

**Exec Bracknell Forest Council
Record of Decision**

Work Programme Reference	I102035
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1. **TITLE:** Procurement of Corporate Cleaning Contract

2. **SERVICE AREA:** Resources

3. **PURPOSE OF DECISION**

To approve the Strategic Procurement Plan for the Corporate Cleaning Contract.

4 **IS KEY DECISION** Yes

5. **DECISION MADE BY:** Executive Member for Transformation & Finance

6. **DECISION:**

RECOMMENDED that the Executive Member for Transformation and Finance

- i. agrees to the extension of the current contract arrangements until 30th August 2022 to align with the schools' academic year.
- ii. approves the Strategic Procurement Plan for Corporate Cleaning.

7. **REASON FOR DECISION**

- i. Council's premises, including Civic buildings, nine Libraries, Youth centres and 10 schools. Due to the value of the requirement, it must be tendered in accordance with Public Contract Regulations 2015 and advertised on the Find a Tender Service (FTS), the South East Business Portal and Contracts Finder.
- ii. The Council has commissioned additional "deep cleaning" throughout Covid-19 on an as needed basis, which the current contract has enabled us to do. We will therefore wish to ensure that the contract arrangements from September 2022 offers the same flexibility.

8. **ALTERNATIVE OPTIONS CONSIDERED**

- i. Not providing this service is not an option as Health & Safety standards would not be met.
- ii. Utilising existing frameworks would create a framework within a framework which is not permitted under the Public Contracts Regulations, therefore the only route to market is for the Council to establish an independent framework agreement.

9. **DOCUMENT CONSIDERED:** Report of the Executive Director: Resources

10. **DECLARED CONFLICTS OF INTEREST:** None

Date Decision Made	Final Day of Call-in Period
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16 November 2021

24 November 2021