

BRACKNELL FOREST COUNCIL

**LOCAL AUTHORITIES (EXECUTIVE ARRANGEMENTS) (ACCESS TO INFORMATION)
(ENGLAND) REGULATIONS 2012**

NOTICE OF KEY DECISION

Notice is hereby given that the Executive Director: Delivery and Executive Member for Culture, Delivery and Public Protection are to be asked to make a key decision on 16 June 2020 in respect of the following:

TITLE: Strategic Procurement Plan 2020 Book & AV Supply Contract

SERVICE AREA: Delivery

PURPOSE OF DECISION:

Book and AV supply contract for approval and sign off

ISSUE REFERENCE: I091791

The Executive Director: Delivery and Executive Member for Culture, Delivery and Public Protection will be considering a report prepared by or on behalf of the Community Services Manager. A copy of the report and any other documents will be available for inspection at Time Square, Market Street, Bracknell, RG12 1JD.

Further information can be obtained from Fiona Atkinson, Community Services Manager, Community Services Manager, Bracknell Library, Tel: 01344 352153, fiona.atkinson@bracknell-forest.gov.uk.

NB: The report together with any other documents being considered (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken by the Executive Director: Delivery and Executive Member for Culture, Delivery and Public Protection in Democratic Services, Time Square, Market Street, Bracknell, RG12 1JD or on the Council's web site. Copies may be requested from Democratic Services but a fee will be payable.

DATE OF NOTICE: 13 May 2020