

**Bracknell Forest Council
Record of Decision**

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| Work Programme Reference | I121136 |
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1. **TITLE:** Retender of Property and Motor Insurance and Claims Handling Services

2. **SERVICE AREA:** Resources

3. **PURPOSE OF DECISION**

Retender of the Council's corporate and commercial/industrial properties insurance policy plus comprehensive motor insurance and associated claims handling services

4. **IS KEY DECISION** Yes

5. **DECISION MADE BY:** Executive

6. **DECISION:**

- i. the Executive approves the Procurement Plan for the tender of the property and motor insurance policies utilising the Insurance Placement framework on the YPO Dynamic Purchasing System.
- ii. the Executive, approves the delegation of the award of the contract(s) to Executive Director of Resources in consultation with Executive Member for Finance and Corporate Improvement.

7. **REASON FOR DECISION**

To enable the Council to procure new insurance policies for property and motor insurances.

8. **ALTERNATIVE OPTIONS CONSIDERED**

The use of a one stage 'Open Procedure' under OJEU was considered, however a number of insurers have not responded to tenders where there are additional contract terms in place. This would limit the competition and result in a lower level of response that through a framework agreement.

9. **DOCUMENT CONSIDERED:** Report of the Executive Director: Resources

10. **DECLARED CONFLICTS OF INTEREST:** None

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| Date Decision Made | Final Day of Call-in Period |
| 17 September 2024 | 25 September 2024 |