

**EXECUTIVE
19 JULY 2022
5.00 PM**



Present:

Councillors Dr Barnard (Vice-Chairman, in the Chair), D Birch, Harrison, Heydon and Turrell

Present Virtually:

Councillors Brunel-Walker and Mrs Hayes MBE

Apologies for absence were received from:

Councillors Bettison OBE

Also Present Virtually:

Councillor Mrs Temperton

26. Declarations of Interest

There were no declarations of interest.

27. Minutes

RESOLVED that the minutes of the meeting of the Executive on 7 July 2022 together with the accompanying decision records be confirmed as a correct record.

28. Urgent Items of Business

There were no Urgent Items of Business.

Executive Decisions and Decision Records

The Executive considered the following items. The decisions are recorded in the decision sheets attached to these minutes and summarised below:

29. Revenue Expenditure Outturn 2021/22

RESOLVED that

- i. the outturn expenditure for 2021/22, subject to audit, of £72.992m, which represents an under spend of -£1.020m compared with the approved budget is noted.
- ii. the budget carry forwards of £1.035m (see paragraph 5.8 and Annexe C) are approved.

RECOMMENDED that Council

- i. notes the Treasury Management performance in 2021/22 as set out in Annexe B.

- ii. Approves the earmarked reserves as set out in Annexe D.
- iii. Approves the virements relating to the 2021/22 budget (see Annexe E).

30. **Capital Expenditure Outturn 2021/22**

RESOLVED that

- i. the outturn capital expenditure as outlined in Table 1 and detailed in Annex A is noted.
- ii. the carry forward of £21.713m from the 2021/22 capital programme to 2022/23 including those specific schemes listed in Annexe B is approved.
- iii. the financing of capital expenditure as shown in Table 3 is noted.
- iv. the additional High Needs Provision Capital Allocation grant as noted in para 5.11 is approved.

31. **Corporate Business Change Programme**

RESOLVED that the Executive endorses the refocussed Business Change and Transformation programme as set out in Annex A, recognising that there will need to be flexibility to adjust the programme as necessary in response to changing circumstances.

32. **Council Plan Overview Report**

RESOLVED that the performance of the council over the period from January to March 2022 highlighted in the Overview Report is noted.

33. **Exclusion of Public and Press**

RESOLVED that pursuant to Regulation 21 of the Local Authorities (Executive Arrangements) (Access to Information) Regulations 2000, members of the public and press be excluded from the meeting for the consideration of item 10 which involves the likely disclosure of exempt information under the following category of Schedule 12A of the Local Government Act 1972:

- (3) Information relating to the financial or business affairs of any particular person (including the authority).

34. **Berkshire Community Equipment Service - Section 75 Agreement**

RESOLVED that

- i. Bracknell Forest Council continue membership of the S75 Joint Agreement for a maximum period of five years. Following this period continued membership of the S75 will be reviewed and presented to the Executive for consideration and recommendation.
- ii. Bracknell Forest Council to continue to participate as a partner in the Berkshire Community Equipment Service Steering Group in order to develop and agree a route to market for the re-commissioning of the BCES, and to be part of the joint procurement exercise for community equipment services as led by West Berkshire Council.

- iii. authority be delegated to the Executive Director: People in liaison with The Executive Member for Adult Services, Health and Housing and the Executive Member for Children, Young People and Learning to consider and then approve the route to market noting that once approval has been given by the Executive to the recommendations in this report, then the joint procurement will proceed as led by West Berkshire Council.
- iv. The approval will be subject to review by Bracknell Forest Council procurement and legal teams to ensure compliance to Procurement Regulations 2015 and for this condition to be made clear in communications with West Berkshire Council. This caveat is required because West Berkshire have yet to provide details of the planned procurement process.
- v. the recommendations from this report to be shared with the lead authority, West Berkshire Council, so they are fully informed as to the limits of the authority obtained for this procurement

CHAIRMAN

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Bracknell Forest Council Record of Decision

Work Programme Reference	I105415
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1. **TITLE:** Revenue Expenditure Outturn 2021/22

2. **SERVICE AREA:** Resources

3. **PURPOSE OF DECISION**

To note the outturn position for the year and approve earmarked reserves.

4 **IS KEY DECISION** Yes

5. **DECISION MADE BY:** Executive

6. **DECISION:**

- i. the outturn expenditure for 2021/22, subject to audit, of £72.992m, which represents an under spend of -£1.020m compared with the approved budget is noted.
- ii. the budget carry forwards of £1.035m (see paragraph 5.8 and Annexe C) are approved.

RECOMMENDED that Council

- i. notes the Treasury Management performance in 2021/22 as set out in Annexe B.
- ii. Approves the earmarked reserves as set out in Annexe D.
- iii. Approves the virements relating to the 2021/22 budget (see Annexe E).

7. **REASON FOR DECISION**

The recommendations are intended to inform the Executive of financial performance against budget in the 2021/22 financial year.

8. **ALTERNATIVE OPTIONS CONSIDERED**

The report sets out the Council's actual financial performance in 2021/22 and the consideration of options is not therefore appropriate.

9. **DOCUMENT CONSIDERED:** Report of the Executive Director: Resources

10. **DECLARED CONFLICTS OF INTEREST:** None

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19 July 2022	26 July 2022

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**Bracknell Forest Council
Record of Decision**

Work Programme Reference	I106345
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1. **TITLE:** Capital Expenditure Outturn 2021/22

2. **SERVICE AREA:** Resources

3. **PURPOSE OF DECISION**

To note the outturn position for the year and approve carry forward requests.

4. **IS KEY DECISION** Yes

5. **DECISION MADE BY:** Executive

6. **DECISION:**

- i. the outturn capital expenditure as outlined in Table 1 and detailed in Annex A is noted.
- ii. the carry forward of £21.713m from the 2021/22 capital programme to 2022/23 including those specific schemes listed in Annexe B is approved.
- iii. the financing of capital expenditure as shown in Table 3 is noted.
- iv. the additional High Needs Provision Capital Allocation grant as noted in para 5.11 is approved.

7. **REASON FOR DECISION**

The reasons for the recommendations are set out in section 5 of the report.

8. **ALTERNATIVE OPTIONS CONSIDERED**

Not Applicable

9. **DOCUMENT CONSIDERED:** Report of the Executive Director: Resources

10. **DECLARED CONFLICTS OF INTEREST:**

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**Bracknell Forest Council
Record of Decision**

Work Programme Reference	I107439
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1. **TITLE:** Corporate Business Change Programme

2. **SERVICE AREA:** Chief Executive's Office

3. **PURPOSE OF DECISION**

To approve the Corporate Business Change Programme.

4. **IS KEY DECISION** Yes

5. **DECISION MADE BY:** Executive

6. **DECISION:**

That the Executive endorses the refocussed Business Change and Transformation programme as set out in Annex A, recognising that there will need to be flexibility to adjust the programme as necessary in response to changing circumstances.

7. **REASON FOR DECISION**

The programme's narrative sets out clear aims and direction for the delivery of the corporate change programme and enables the council to prioritise its resources and CMT's oversight on the projects identified.

8. **ALTERNATIVE OPTIONS CONSIDERED**

None

9. **DOCUMENT CONSIDERED:** Report of the Chief Executive

10. **DECLARED CONFLICTS OF INTEREST:** None

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**Bracknell Forest Council
Record of Decision**

Work Programme Reference	I106843
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1. **TITLE:** Council Plan Overview Report
2. **SERVICE AREA:** Chief Executive's Office
3. **PURPOSE OF DECISION**

To inform the Executive of the performance of the council for Q4 2021/22

4. **IS KEY DECISION** No
5. **DECISION MADE BY:** Executive
6. **DECISION:**

That the performance of the council over the period from January to March 2022 highlighted in the Overview Report is noted.

7. **REASON FOR DECISION**

To brief the Executive on the council's performance, highlighting key areas, so that appropriate action can be taken if needed.

8. **ALTERNATIVE OPTIONS CONSIDERED**

None

9. **DOCUMENT CONSIDERED:** Report of the Chief Executive
10. **DECLARED CONFLICTS OF INTEREST:** None

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**Bracknell Forest Council
Record of Decision**

Work Programme Reference	I107894
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1. **TITLE:** Berkshire Community Equipment Service - Section 75 Agreement

2. **SERVICE AREA:** People

3. **PURPOSE OF DECISION**

Approval sought for Bracknell Forest Council to continue its commitment to the Berkshire S75 agreement.

4. **IS KEY DECISION** Yes

5. **DECISION MADE BY:** Executive

6. **DECISION:**

- i. Bracknell Forest Council continue membership of the S75 Joint Agreement for a maximum period of five years. Following this period continued membership of the S75 will be reviewed and presented to the Executive for consideration and recommendation.
- ii. Bracknell Forest Council to continue to participate as a partner in the Berkshire Community Equipment Service Steering Group in order to develop and agree a route to market for the re-commissioning of the BCES, and to be part of the joint procurement exercise for community equipment services as led by West Berkshire Council.
- iii. authority be delegated to the Executive Director: People in liaison with The Executive Member for Adult Services, Health and Housing and the Executive Member for Children, Young People and Learning to consider and then approve the route to market noting that once approval has been given by the Executive to the recommendations in this report, then the joint procurement will proceed as led by West Berkshire Council.
- iv. The approval will be subject to review by Bracknell Forest Council procurement and legal teams to ensure compliance to Procurement Regulations 2015 and for this condition to be made clear in communications with West Berkshire Council. This caveat is required because West Berkshire have yet to provide details of the planned procurement process.
- v. the recommendations from this report to be shared with the lead authority, West Berkshire Council, so they are fully informed as to the limits of the authority obtained for this procurement

7. **REASON FOR DECISION**

1. Continuing with the BCES S75 Joint Agreement will provide the best value in securing sufficiency of supply of community equipment in the area for children young people and adults resident in BFC.
2. The current BCES contract comes to an end on 31st March 2024 and there are no further options for extension.
3. BFC are required to remain in the S75 Joint Agreement in order to progress the recommissioning of the service as a Berkshire Wide contract.

8. ALTERNATIVE OPTIONS CONSIDERED

In order for the Executive to be assured that the best value and outcomes approach is pursued on behalf of our residents, alternative routes to market were considered and detailed within the report.

9. **DOCUMENT CONSIDERED:** Report of the Executive Director: People

10. **DECLARED CONFLICTS OF INTEREST:** None

Date Decision Made	Final Day of Call-in Period
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