

**Bracknell Forest Council
Record of Decision**

Work Programme Reference	I085433
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1. **TITLE:** Home to School Transport New Contracts procurement

2. **SERVICE AREA:** Delivery

3. **PURPOSE OF DECISION**

Current Home to School framework expires in Sept 2020 and new framework using a dynamic purchasing system needs to be procured

4. **IS KEY DECISION** Yes

5. **DECISION MADE BY:** Executive

6. **DECISION:**

- I. the Procurement Plan is approved.
- II. the use of a Dynamic Purchasing System (DPS) to tender for individual routes is approved.

7. **REASON FOR DECISION**

1. It is a requirement of the Contract Standing orders that the Executive approve any Procurement Plan with a value in excess of £1,000,000. This decision seeks approval for the procurement process.
2. Central Government has recognised issues relating to frameworks and has introduced a better DPS to allow additional suppliers to join the agreement and increase competition throughout the term.
3. The business case for moving to a DPS from current framework arrangement is that the DPS will allow us to better ensure diversity of supply, resilience locally and best price at point of purchase.

8. **ALTERNATIVE OPTIONS CONSIDERED**

1. Pre-existing frameworks were considered but there are currently none available for these types of service.
2. Stay with existing contractual arrangement through BFC's own framework agreement; however, a DPS allows more flexibility throughout its term and the ability for new suppliers to come on board.
3. Use a 3rd party commissioning service such as adam HTT Ltd. This was investigated but the proposal from adam introduced a further expensive layer that the Council cannot afford at present and did not provide enough benefit over a self-delivered DPS.

9. **PRINCIPAL GROUPS CONSULTED:** None

10. **DOCUMENT CONSIDERED:** Report of the Executive Director: Delivery

11. **DECLARED CONFLICTS OF INTEREST:** None

Date Decision Made	Final Day of Call-in Period
22 October 2019	29 October 2019