

## Notice of Meeting

### Local Outbreak Engagement Board

#### Councillors:

Dr Barnard, Bettison OBE, D Birch and Brunel-Walker

#### Bracknell Forest Council:

Andrew Hunter, Director: Place, Planning & Regeneration

Abby Thomas, Assistant Director: Chief Executive's Office

Kellie Williams, Head of Operations

Charlotte Pavitt, Consultant in Public Health

Alayna Razzell, Head of Communications and Marketing



#### Thames Valley Police:

Acting Inspector Sophie Gardner

#### East Berkshire Clinical Commissioning Group:

Fiona Slevin-Brown, Executive Managing Director - Bracknell

Forest, NHS East Berkshire Clinical Commissioning Group (CCG)

#### Involve

Philip Bell, General Manager Involve

**Tuesday 23 February 2021, 4.00 - 4.30 pm**

**Online only**

### Agenda

| Item | Description  | Page |
|------|--|------|
| 1.   | <b>Apologies for Absence</b><br><b>Reporting:</b> Kirstine Berry   |      |
| 2.   | <b>Declarations of Interest</b><br><br>Members are asked to declare any Disclosable Pecuniary or Affected Interests and the nature of that interest in respect of any matter to be considered at this meeting.<br><br>Any Member with a Disclosable Pecuniary Interest in a matter should withdraw from the meeting when the matter is under consideration and should notify the Democratic Services Officer in attendance that they are withdrawing as they have such an interest. If the Disclosable Pecuniary Interest is not entered on the register of Members interests the Monitoring Officer must be notified of the interest within 28 days.<br><br>Any Member with an Affected Interest in a matter must disclose the interest to the meeting. There is no requirement to withdraw from the meeting when the interest is only an affected interest, but the Monitoring Officer should be notified of the interest, if not previously notified of it, within 28 days of the meeting.<br><br><b>Reporting:</b> Members |      |
| 3.   | <b>Urgent Items of Business</b>  |      |

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|    | Any other items which, pursuant to Section 100B(4)(b) of the Local Government Act 1972, the Chairman decides are urgent.<br><b>Reporting:</b> Kirstine Berry   |        |
| 4. | <b>National and Local Covid-19 Status</b>  |        |
|    | To provide an update on the status of the Covid-19 pandemic at a national and local level and to give guidance on understanding and using available data at a local level.<br><b>Reporting:</b> Charlotte Pavitt |        |
| 5. | <b>Communications and Engagement Update at a National and Local Level</b>  |        |
|    | To provide an update on national and local communication and engagement strategies.<br><b>Reporting:</b> Alayna Razzell and Abby Thomas  |        |
| 6. | <b>Public Participation</b>  |        |
|    | To receive questions and provide answers to members of the public.<br><b>Reporting:</b> Kirstine Berry   |        |
| 7. | <b>Terms of Reference</b>  | 1 - 4  |
|    | To agree the updated Terms of Reference (V5) which contain a change to the membership of the Board for the Thames Valley Police and Involve.   |        |
| 8. | <b>Review Action Log</b>   | 5 - 14 |
|    | To review, by exception, the Local Outbreak Engagement Board (LOEB) Action Log.  |        |

### **Date of Next Meeting**

16 March 2021

Sound recording, photographing, filming and use of social media is permitted. Please contact Kirstine Berry, 01344 354068, [kirstine.berry@bracknell-forest.gov.uk](mailto:kirstine.berry@bracknell-forest.gov.uk), so that any special arrangements can be made.

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