

## Notice of Meeting

### Climate Change Panel

Councillors Virgo, Mrs McKenzie-Boyle, Mrs Hayes MBE,  
Mrs Ingham, Kennedy, Leake, Mossom, Parker, Temperton and  
Tullett

### Non-voting co-opted members

Councillor John Harrison  
Councillor Chris Turrell

**Wednesday 9 June 2021, 5.00 - 7.00 pm**

**Online Only**



## Agenda

Item	Description	Page
1.	<b>Election of Chairman</b>	
2.	<b>Appointment of Vice-Chairman</b>	
3.	<b>Apologies for Absence</b>	
4.	<b>Declarations of Interest</b>	
	<p>Members are asked to declare any disclosable pecuniary or affected interests in respect of any matter to be considered at this meeting.</p> <p>Any Member with a Disclosable Pecuniary Interest in a matter should withdraw from the meeting when the matter is under consideration and should notify the Democratic Services Officer in attendance that they are withdrawing as they have such an interest. If the Disclosable Pecuniary Interest is not entered on the register of Members interests the Monitoring Officer must be notified of the interest within 28 days.</p> <p>Any Member with an affected Interest in a matter must disclose the interest to the meeting. There is no requirement to withdraw from the meeting when the interest is only an affected interest, but the Monitoring Officer should be notified of the interest, if not previously notified of it, within 28 days of the meeting.</p>	
5.	<b>Urgent Items of Business</b>	
	Any other items which, pursuant to Section 100B(4)(b) of the Local Government Act 1972, the Chairman decides are urgent.	
6.	<b>Chairman's Introduction</b>	
	<p>To introduce the Panel, listen to members and hear why they wanted to join the Panel.</p> <p><b>Reporting:</b> Councillor Tony Virgo</p>	

### **EMERGENCY EVACUATION INSTRUCTIONS**

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7.	<b>Review of Terms of Reference</b> <b>Reporting:</b> All	1 - 2
8.	<b>Introduction from Executive Director: Delivery and update on action plan</b> <b>Reporting:</b> Kevin Gibbs	
9.	<b>Waste &amp; Recycling update</b> <b>Reporting:</b> Councillor Mrs Hayes MBE	
10.	<b>Priorities for the Panel &amp; getting the message out</b> <b>Reporting:</b> All	
11.	<b>Any Other Business</b> <b>Reporting:</b> All	

Sound recording, photographing, filming and use of social media is permitted. Please contact Lizzie Rich, 01344 352253, [lizzie.rich@bracknell-forest.gov.uk](mailto:lizzie.rich@bracknell-forest.gov.uk), so that any special arrangements can be made.

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# Agenda Item 7

## Proposed arrangements for the Climate Change Advisory Panel

Name	Climate Change Advisory Panel (CCAP)	
Purpose	<ul style="list-style-type: none"> <li>To provide advice to the Executive through the Executive Member for the Environment, regarding climate change activities within the Borough</li> <li>To seek to influence actions/decisions and make recommendations to the Executive when required</li> </ul>	
Decision-making powers	The Panel has no decision-making powers. This is an advisory body to the Executive through the Executive Member, which will seek to make recommendations to the Executive Member and/or the Executive as appropriate.	
Lead Member	Executive Member for the Environment	
Commencement	At a date to be agreed with the Chair after the Annual Meeting of the Council on 19 May 2021.	
Termination	On the determination of the Leader of the Council	
Frequency	8 weekly	
Venue	Teams/Zooms meetings	
Open/closed	Meetings will be held in public unless exempt or confidential information is being discussed or the Chair determines that a meeting in private is more appropriate to the matters under discussion.	
Membership	<p>To be comprised of 12 members (10:1:1), cross-party including executive and non-executive councillors. All other councillors are entitled to attend meetings and contribute to discussions dependent on their interests and availability.</p> <p>The Executive Member for the Environment is a member of the Panel and the Executive Members for Culture, Delivery &amp; Public Protection and Planning and Transport are non-voting co-opted members.</p> <p>Membership to be reviewed annually and reported to the Annual Council. Membership changes during the year to be agreed by the Leader of the Council in the normal way.</p> <p>The Panel may invite contributions from Parish and Town Councils, specialists in the field and other interested parties as required, as part of its work.</p>	
Chair	To be nominated at the Annual Meeting of the Council on 19 May 2021	
Vice-chair	To be nominated at the Annual Meeting of the Council on 19 May 2021	
Membership	<p>Conservative (10)</p> <p>Labour (1)</p>	<p>Executive Member for the Environment, 2 co-opted non-voting Executive Members and 7 other councillors to be agreed at the Annual Meeting of the Council on 19 May 2021</p> <p>Cllr Temperton</p>

	<p>Liberal Democrat (1)</p> <p>Co-opted Members (non-voting)</p>	<p>Cllr Parker</p> <p>Executive Member for Culture, Delivery &amp; Public Protection</p> <p>Executive Member for Planning and Transport</p>
Officer Support	<p>Kevin Gibbs, Executive Director: Delivery</p> <p>Democratic Services Officer</p>	
Objectives	<ul style="list-style-type: none"> <li>• To support delivery of the Council's Climate Change Strategy and action plan, including matters within the terms of reference of the Food Waste Working Group</li> <li>• To promote initiatives internally and externally to address and mitigate man-made climate change</li> </ul>	