW AND SCRUTINY COMMISSION**

Councillor Leake (Chairman), Councillor Angell (Vice-Chairman), Councillors Baily, Mrs Birch, Ms Brown, Finnie, Gbadebo, Harrison, Heydon, Mrs McCracken, McLean, Sargeant and Virgo

**Church Representative Members** (Voting in respect of education matters only)

Two Vacancies

**Parent Governor Representative Members** (Voting in respect of education matters only)

Mr R Briscoe and Mrs L Wellstead

**cc: Substitute Members of the Commission**

Councillors Allen, Mrs Angell, Kensall, Ms Miller, Mrs Pile, Mrs Temperton and Worrall

ALISON SANDERS  
Director of Corporate Services

### **EMERGENCY EVACUATION INSTRUCTIONS**

- 1 If you hear the alarm, leave the building immediately.
- 2 Follow the green signs.
- 3 Use the stairs not the lifts.
- 4 Do not re-enter the building until told to do so.

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Published: 6 March 2015



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**Bracknell**

Sound recording, photographing, filming and use of social media at meetings which are held in public are permitted. Those wishing to record proceedings at a meeting are however advised to contact the Democratic Services Officer named as the contact for further information on the front of this agenda as early as possible before the start of the meeting so that any special arrangements can be made.

*Note: There will be a private pre-meeting for members of the Commission at 6.45pm in the Boardroom, Second Floor, Easthampstead House*

**AGENDA**

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1. **Apologies for Absence/Substitute Members**

To receive apologies for absence and to note the attendance of any substitute members.

2. **Minutes and Matters Arising**

To approve as a correct record the minutes of the meeting of the Overview and Scrutiny Commission held on 29 January 2015.

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Matter Arising: Broadmoor Hospital Sirens (letter attached).

3. **Declarations of Interest and Party Whip**

Members are requested to declare any disclosable pecuniary or affected interest, including the existence and nature of the Party Whip, in respect of any matter to be considered at this meeting.

*Any Member with a Disclosable Pecuniary Interest or an affected interest in a matter should withdraw from the meeting when the matter is under consideration and should notify the Democratic Services Officer in attendance that they are withdrawing as they have such an interest. If the Disclosable Pecuniary Interest is not entered on the register of Members interests the Monitoring Officer must be notified of the interest within 28 days.*

4. **Urgent Items of Business**

Any other items which, pursuant to Section 100B(4)(b) of the Local Government Act 1972, the Chairman decides are urgent.

5. **Public Participation**

To receive submissions from members of the public which have been submitted in advance in accordance with the Council's Public Participation Scheme for Overview and Scrutiny.

6. **Economic and Skills Development**

To receive an update from David Cook, Partnership Chairman, and Victor Nicholls, Assistant Chief Executive, in respect of the work of the Economic and Skills Development Partnership and progress in implementing the Economic Development Strategy.

**PERFORMANCE MONITORING**

7. **Quarterly Service Reports (QSRs) 2014/15**

To consider the latest trends, priorities and pressures in terms of departmental performance as reported in the QSRs for the third quarter of 2014/15 (October to December 2014) relating to:

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- The Chief Executive's Office
- The Corporate Services Department

*The Chairman has asked that any detailed questions arising from the reports should be referred to either the Assistant Chief Executive or Director of Corporate Services in advance and only raised in the meeting if you consider the issue requires wider discussion.*

*Please bring your copies of the performance monitoring reports to the meeting.*

8. **Corporate Performance Overview Report**

To consider the Chief Executive's Corporate Performance Overview Report for the third quarter of 2014/15 (October to December 2014).

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*The Chairman has asked that any detailed questions arising from the report should be referred to the Assistant Chief Executive in advance and only raised in the meeting if you consider the issue requires wider discussion.*

**HOLDING THE EXECUTIVE TO ACCOUNT**

9. **Executive Forward Plan**

Forthcoming items on the Executive Forward Plan of a corporate nature are attached for consideration.

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**OVERVIEW AND POLICY DEVELOPMENT**

10. **Work Programme and Panel Activity Update**

To note the progress against the Overview and Scrutiny work programme for 2014-15, and the reports from Overview and Scrutiny Panel Chairmen on each Panel's progress against the work programme.

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### **DATE OF NEXT MEETING**

The next scheduled meeting of the Overview and Scrutiny Commission is the Annual Meeting on Wednesday 27 May 2015. The following regular meeting will be held on 9 July 2015.