

## Notice of Meeting

### Overview and Scrutiny Commission

Councillor Angell (Chair), Councillor Virgo (Vice-Chair),  
Councillors Mrs Birch, Brossard, Gbadebo, MJ Gibson,  
Mrs McKenzie-Boyle, McLean, Mrs Mattick, Mossom, Porter and  
Temperton  
Mark Glanville, Parent Governor representative

### Also Invited:

Councillor Heydon, Executive Member for Transformation and  
Finance  
Stuart McKellar, Executive Director: Resources

**Thursday 4 November 2021, 6.30 - 9.00 pm**

**Online only - via Teams**



### Agenda

Item	Description	Page
1.	<b>Apologies for Absence</b>	
	To receive apologies for absence and to note the attendance of any substitute Members.	
2.	<b>Minutes</b>	
	To approve as a correct record the minutes of the meeting of the Overview and Scrutiny Commission held on 7 October 2021.	To follow
3.	<b>Declarations of Interest and Party Whip</b>	
	<p>Members are asked to declare any disclosable pecuniary or affected interests and the nature of that interest, including the existence and nature of the party whip, in respect of any matter to be considered at this meeting.</p> <p>Any Member with a Disclosable Pecuniary Interest in a matter should withdraw from the meeting when the matter is under consideration and should notify the Democratic Services Officer in attendance that they are withdrawing as they have such an interest. If the Disclosable Pecuniary Interest is not entered on the register of Members interests the Monitoring Officer must be notified of the interest within 28 days.</p> <p>Any Member with an Affected Interest in a matter must disclose the interest to the meeting. There is no requirement to withdraw from the meeting when the interest is only an affected interest, but the Monitoring Officer should be notified of the interest, if not previously notified of it, within 28 days of the meeting.</p>	
4.	<b>Urgent Items of Business</b>	
	Any other items which, pursuant to Section 100B(4)(b) of the Local Government Act 1972, the Chairman decides are urgent.	

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5.	<b>Public Participation</b>	
	To receive submissions from members of the public which have been submitted in advance in accordance with the Council's Public Participation Scheme for Overview and Scrutiny.	
6.	<b>Context for budget proposal consultation for 2022</b>	5 - 12
	<p>The Commission has invited guests to address the meeting before considering key issues and discussing how to prepare for the upcoming budget proposal consultation.</p> <ul style="list-style-type: none"> <li>Stuart McKellar, Executive Director: Resources, will provide an update on the in-year budget monitoring as well as impact of the financial settlement details expected on 27 October 2021.</li> <li>Councillor Heydon, Executive Member for Transformation and Finance will explain how these issues are being addressed and the resulting actions.</li> </ul> <p><b>Evidence pack:</b></p> <ul style="list-style-type: none"> <li>Financial Update</li> <li>Report on the impact of rising energy costs on the council</li> <li>Briefing note on the staffing cost of supporting the overview and scrutiny function</li> </ul>	To follow
7.	<b>Education, Skills and Growth Overview and Scrutiny Panel report: Community Infrastructure Levy</b>	13 - 28
	To consider the draft Community Infrastructure Levy review report prepared by the Education, Skills and Growth Overview and Scrutiny Panel for submission to the Executive on 14 December 2021.	
8.	<b>Work Programme Update</b>	29 - 30
	<p>Overview and Scrutiny Panel Chairs to provide verbal updates on the work programme and highlight any proposed changes such as scope, scheduling or duration.</p> <p>The Commission to consider the following review scopes:</p> <ul style="list-style-type: none"> <li>Integrated enforcement from the Environment and Communities O&amp;S Panel</li> <li>SEND from Education, Skills and Growth O&amp;S Panel</li> </ul>	To follow
9.	<b>Forward plan and decisions taken</b>	
	Commission members are able to view upcoming decisions by looking at <a href="https://www.bracknell-forest.gov.uk">Browse forward plans   Bracknell Forest Council (bracknell-forest.gov.uk)</a> and consider decisions taken since the last Commission meeting by using this link <a href="https://www.bracknell-forest.gov.uk">What's newly published   Bracknell Forest Council (bracknell-forest.gov.uk)</a> and altering the date range.	

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### **Date of next meeting**

The next Overview and Scrutiny Commission meeting is scheduled for 13 January 2022.

Sound recording, photographing, filming and use of social media is permitted. Please contact Kirsty Hunt, 01344 353108, [kirsty.hunt@bracknell-forest.gov.uk](mailto:kirsty.hunt@bracknell-forest.gov.uk), so that any special arrangements can be made.

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