



## **NOTICE OF MEETING**

### **Overview and Scrutiny Commission**

**Thursday 29 January 2015, 7.30 pm**

**Council Chamber, Fourth Floor, Easthampstead House, Bracknell**

### **To: OVERVIEW AND SCRUTINY COMMISSION**

Councillor Leake (Chairman), Councillor Angell (Vice-Chairman), Councillors Baily, Mrs Birch, Ms Brown, Finnie, Gbadebo, Harrison, Heydon, Mrs McCracken, McLean, Sargeant and Virgo

**Church Representative Members** (Voting in respect of education matters only)

Two Vacancies

**Parent Governor Representative Members** (Voting in respect of education matters only)

Mr R Briscoe and Mrs L Wellstead

**cc: Substitute Members of the Commission**

Councillors Allen, Mrs Angell, Kensall, Ms Miller, Mrs Pile, Mrs Temperton and Worrall

ALISON SANDERS  
Director of Corporate Services

### **EMERGENCY EVACUATION INSTRUCTIONS**

- 1 If you hear the alarm, leave the building immediately.
- 2 Follow the green signs.
- 3 Use the stairs not the lifts.
- 4 Do not re-enter the building until told to do so.

If you require further information, please contact: Amanda Roden  
Telephone: 01344 352253  
Email: [amanda.rodan@bracknell-forest.gov.uk](mailto:amanda.rodan@bracknell-forest.gov.uk)  
Published: 16 January 2015



**Overview and Scrutiny Commission**  
**Thursday 29 January 2015, 7.30 pm**  
**Council Chamber, Fourth Floor, Easthampstead House,**  
**Bracknell**

Sound recording, photographing, filming and use of social media at meetings which are held in public are permitted. Those wishing to record proceedings at a meeting are however advised to contact the Democratic Services Officer named as the contact for further information on the front of this agenda as early as possible before the start of the meeting so that any special arrangements can be made.

*Note: There will be a private pre-meeting for members of the Commission at 6.45pm in the 4<sup>th</sup> Floor Meeting Room 1, Easthampstead House*

**AGENDA**

Page No

1. **Apologies for Absence/Substitute Members**

To receive apologies for absence and to note the attendance of any substitute members.

2. **Minutes and Matters Arising**

To approve as a correct record the minutes of the meeting of the Overview and Scrutiny Commission held on 20 November 2014.

1 - 8

3. **Declarations of Interest and Party Whip**

Members are requested to declare any disclosable pecuniary or affected interest, including the existence and nature of the Party Whip, in respect of any matter to be considered at this meeting.

*Any Member with a Disclosable Pecuniary Interest or an affected interest in a matter should withdraw from the meeting when the matter is under consideration and should notify the Democratic Services Officer in attendance that they are withdrawing as they have such an interest. If the Disclosable Pecuniary Interest is not entered on the register of Members interests the Monitoring Officer must be notified of the interest within 28 days.*

4. **Urgent Items of Business**

Any other items which, pursuant to Section 100B(4)(b) of the Local Government Act 1972, the Chairman decides are urgent.

5. **Public Participation**

To receive submissions from members of the public which have been submitted in advance in accordance with the Council's Public Participation Scheme for Overview and Scrutiny.

6. **The Council's Budget Consultation**
- To consider the Council's draft budget proposals for 2015/16: 9 - 58
- a) Corporate Services Department
  - b) Chief Executive's Office
  - c) Feedback from Overview and Scrutiny Panels and overall conclusions.

### **Confidential Annex**

7. **Review of Business Rates and Discretionary Relief**
- To adopt the report of the Overview and Scrutiny Commission's Working Group which reviewed Business Rates and discretionary relief. 63 - 104
8. **Residents' Survey**
- To consider the results of the 2014 Residents' Survey. 105 - 202

### **Performance Monitoring**

9. **Corporate Performance Overview Report (CPOR) 2014/15**
- To consider the Chief Executive's Corporate Performance Overview Report for the second quarter of 2014/15 (July to September). 203 - 222
- In view of the size of the agenda, the Chairman has asked that any questions arising from the report should be referred to the Assistant Chief Executive in advance and only raised in the meeting if you consider the issue requires wider discussion.*

### **Holding the Executive to Account**

10. **Executive Forward Plan**
- Forthcoming items on the Executive Forward Plan of a corporate nature are attached for consideration. 223 - 228

### **Overview and Policy Development**

11. **Work Programme and Panel Activity Update**
- To note the progress against the Overview and Scrutiny work programme for 2014-15, and the reports from Overview and Scrutiny Panel Chairmen on each Panel's progress against the work programme. 229 - 234
12. **Overview & Scrutiny Progress Report**
- To note the Bi-Annual Progress Report of the Assistant Chief Executive. 235 - 248
13. **2015/16 Overview and Scrutiny Work Programme**
- To suggest items to be included in the Commission's Work Programme for 2015/16. 249 - 252

**DATE OF NEXT MEETING**

The next planned meeting of the Overview and Scrutiny Commission will be on 19 March 2015.