

**BRACKNELL FOREST COUNCIL**

**LOCAL AUTHORITIES (EXECUTIVE ARRANGEMENTS) (ACCESS TO INFORMATION)  
(ENGLAND) REGULATIONS 2012**

**NOTICE OF KEY DECISION**

Notice is hereby given that the Executive Member for Children, Young People & Learning is to be asked to make a key decision on 9 July 2019 in respect of the following:

**TITLE:** Larchwood Short Break Unit Statement of Purpose 2019-2020 and Annual Report 2018-2019

**SERVICE AREA:** People

**PURPOSE OF DECISION:**

The annual report provides evidence that Larchwood delivers services in line with the Council's narrative of value for money, opportunities to thrive and contributing to safe and self-reliant communities. Furthermore it provides details of activity over the financial year April 2018 – March 2019 and sets out the plans for continuous improvement for the year ahead.

**ISSUE REFERENCE:** I084022

The Executive Member for Children, Young People & Learning will be considering a report prepared by or on behalf of the Executive Director: People. A copy of the report and any other documents will be available for inspection at Time Square, Market Street, Bracknell, RG12 1JD.

Further information can be obtained from Lou Richer, Interim Head of Specialist Support, [lou.richer@bracknell-forest.gov.uk](mailto:lou.richer@bracknell-forest.gov.uk).

**NB:** The report together with any other documents being considered (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken by the Executive Member for Children, Young People & Learning in Democratic Services, Time Square, Market Street, Bracknell, RG12 1JD or on the Council's web site. Copies may be requested from Democratic Services but a fee will be payable.

**DATE OF NOTICE:** 08 May 2019