

**Bracknell Forest Council  
Record of Decision**

<b>Work Programme Reference</b>	<b>I104456</b>
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1. **TITLE:** Temporary Accommodation Housing Compliance, Void and Reactive Maintenance Contract

2. **SERVICE AREA:** People

3. **PURPOSE OF DECISION**

To seek approval of the procurement plan for the procurement of a reactive maintenance contractor to provide a 24-hour service for the temporary accommodation housing, compliance, void and reactive maintenance contract.

4 **IS KEY DECISION** Yes

5. **DECISION MADE BY:** Executive

6. **DECISION:**

**RECOMMENDED** to the Executive Member for Adult Services, Health and Housing that they:

1. The Procurement Plan for the appointment of a contractor to provide a Temporary Accommodation housing Compliance, void and reactive maintenance contract is approved.
2. To delegate the award of the contract to the Executive Member for Adult Services, Health and Housing

7. **REASON FOR DECISION**

1. There is a requirement of the Council's Contract Standing Orders that any contracts in excess of £189k (for goods and services) are required to go to a formal tendering process to ensure value for money and compliance with legislation.
2. To ensure that the Council has an effective and reliable contractor in place to deal with any compliance, void and reactive maintenance issues that may arise.
3. Failure to do so could result in costly implications for the Council and could also impact on the services we are able to offer our tenants within the temporary accommodation portfolio of buildings.

8. **ALTERNATIVE OPTIONS CONSIDERED**

One alternative option considered was a contractor framework for reactive maintenance consisting of local small to medium sized building contractors. However, the management of the frameworks (i.e. marking and ranking the suppliers fairly and equitably as the Council is legally obliged to do under the Public Contracts Regulations) is more onerous than beneficial. It is also deemed appropriate that one contractor is utilised for all void works in order to

proffer better value for money and consistency of works and services.

9. **DOCUMENT CONSIDERED:** Report of the Executive Director: People

10. **DECLARED CONFLICTS OF INTEREST:** None

<b>Date Decision Made</b>	<b>Final Day of Call-in Period</b>
25 January 2022	1 February 2022