

## Notice of Meeting

**Appointment Committee for Assistant Director: Human Resources & Organisational Development**  
Councillors Allen, Harrison, Heydon, Leake and Neil



**Friday 23 July 2021, 12.15 - 5.00 pm**  
**Online Only - Microsoft Teams**

### Agenda

Item	Description	Page
1.	<b>Election of Chairman</b>	
2.	<b>Apologies for Absence / Substitute Members</b>	
3.	<b>Minutes</b>	
	To agree that the Chairman will agree the minutes after the meeting.	
4.	<b>Declarations of Interest and Party Whip</b>	
	<p>Members are asked to declare any disclosable pecuniary or affected interests and the nature of that interest, including the existence and nature of the party whip, in respect of any matter to be considered at this meeting.</p> <p>Any Member with a Disclosable Pecuniary Interest in a matter should withdraw from the meeting when the matter is under consideration and should notify the Democratic Services Officer in attendance that they are withdrawing as they have such an interest. If the Disclosable Pecuniary Interest is not entered on the register of Members interests the Monitoring Officer must be notified of the interest within 28 days.</p> <p>Any Member with an Affected Interest in a matter must disclose the interest to the meeting. There is no requirement to withdraw from the meeting when the interest is only an affected interest, but the Monitoring Officer should be notified of the interest, if not previously notified of it, within 28 days of the meeting.</p>	
5.	<b>Exclusion of Public and Press</b>	
	<p>To consider the following motion:</p> <p>That pursuant to Section 100A of the Local Government Act 1972, as amended, and having regard to the public interest, members of the public and press be excluded from the meeting for the consideration of the following item which involves the likely disclosure of exempt information under the following category of Schedule 12A of that Act:</p> <p>(1) Information relating to any individual (Item 6).</p>	

### **EMERGENCY EVACUATION INSTRUCTIONS**

**If you hear the alarm, leave the building immediately. Follow the green signs. Use the stairs not the lifts. Do not re-enter the building until told to do so.**

6.	<b>Recruitment of Assistant Director: Organisation Development and Human Resources</b>	
	Papers including a timetable for the interviews and applicant details will be circulated to panel members following initial interviews.	

Published: 13 July 2021

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