

**EXECUTIVE  
18 JUNE 2024  
5.30 - 5.55 PM**



**Present:**

Councillors Purnell (Vice-Chair, in the Chair), Gillbe, Neil and Wright

**Present Virtually:**

Councillors Bailey

**Apologies for absence were received from:**

Councillors Temperton and Bidwell

**5. Declarations of Interest**

There were no declarations of interest.

**6. Minutes**

**RESOLVED** that the minutes of the meeting of the Executive on 21 May 2024 together with the accompanying decision records be confirmed as a correct record.

**7. Urgent Items of Business**

There were no urgent items of business.

**Executive Decisions and Decision Records**

The Executive considered the following items. The decisions are recorded in the decision sheets attached to these minutes and summarised below:

**8. Council Plan Overview Report Q4**

**RESOLVED** that the performance of the council over the period from January to March 2024 highlighted in the Overview Report in Annex A is noted, this includes any recommendations made by Overview and Scrutiny in Annex B.

**9. All-Age Integrated Carers Strategy 2024-2029**

**RESOLVED** that

- i. the strategy be formally approved.
- ii. Authority be delegated to the Executive Director: People in consultation with the portfolio holders the Executive member for Adults and Public Health and the Executive member for Children and Young People to approve the action plan.

**10. Berkshire Intelligent Transport (ITS) - Maintenance Contract Award**

**RESOLVED** that

- i. the supporting information and tender assessment at confidential Annex A is noted.
- ii. the award of a new joint contract to Bidder 2 is approved having submitted the most economically advantageous tender for the delivery of ITS maintenance from July 2024.

11. **Safety Valve - Construction Projects Strategic Procurement Plan**

**RESOLVED** that

- i. the Executive approves this Strategic Procurement Plan to tender the appointment of two separate main contractors under 2 separate JCT Building Contracts, to create additional SEMH and SRP provision across 2 sites within the borough (subject to securing planning approval).
- ii. authority be delegated to the Executive Director, Communities and the Executive Member for Children, Young People and Learning, to award the works contracts to the providers meeting the requirements of the contract. Subject to sufficient resources.

**CHAIRMAN**

## Bracknell Forest Council Record of Decision

<b>Work Programme Reference</b>	<b>I120263</b>
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1. **TITLE:** Council Plan Overview Report Q4

2. **SERVICE AREA:** Communities

3. **PURPOSE OF DECISION**

To report on the progress of the council in delivering the commitments within the Council Plan from January to March. This includes performance information and highlights.

4. **IS KEY DECISION** Yes

5. **DECISION MADE BY:** Executive

6. **DECISION:**

**RESOLVED** that the performance of the council over the period from January to March 2024 highlighted in the Overview Report in Annex A is noted, this includes any recommendations made by Overview and Scrutiny in Annex B.

7. **REASON FOR DECISION**

To brief the Executive on the council's performance, highlighting key areas, so that appropriate action can be taken if needed.

8. **ALTERNATIVE OPTIONS CONSIDERED**

None applicable.

9. **DOCUMENT CONSIDERED:** Report of the Chief Executive

10. **DECLARED CONFLICTS OF INTEREST:** None

<b>Date Decision Made</b>	<b>Final Day of Call-in Period</b>
18 June 2024	26 June 2024

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**Bracknell Forest Council  
Record of Decision**

<b>Work Programme Reference</b>	<b>I120883</b>
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1. **TITLE:** All-Age Integrated Carers Strategy 2024-2029

2. **SERVICE AREA:** People

3. **PURPOSE OF DECISION**

To seek approval of the revised draft of the strategy following consideration of consultation feedback

4. **IS KEY DECISION** Yes

5. **DECISION MADE BY:** Executive

6. **DECISION:**

**RESOLVED** that

- i. the strategy be formally approved.
- ii. Authority be delegated to the Executive Director: People in consultation with the portfolio holders the Executive member for Adults and Public Health and the Executive member for Children and Young People to approve the action plan.

7. **REASON FOR DECISION**

- i. The strategy was co-produced with a Carers Strategic Group consisting of a broad membership across the community, health and the voluntary sector.
- ii. Membership of the Carers Strategic Group included nine carers from the community with various caring roles including young carers; providers in the Voluntary and Community Sector (VCS) Berkshire Healthcare Foundation Trust, Frimley Integrated Care Board (ICB), Primary Care Network Leads, Healthwatch, Adult Social Care, Mental Health, Early Help, Dementia Partnership and the Parent Carer Forum.
- iii. Over 1000 carers were involved in the development of the draft strategy and the consultation process which included a survey, focus groups and engagement with carers groups.
- iv. The draft strategy was approved at the Executive meeting of the 19th September 2023, subject to public consultation.
- v. A 12-week Public Consultation took place to ensure residents of Bracknell Forest had an opportunity to understand the proposed partnership approach to supporting carers and the associated priorities.
- vi. There were 5 responses to the public consultation survey (see appendix D). There were no objections to the vision or priorities. No additional priorities were identified.

vii. There were no changes necessary to the approved draft strategy following the public consultation.

**8. ALTERNATIVE OPTIONS CONSIDERED**

As best practice a 12-week Public Consultation period was deemed appropriate to ensure residents had the opportunity to familiarise themselves with this strategy and feedback any further recommendations. Whilst intensive co-production and consultation took place with carers within Bracknell-Forest in the development of the strategy, we wanted to ensure we reached the wider community.

9. **DOCUMENT CONSIDERED:** Report of the Executive Director: People

10. **DECLARED CONFLICTS OF INTEREST:** None

<b>Date Decision Made</b>	<b>Final Day of Call-in Period</b>
18 June 2024	26 June 2024

**Bracknell Forest Council  
Record of Decision**

<b>Work Programme Reference</b>	<b>I121346</b>
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1. **TITLE:** Berkshire Intelligent Transport (ITS) - Maintenance Contract Award

2. **SERVICE AREA:** Place

3. **PURPOSE OF DECISION**

To approve the award of the joint Berkshire Intelligent Transport Systems (ITS) maintenance contract over a 10 year period. ITS infrastructure includes bespoke telecoms systems, traffic signals equipment, traffic CCTV systems, real-time passenger information systems and variable message signs.

4. **IS KEY DECISION** Yes

5. **DECISION MADE BY:** Executive

6. **DECISION:**

**RESOLVED** that

- i. the supporting information and tender assessment at confidential Annex A is noted.
- ii. the award of a new joint contract to Bidder 2 is approved having submitted the most economically advantageous tender for the delivery of ITS maintenance from July 2024.

7. **REASON FOR DECISION**

The existing joint Berkshire- traffic signal maintenance contract, let over 15 years ago by Reading Borough Council, has been re-procured and modernised to meet current needs.

8. **ALTERNATIVE OPTIONS CONSIDERED**

None. Failure to award a replacement contract would result in ITS infrastructure not being maintained, furthermore urgent traffic signal outages etc. would not be attended in line with set response times putting road users at increased risk.

9. **DOCUMENT CONSIDERED:** Report of the Executive Director: Place

10. **DECLARED CONFLICTS OF INTEREST:** None

<b>Date Decision Made</b>	<b>Final Day of Call-in Period</b>
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**Bracknell Forest Council  
Record of Decision**

<b>Work Programme Reference</b>	<b>I119902</b>
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1. **TITLE:** Safety Valve - Construction Projects Strategic Procurement Plan

2. **SERVICE AREA:** Communities

3. **PURPOSE OF DECISION**

To agree the Strategic Procurement Plan to appoint a main contractor to design and construct 2 new schools and a SRP provision.

4. **IS KEY DECISION** Yes

5. **DECISION MADE BY:** Executive

6. **DECISION:**

**RESOLVED** that

- i. the Executive approves this Strategic Procurement Plan to tender the appointment of two separate main contractors under 2 separate JCT Building Contracts, to create additional SEMH and SRP provision across 2 sites within the borough (subject to securing planning approval).
- ii. authority be delegated to the Executive Director, Communities and the Executive Member for Children, Young People and Learning, to award the works contracts to the providers meeting the requirements of the contract. Subject to sufficient resources.

7. **REASON FOR DECISION**

It is a requirement of the contract standing orders, that the Executive approve any strategic procurement plan with a value more than £1m. This decision seeks approval for the procurement process.

8. **ALTERNATIVE OPTIONS CONSIDERED**

Consideration has been given to seek contractors through a 2-stage restricted procurement process, but this would require a minimum period of 16 months to conclude and secure a contractor. Therefore, this would not be a viable solution and would delay the delivery of school place being available as required.

9. **DOCUMENT CONSIDERED:** Report of the Executive Director: Delivery

10. **DECLARED CONFLICTS OF INTEREST:** None

<b>Date Decision Made</b>	<b>Final Day of Call-in Period</b>
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