

**EXECUTIVE  
14 NOVEMBER 2023  
5.30 - 5.58 PM**



**Present:**

Councillors Temperton (Chair), Purnell and Wright

**Present Virtually:**

Councillors Bailey, Gillbe and Jefferies

**Apologies for absence were received from:**

Councillors Neil and Bidwell

**Also Present:**

Councillor Haffegge

**40. Declarations of Interest**

There were no declarations of interest.

**41. Minutes**

**RESOLVED** that the minutes of the meeting of the Executive on 17 October 2023 together with the accompanying decision records be confirmed as a correct record.

**42. Urgent Items of Business**

There were no urgent items of business.

**Executive Decisions and Decision Records**

The Executive considered the following items. The decisions are recorded in the decision sheets attached to these minutes and summarised below:

**43. New Waste Collection Truck**

**RESOLVED** that the Executive:

- i. Agrees to the purchase of a new 26 tonne waste collection vehicle in 2023 for delivery in 2024 subject to funds being approved by Council.
- ii. Agrees to a trial of Hydrotreated Vegetable Oil for this vehicle subject to viability and a future report to the Executive.

**RECOMMENDED** that Council approves a Supplementary Capital Approval of £0.205m with the associated borrowing costs being accounted for within the figures in section 5.15 of the report.

**44. Housing Allocation Policy**

**RESOLVED** that:

- i. the proposed changes to the Housing Allocation Policy are approved.
- ii. the proposed consultation plan to enable applicants, stakeholders, partner organisations, councillors, and the wider public to give their views on the proposed policy changes prior to presenting the findings and any subsequent amendments to the Executive for approval.

45. **Council Plan 2023-2027**

**RESOLVED** that the Executive:

- i. **RECOMMENDED** to Council to approve the Council Plan attached at Appendix A;
- ii. Support delivery of the Council Plan and ensure the organisation remains resilient and sustainable by endorsing the proposed Business Change programme summarised in Appendix A;
- iii. **RECOMMENDED** that Council adopts with effect from 1 December 2023 a flexible use of capital receipts strategy as set out at Appendix B to provide funding needed to ensure the Council Plan and Business Change programme are successfully delivered.
- iv. Review and consider the recommendations from the Overview and Scrutiny Commission, included as Appendix D.

**CHAIRMAN**

## Bracknell Forest Council Record of Decision

<b>Work Programme Reference</b>	<b>I116560</b>
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1. **TITLE:** New Waste Collection Truck
2. **SERVICE AREA:** Delivery
3. **PURPOSE OF DECISION**

A new waste collection vehicle is required for 2024/25 to be used across all waste collection services, particularly for garden waste which is at full capacity in many areas of the borough.

4. **IS KEY DECISION** Yes
5. **DECISION MADE BY:** Executive
6. **DECISION:**

**RESOLVED** that the Executive:

- i. Agrees to the purchase of a new 26 tonne waste collection vehicle in 2023 for delivery in 2024 subject to funds being approved by Council.
- ii. Agrees to a trial of Hydrotreated Vegetable Oil for this vehicle subject to viability and a future report to the Executive.

**RECOMMENDED** that Council approves a Supplementary Capital Approval of £0.205m with the associated borrowing costs being accounted for within the figures in section 5.15 of the report.

### 7. **REASON FOR DECISION**

1. Borough growth and an increase in households subscribed to the garden waste collection service has meant the existing garden waste rounds are beyond full capacity. A new vehicle will enable collection capacity to be increased for the garden waste service and also absorb some of the pressure the larger blocks of flats are putting on the refuse and dry recycling services.
2. The recommendation for a diesel vehicle is further explained within the body of the report.

### 8. **ALTERNATIVE OPTIONS CONSIDERED**

1. Alternative fuel vehicle options were considered, however there are a number of significant risks to these at this time as outlined in 5.6 onwards.
2. Capping the garden waste subscriptions at 16,000 residents and moving to a renewal only service from the Autumn 2023. This is likely to cause complaints and result in garden waste being put into the green refuse bins although this option would avoid the need to purchase a truck in the short term.

9. **DOCUMENT CONSIDERED:** Report of the Executive Director: Delivery

10. **DECLARED CONFLICTS OF INTEREST:** None

<b>Date Decision Made</b>	<b>Final Day of Call-in Period</b>
14 November 2023	22 November 2023

**Bracknell Forest Council  
Record of Decision**

<b>Work Programme Reference</b>	<b>I115900</b>
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1. **TITLE:** Housing Allocation Policy

2. **SERVICE AREA:** People

3. **PURPOSE OF DECISION**

A new housing allocation policy is required to bring the policy in line with legislative changes and to address the current housing supply and demand challenges facing the borough.

Government guidance states that all Housing authorities must have an allocation scheme for determining priorities, and for defining the procedures to be followed in allocating housing accommodation; and they must allocate in accordance with that scheme.

4. **IS KEY DECISION** Yes

5. **DECISION MADE BY:** Executive

6. **DECISION:**

**RESOLVED** that:

- i. the proposed changes to the Housing Allocation Policy are approved.
- ii. the proposed consultation plan to enable applicants, stakeholders, partner organisations, councillors, and the wider public to give their views on the proposed policy changes prior to presenting the findings and any subsequent amendments to the Executive for approval.

7. **REASON FOR DECISION**

1. The current housing allocations policy is over seven years old and requires a refresh to take account of legislative changes, to support the Council's homelessness and housing strategies, and to address shortfalls in housing supply against demand in Bracknell Forest.
2. The proposed policy reflects and demonstrates the Council's ambitions, whilst also addressing the challenges of a limited supply of homes for allocation and an increased demand for social and affordable rented homes.
3. Stakeholder consultation is an important part of the development of a new Housing Allocations Policy, enabling residents, applicants, partners, Registered Providers of social housing, and officers and councillors to understand and comment on the proposed changes to the policy.

8. **ALTERNATIVE OPTIONS CONSIDERED**

The current policy is out of date and no longer reflects the housing needs of the residents of Bracknell Forest and those seeking housing assistance in the Borough

and so the option of doing nothing has not been considered.

9. **DOCUMENT CONSIDERED:** Report of the Executive Director: People

10. **DECLARED CONFLICTS OF INTEREST:** None

<b>Date Decision Made</b>	<b>Final Day of Call-in Period</b>
14 November 2023	22 November 2023

**Bracknell Forest Council  
Record of Decision**

<b>Work Programme Reference</b>	<b>I115678</b>
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1. **TITLE:** Council Plan 2023-2027
2. **SERVICE AREA:** Chief Executive's Office
3. **PURPOSE OF DECISION**

To present the Council Plan for 2023 to 2027 and to seek endorsement of the content prior to Council approval.

4. **IS KEY DECISION** Yes
5. **DECISION MADE BY:** Executive
6. **DECISION:**

**RESOLVED** that the Executive:

- i. **RECOMMENDED** to Council to approve the Council Plan attached at Appendix A;
- ii. Support delivery of the Council Plan and ensure the organisation remains resilient and sustainable by endorsing the proposed Business Change programme summarised in Appendix A;
- iii. **RECOMMENDED** that Council adopts with effect from 1 December 2023 a flexible use of capital receipts strategy as set out at Appendix B to provide funding needed to ensure the Council Plan and Business Change programme are successfully delivered.
- iv. Review and consider the recommendations from the Overview and Scrutiny Commission, included as Appendix D.

7. **REASON FOR DECISION**

1. The Council Plan is essential to the organisation's policy framework and effective operations. It outlines the priorities for the Council in the coming four years' and focuses the work to be undertaken.
2. The development of the Council Plan is based on multiple layers of engagement and development; this has led to incorporating significant feedback into the structure and wording of the content. There has been feasibility testing as part of the development, to ensure that the content has longevity for the plan period and ambitious, but realistic deliverability.
3. The plan includes a core enabling priority to be an ambitious, resilient and sustainable organisation. Much of this will be delivered through the business change programme to ensure the organisation is fit for the future. The aspiration is to be the best organisation possible. The proposed flexible use of a capital receipts strategy in Appendix B will enable the council to use capital receipts to support and enable the

delivery of the business change programme's priorities and facilitate the delivery of savings and improved outcomes for service users.

**8. ALTERNATIVE OPTIONS CONSIDERED**

Alternatives have been explored through the development of the plan and incorporated into the final version. Funding to support the Business Change programme could be sought from the Council's reserves, however the scale of financial pressures being faced suggests that those should be protected for alternative uses.

**9. DOCUMENT CONSIDERED:** Report of the Chief Executive

**10. DECLARED CONFLICTS OF INTEREST:** None

<b>Date Decision Made</b>	<b>Final Day of Call-in Period</b>
14 November 2023	21 November 2023