

Older People's Partnership
11 September 2013
10.00 am - 12.20 pm
Time Square, 2nd Floor North, Meeting Room 1



Present: Rev Michael Bentley
 Madeline Diver, CAB
 Ruth Edminson, Bracknell Forest Homes
 Mira Haynes, Bracknell Forest Council
 Tracey Hedgecox, Age Concern Bracknell
 Bob Pennell, Age Concern Bracknell
 Peter Smith, Bracknell Chamber of Commerce

In attendance: Naoma Dobson, Bracknell Forest Council
 Angela Harris, Bracknell Forest Council
 Jillian Hunt, Bracknell Forest Council
 Danny Lamb, Transport Consultant
 Kieth Naylor, Bracknell Forest Council

Apologies: Carole Allen, BFVA
 Councillor Dale Birch
 Simon Hendey, Bracknell Forest Council
 Bev Hindle, Bracknell Forest Council
 Jayne Streak, Lifelong Learning Team
 Abby Thomas, Bracknell Forest Council
 Councillor Clifton Thompson
 Chris Vaal, Leisure Development Manager
 Amanda Waters, Senior Lifelong Learning Officer
 Linda Wells, Bracknell Forest Homes

Action Points

Minute	Item
8	<p>Election of Chairman</p> <p>Mira Haynes would chair the Older People's Partnership in the interim until a new Chairman was found.</p>
9	<p>Minutes and Action Points from 5 June 2013</p> <p>The minutes of the meeting held on 5 June 2013 were agreed as a correct record subject to the following amendments:</p> <ul style="list-style-type: none"> <i>Minute 2:</i> The first paragraph would be amended to read: 'Bracknell Forest Homes (BFH) had engaged the Citizen's Advice Bureau (CAB) to provide paid advisers to work from their offices in Western Road from March to

	<p>October 2013. An outcome example was tenants who were elderly, with a disability and/or dementia, could contact the Bureau by telephone and could have home visits from CAB advisers working from BFH premises. For example, one couple receiving large care bills from the Borough Council for Home Care could request help with understanding benefits and their personal situation regarding changes. CAB and BFH were praised for making this provision and their excellent partnership working.’</p> <ul style="list-style-type: none"> • <u>Minute 3</u>: The second bullet point would be expanded to read: ‘Quality Control if the person’s services were not up to standard. Mr Smith explained that there was a mechanism within the system to highlight the need for CRB qualification where vulnerable people could be at risk and continuous quality control was built into the system to ensure high standards.’ <p><u>Matters Arising</u></p> <ul style="list-style-type: none"> • It was suggested that representatives from Healthwatch Bracknell Forest and the Bracknell and Ascot CCG (Clinical Commissioning Group) be invited to future meetings of the Board, and that substitutes be identified from all relevant organisations who attend Board meetings. • It was suggested that the Terms of Reference for the Board be reviewed at the next meeting. • Carole Allen was the interim manager at BFVA. • Activities for the Over 50s booklet link: http://www.bfva.org/opportunities.htm , http://www.bfva.org/downloads/Older%20People%20Activities%20booklet.pdf
10	<p>Older People's Strategy Action Plan</p> <p>The Board considered the Older People’s Strategy Action Plan.</p> <p>Everyone was fully engaged and it was a thorough process. Once the action plan had been agreed it would form a forward plan for the Board for the next 3 years. Part of the process was to identify any areas where there was duplication or synergies in order to free up resources.</p> <p>There were three major project areas and the Board agreed to establish three task and finish groups around planning for the future, assistive technology and use of the internet.</p> <p>An updated action plan would be forwarded to the clerk. (Action: Kieth Naylor)</p> <p>The action leads were as follows:</p> <ol style="list-style-type: none"> 1.1 Georgina Hamilton-Leigh would be the lead in relation to the iHub; 1.2 Individual Board members agreed to respond to the Bus Strategy; 1.3 A Lifelong Learning Representative would be the best contact in relation to opportunities for mental and social stimulation; 1.4 Claire D’Cruz was the lead for supporting the improvement of information about and better promotion of regular preventative health checks; 1.5 Abby Thomas, Head of Community Engagement and Equalities would be

- contacted regarding researching issues in relation to ex-servicemen and women in the Borough;
- 2.1 Mira Haynes would be the lead on integrated working;
 - 2.2 Mira Haynes would be the lead on Health and Social Care Policy, for example, the Care Bill;
 - 2.3 The Integrated Care Partnership Board would be invited in relation to hospital discharge issues for people with stroke;
 - 2.4 The Dementia Partnership Board would be invited in relation hospital discharge issues for people with dementia;
 - 2.5 Individual members of the Board should respond by 27 September 2013 if they wish to respond to the Department of Health Improving Care Survey regarding issues relating to co-ordinated care planning
<http://consult.bracknell-forest.gov.uk/public/ascteam/dhics/dhics> ;
 - 2.6 Dr Sachdev would be invited in relation to end of life care issues;
 - 3.1 Naoma Dobson would be the lead on sensory needs;
 - 3.2 The Chief Officer: Housing at Bracknell Forest Council would be invited in relation to supporting households who needed or wanted to move home. The home share scheme and the freespace relocation service would be promoted through Board member networks;
 - 3.3 The Chief Officer: Housing and Bracknell Forest Homes would be invited in relation to the Garth Hill extra care housing scheme;
 - 3.4 The Chief Officer: Housing and Bracknell Forest Homes would be invited to give an update on welfare reform;
 - 4.1 Neil Haddock, Head of Performance and Resources for Adult Social Care, Health and Housing, would be invited in relation to finance and assessment work related to the Care Bill;
 - 4.2 Citizens Advice Bureau would be invited in relation to the role of information and signposting providers, and a new sub-action would be added to the Action Plan to discuss the impact of the restructure of the CAB on older people;
 - 4.3 Abby Thomas would be invited in relation to issues for the Nepali and other migrant communities;
 - 4.4 Tracey had begun work in this area as Age Concern Bracknell received many queries. The lead would not be just one person or organisation and would be agreed in future. A number of organisations were suggested that might be involved in planning for the future and Board members were asked to send details to Kieth Naylor.
 - 5 To inform the work of the task and finish group and to better understand the Council's approach to Priority 5: Access to the Internet and the skills to use it, it was agreed that Bobby Mulheir, Chief Officer: Customer Services be invited to a future meeting of the Board to discuss Digital Inclusion in relation to older people.

Leads for remaining actions would be agreed between meetings.

With Leads for actions agreed, the Board were asked to consider the order in which actions should be undertaken.

Any comments on the Older People's Strategy Action Plan should be forwarded kieth.naylor@bracknell-forest.gov.uk .

(Action: All)

It was suggested that there be highlight reports on the action plan at each meeting of the Board.

<p>11</p>	<p>New Evidence of Need Relating to Older People</p> <p>As the equality screening record had been circulated, it was agreed that Kieth Naylor would recommend actions for consideration by the Board between meetings and agreed actions incorporated into the Action Plan for the next meeting of the Board.</p>
<p>12</p>	<p>The Impact of Drug and Alcohol Abuse on Older People</p> <p>Jillian Hunt, Head of Drug and Alcohol Services, gave a presentation on the impact of drug and alcohol abuse on older people. The drugs box, with examples of different drugs, and a pair of 'beer' goggles were available at the meeting for Board members to see. The 'beer' goggles show the wearer what their vision would be like if they were drunk.</p> <p>There were issues in the population regarding people misusing prescription drugs. The cost of alcohol was continually being reduced, and there was an effect of excessive alcohol intake on older people's mental health, memory, reason and rationality. However, if people stopped drinking, some of this could be recovered.</p> <p>Some people contacted the Adult Social Care Services rather than the Drug and Alcohol Services when they had a problem; Drug and Alcohol Services might not ever see some of these people. Employers know where to refer people to in Bracknell Forest as services are promoted as widely as possible.</p> <p>Over time high alcohol consumption can lead to conditions such as liver disease. There was a larger female alcohol population than drugs population but still lower than male overall. In relation to alcohol binge drinking, dependency could be on any form of alcohol. People could be medically detoxified, self-diagnosis could be used, or some people showed a desire to achieve control drinking.</p> <p>It was suggested that awareness be raised of services people could contact and it was queried whether reporting should be increased. It was suggested that Jillian could promote drug and alcohol services at an event. It was queried whether drug and alcohol issues were included in the action plan of the preventative agenda, and who the target was for information about services, for example, support networks rather than victims.</p> <p>There was a support network at New Hope and a young people's counselling service for those whose parents who had drug and alcohol issues. One suggestion was to use recreation as a diversion when people felt like drinking, and quality of life was a consideration for outcomes.</p> <p>Prevention in relation to drug and alcohol issues came under the realm of public health and Lisa McNally was the lead on drug and alcohol issues in Berkshire for Public Health. It was queried what Public Health was doing in relation to drug and alcohol issues. 16 – 24 November 2013 was National Alcohol Week. It was suggested that Jillian be invited back to a future meeting of the Board.</p>

Bus Strategy Consultation

Danny Lamb, Transport Consultant, was present at the meeting to discuss the Bus Strategy Consultation.

The consultation http://consult.bracknell-forest.gov.uk/portal/transport/bus_strategy had begun on Friday 26 July 2013 and would run to Tuesday 15 October 2013. The outcome of the consultation would be published early in the New Year.

Bracknell Forest Council had decided that a Bus Strategy was needed in relation to necessary bus services and the network covering the whole Borough. An action plan would follow from the Strategy, with the first phase being undertaken in 2014 and the second phase possible being undertaken in 2016. Current contracts would come to an end, at the end of March 2014 and the Strategy needed to be developed before the contracts were re-let, with a series of objectives and principles.

People were encouraged to complete the questionnaire online but paper copies of the consultation could be provided if needed. Over 100 responses had been received to date. It was remarked that the Strategy read as 'improving value for service' but actually it was about 'quality of service'. The action plan would focus on what could be afforded, and the Strategy could give clear messages to bus companies. It was regarding how to improve bus services on offer with reduced budgets.

People would be encouraged to use public transport after the regeneration of the town centre in Bracknell but it was queried how services should be prioritised and what people thought was more important, for example, access to the town centre or access to health services. It was suggested that the consultation be advertised more widely, for example, at bus stops, and that libraries, schools and colleges in the Borough could actively promote completion. It was suggested that the link to the consultation be e-mailed out to schools and colleges.

Bracknell Forest Council would make a decision on establishing a framework of bus companies in November 2013. There were tight timescales between January and March 2014, and affordability was a main concern. Community Transport was a separate issue and had not been included in the consultation. It was queried what the information in the questionnaire would be used for.

It was commented that bus services should be promoted more and it was queried whether people were aware of 'request stops' which could be used by older people. The Strategy would be for 5 years but would be revisited in 2016; it needed to be explicit that there would be a revised action plan in 3 years.

Any comments for the Bus Strategy Consultation should be forwarded to Danny.Lamb@jmp.co.uk before the consultation closing date.

(Action: All)

It was suggested that representatives be invited to future Board meetings to discuss transport issues, for example, Neil Mathews, Transport Development Manager.

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Future Meetings

Future meetings of the Board would be held in the Council Chamber at Easthampstead House:

Wednesday 4 December 2013	9.30am
Wednesday 19 March 2014	10am
Wednesday 18 June 2014	10am
Wednesday 17 September 2014	10am
Wednesday 17 December 2014	10am