

**Bracknell Forest Council
Record of Decision**

Work Programme Reference	I113243
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1. **TITLE:** Procurement of Microsoft M365 Licences

2. **SERVICE AREA:** Delivery

3. **PURPOSE OF DECISION**

To agree the procurement route for the Microsoft M365 licence arrangements.

4. **IS KEY DECISION** Yes

5. **DECISION MADE BY:** Executive

6. **DECISION:**

RESOLVED that the approved framework be accessed for Microsoft M365 licences via a direct award, to retain our current professional partnership with our current Microsoft Gold Partner, Phoenix Software Ltd.

7. **REASON FOR DECISION**

- i. Utilising an existing framework allows the procurement to meet the timeframes required as well as enabling a direct award under the terms of Regulation 33(8)(a) of the Public Contracts Regulations 2015 (PCR 2015).
- ii. This procurement supports the ongoing delivery of the 'Collaborative working', 'Location independent working', 'Cloud computing', 'Information assets and data' and 'Robust and Reliable IT' strategic themes laid out in the Digital and IT Strategy 2021-24 that was approved by the Executive.

8. **ALTERNATIVE OPTIONS CONSIDERED**

Further competition has been considered but as Microsoft have a monopoly on how licences are resold there is no financial benefit to this approach.

9. **DOCUMENT CONSIDERED:** Report of the Executive Director: Delivery

10. **DECLARED CONFLICTS OF INTEREST:** None

Date Decision Made	Final Day of Call-in Period
21 March 2023	28 March 2023