

**Bracknell Forest Council
Record of Decision**

| | |
|---------------------------------|----------------|
| Work Programme Reference | I085957 |
|---------------------------------|----------------|

1. **TITLE:** Procurement Plan for the Re-tender of Liability Insurance Provider and Claims Handling Service

2. **SERVICE AREA:** Finance

3. **PURPOSE OF DECISION**

To agree the procurement plan for the re-tender of liability insurance provider and claims handling service.

4. **IS KEY DECISION** Yes

5. **DECISION MADE BY:** Executive

6. **DECISION:**

- I. the procurement Plan for the tender of the liability insurance policies utilising the YPO Insurance Placement Framework is approved.
- II. the delegation of the award of the contract(s) to the Director of Finance subject to the new contracts being within budget is approved.

7. **REASON FOR DECISION**

To enable the Council to procure new insurance policies for liability insurance.

8. **ALTERNATIVE OPTIONS CONSIDERED**

- I. The use of a one stage 'Open Procedure' under OJEU was considered, however a number of insurers have not responded to tenders where there are additional contract terms in place. This would limit the competition and result in a lower level of response that through a framework agreement.
- II. No suitable mutual insurance arrangements were identified.

9. **PRINCIPAL GROUPS CONSULTED:** N/A

10. **DOCUMENT CONSIDERED:** Report of the Director: Finance

11. **DECLARED CONFLICTS OF INTEREST:** None

| | |
|---------------------------|------------------------------------|
| Date Decision Made | Final Day of Call-in Period |
| 22 October 2019 | 29 October 2019 |